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## CALICO ROCK PUBLIC SCHOOLS

The Calico Rock School District is pleased to announce that we have a new service for our parents/students. We have created an online payment system that allows parents/students to make online deposits and check on lunch balances at any time using <a href="https://www.ezschoolpay.com">www.ezschoolpay.com</a>.

## Note:

There is a \$3.00 convenience fee that is charged for each deposit that is made regardless of the payment amount. This fee is used to cover the cost of processing the credit card transactions and fees associated with using a credit card merchant account. Please make sure that the email account you use will be one you will be able to access at any time. Do not use a temporary email account.

## Steps to use EZSchoolPay

- 1. Go to the school's website: https://pirates.k12.ar.us/
- 2. Click on the "Parents" tab at the top of the screen
- 3. On the left side, there will be a gray menu. Click on the EZSchoolPay tab
- 4. Click on the https://www.ezschoolpay.com link.
- 5. Scroll down and click on "Parents Register Now!"
- 6. Fill out required information to set up your account
- 7. You should get a confirmation email. Click on the link enclosed to validate your account
- 8. Follow the instructions and log back into your account
- 9. Click on "My Students" in the blue menu bar to the left side of the screen
- 10. Click on ADD A STUDENT
- 11. Click on the search button and fill in the zip code (72519) and hit enter
- 12. Search by birthdate or student ID and fill in your student's info
- 13. Find your student and hit save
- 14. From this page, you may add another student or make a payment

If at any point, you want to check your student's balance or make a payment, you can login to your account from the link on the school's website to do so. We hope that you enjoy this new convenience.

For more information or assistance, call Amy Love or Jessica Moser at 870-297-8339.

Thank you.													
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