

**CALICO ROCK DISTRICT
PARENTAL INVOLVEMENT PLAN
2015-2016**

PART I. GENERAL EXPECTATIONS

The Calico School District agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will be governed by the following statutory definition of parental involvement, and expects that both the high school and the elementary school will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) That parents play an integral role in assisting their child's

learning;

(B) That parents are encouraged to be actively involved in their child's education at school;

(C) That parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child;

(D) The carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. The Calico Rock School District will take the following actions to involve parents in the joint development, printing, review, and improvement of its district wide parental involvement plan under section 1112 of the ESEA:

- The school will work with parents to jointly develop a written policy that is distributed to all parents.*
- Parents will be referred by teachers to serve on a committee that will be responsible for composing and adopting a district wide Parental Involvement Plan.*
- Parent volunteers will be used to help print and distribute policies to students.*
- Parent meetings will be held to allow parents to review and make improvements to the district policy.*
- Parents will be given the opportunity to meet with school employees to discuss policy after school hours by calling the school to schedule times at their convenience.*
- School will provide onsite childcare during parent meetings and provide transportation if requested.*
- School will send notices home and advertise through postings on campus stating the time and location of parent meetings. Parents will be given the option of meeting during out of school hours with school administration and parent center staff to discuss school parental involvement policy.*

2. The Calico School District will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- The school will publicize and disseminate the results of its local annual review of each school (i.e., the review used to determine whether the school is making AYP) to*

parents, teachers, principals, schools, and the community so that they can continually refine the instructional program, in an instructionally useful manner, to help all children in meet the challenging State student achievement standards.

- Parents will be asked to serve on a Parent Advisory Committee that will work jointly to share in decision making of school review and improvement.*
- Parents will be provided with a School Handbook that allows them to review school policies and they will be encouraged verbally and in print to make suggestions to administrators regarding policies.*
- The school will host parent meetings to discuss school progress, and allow parents to ask questions about and make suggestions*
- Parents will participate in the development and evaluation of the Arkansas Comprehensive School Improvement Plan.*

3. The Calico Rock School District will provide the following necessary coordination, technical assistance, and other support to assist schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

- Parents will be involved on committees whose focus is in developing and implementing the Arkansas Comprehensive School Improvement Plan at the school level.*
- Opportunities will be given to allow parents to volunteer to assist with school Functions such as chaperoning after school activities, etc.*
- The school will host parent meetings that provide parents with information on how to best help their child succeed in school. Parents will also be given the option of meeting with Parent Center staff and school faculty during out of school hours if needed.*
- The school will conduct volunteer training annually at various times to allow parents To get necessary training in order to volunteer within the school.*

4. The Calico School District will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: White River Pre-School, Calico Rock Headstart, and (HIPPPY) Home Instruction Program for Preschool Youngsters.

- Allowing and encouraging parents of preschool students to utilize the parent center.*
- Encouraging the Preschool and Headstart Directors to visit the school and observe the curriculum used in our kindergarten programs.*

- *Providing a day in the spring for the Preschool and Headstart students to visit the kindergarten classrooms and the school to aide in the transition to school.*

5. Calico Rock School will take the following actions to involve parents in the annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of our schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

- *A parental involvement survey will be drafted by school administrators, faculty, and the parent advisory committee. Participants will then review the survey to ensure that it is diverse in its use and ensure that it's appropriate in meeting the needs of all of our parents.*

- *Survey will be distributed by the parent center staff and parent volunteers to parents by sending it home with all students and distributing it to parents picking up and dropping off students, and at school functions, such as sports activities.*

- *If revisions are necessary, the Parental Involvement Policy Committee will meet and make necessary revisions. The survey will address any barriers that may reduce level of parental involvement in activities.*

- *Parent meetings will be held to address and make improvements to the policy for any barriers that are determined.*

- *Parents will be asked to make verbal suggestions to the parental involvement policy at various parent functions.*

Part III.

1. The Calico Rock School District will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. The school district will provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- The State's academic content standards

- The State's student academic achievement standards,
- The State and local academic assessments including alternate assessments
- A description and explanation of the curriculum used
- The forms of academic assessment used to measure student progress
- The proficiency levels students are expected to meet
- *School will provide parents with achievement scores annually .The administration, teachers, or parent center staff will be available to discuss content through in person visits, phone, email or home visits if needed.*
- *Parent teacher conferences will be conducted two times per school year at various times throughout the day. If parents are unable to attend during these times, parents will be allowed to schedule conferences at their convenience, including after school hours.*
- *Progress reports will be sent to parents four times per school year.*
- *School administrators or faculty will be available to discuss standards and progress with parents during out of school hours if needed. Arrangements can be made by contacting the school to schedule convenient times.*
- *School will host Open House at the beginning of the school year to inform parents of curriculum that will be used, the forms of academic assessment used to measure student progress, and proficiency levels students are expected to meet.*
- *School wide meetings will be conducted by administrators, faculty and school counselors to address topics such as how state wide assessments are used and how to help your child prepare for such tests. For example, Open House, Testing Information Night, and College Planning Night.*
- *A certified teacher will be available to consult with and mentor parents on how to assist their child when dealing with specific learning objectives.*
- *Printed materials will be available to parents in the school parent center on topics such as; How to monitor their child's progress.*
- *Parents will be provided internet access to tools available on the Department of Education website.*

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's

academic achievement:

- *School will offer parent education training, homework support, and tutoring programs.*
- *School library and Parent Center will have a parent section with numerous parent resources that address topics such as ADHD and titles such as “Taking Charge of Your Child’s Education”.*
- *Teachers will be available to consult with parent regarding achievement, and the parent center will provide necessary materials to parents to work with their child’s academic achievement.*
- *The School will employ a certified teacher in the parent center to assist parents with strategies to raise student achievement.*
- *The School will keep the Parent Center open one evening per week, so parents that work will have the opportunity utilize the Parent Center offerings.*

C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- *The school will provide two hours of professional development opportunities for school staff on parental involvement.*
- *School administrators will receive at least 3 hours of professional development in parental engagement.*
- *The school will employ a parent involvement facilitator to consult with and educate parents on how to be a partner with the school.*
- *The school will provide a handbook to parents that explain its policy on ways to best communicate with the school.*
- *The school will consult with the Parent Advisory Committee to review policies and ensure that they foster parent school relationships and the school will revise any policies that might hinder this effort.*

D. The school district will coordinate and integrate parental involvement programs and activities with Head Start, White River Pre-School,(HIIPY) Home Instruction Program for Preschool Youngsters, and other programs. This integration will encourage and support parents in more fully participating in the education of their children, by:

- *Allowing and encouraging parents of preschool students to utilize the parent center.*
- *Working in a collaborative effort with the preschool director to include parents of preschool students to participate in school functions.*
- *School will form partnerships and communicate with directors of the White River Preschool, and Head Start to include them in decision making processes and to include these groups in school sponsored functions.*

E. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- *Parent materials will be sent in language that is spoken in the home*
- *Parents will be given the option to request materials in different formats by requesting them.*
- *School staff will assist parents with understanding content either in person, through mailings, email, or phone communications.*
- *Frequent notices will be sent home from Parent Center informing parents of current and upcoming parent school activities.*
- *A Parental Involvement Section will be available for access on the district's website.*
- *Bulletin boards in the school hallways will display activities and information relevant to parents.*

F. School will provide parents with timely information about the Title I program and involve parents in the planning, review, and improvement of the school's Title I program by:

- *School will host meetings that provide parents with opportunities to review and make suggestions to improve the school's Title I Program. The Title I Program will then be revised to reflect the changes.*

G. Calico Rock School will also undertake to build parents' capacity for involvement in the school system to support their children's academic achievement activities, such as the following listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- in order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- adopting and implementing model approaches to improving parental involvement;
- establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.]

H. Calico Rock School will provide opportunities for regular meetings to allow parents to make suggestions and participate in decisions relating to the education of their children and the school will respond to those suggestions as timely as possible by:

- *Hosting Parents Make a Difference Evenings to allow parents to provide input about school policies and to participate in the decision making relating to the education of their child.*
- *School will provide contact information to parents in order to allow parents to contact the school using other means if they are unable to attend the meetings.*
- *Parents will be contacted personally if there are decisions being made regarding only their individual student, such as discipline issues or schedule changes.*

I. Calico Rock School will jointly develop a school-parent compact with parents that

outline how parents, the entire school staff and students will share in the responsibility for improved student achievement.

J. Calico Rock School acknowledges that they may use Title I funds to pay reasonable and necessary expenses associated with parental involvement activities, including transportation, childcare, or home visit expenses to enable parents to participate in school-related meetings and training sessions.

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ADOPTION

This District wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of students attending Calico Rock Public School.

This policy was adopted by the Calico Rock School District on _____ and will be in effect for the period of 2015-2016 school year. The school district will distribute this policy to all parents on or before October 2, 2015.

(Signature of Authorized Official)

(Date)