

AR  
Calico Rock School District  
P.O. Box 220  
Calico Rock AR 72519  
870-297-8339

### District Parent and Family Engagement Plan

<b>District Name:</b>	Calico Rock
<b>Coordinator Name:</b>	Lisa Cullen
<b>Plan Review/Revision Date:</b>	9/9/2019
<b>District Level Reviewer, Title</b>	Mike Mason, Federal Funds Coordinator

#### Committee Members, Role:

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Renee	Lindsey	Parent, Treasurer
Amy	Brown	Parent
Ashley	Coley	Teacher
Lisa	Cullen	Teacher, Coordinator
Stephanie	King	Counselor
Daina	Goman	Parent

#### **1: Jointly Developed Expectations and Objectives**

*(Describe/List the District expectations and objectives for parent and family engagement. Describe/List how parents will be involved in the development of the district parent and family engagement policy. Describe/List how parents will be involved in the development and review of the School Improvement/Title I Schoolwide/Title I Targeted Assistance Plan and, if applicable, the Comprehensive Support and Improvement and the Targeted Support and Improvement plans. Describe/List how the District will submit to the State comments from parents who deem the LEA Plan unsatisfactory.)*

#### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

1. Develop and disseminate district parent and family engagement policy on the district and school websites and hand out at parent teacher conferences..
2. Conduct an annual meeting in the spring to update policy for next year's Title I, Part A program. This meeting will be facilitated by Lisa Cullen at 870-297-8533.
3. Coordinate parent and family engagement activities with those of other programs such as Head Start program, Parents as Teachers program and Home Instruction Program for Preschool Youngsters and State-run preschool programs. Lisa Cullen will coordinate with these programs.
4. Establish parent and family engagement contact person at each of the Title I, Part A schools. At Calico Rock Elementary, this person is Lisa Cullen. At Calico Rock High School this person is Stephanie King.
5. Conduct an annual review of the effectiveness of the parent and family engagement policy. This will be facilitated by Lisa Cullen at 870-297-8533.
6. Develop district parent and family engagement committee to create a parent and family engagement policy and implement parent and family engagement activities as well as disseminate information to the community to

promote parent and family engagement in the Title I, Part A schools. This will be facilitated by Lisa Cullen at 870-297-8533.

7. Ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand.

8. Involve parents in the process of school review and improvement.

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## **2: Building Staff Capacity through Training and Technical Assistance**

*(Describe/List how the district will provide support and technical assistance to all its Title I schools in planning and implementing effective parent and family engagement practices, inclusive of school parent and family engagement policies/plans, school-parent compacts, and all Title I parent and family engagement requirements. Describe/List activities such as workshops, conferences, trainings, webinars, and online resources that will be used with school staff to build their capacity to work with parents as equal partners. Include information about how the district and/or schools will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

1. Conduct ongoing site visits to observe parent and family engagement practices. Kim Thomas @ 870-297-8533.

2. Provide materials and training not otherwise available to assist parents in supporting their child's academic achievement.

3. Enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners through such events as orientations, backpack program, parent meetings, fall festival, spring carnival and other community events. Lisa Cullen @ 870-297-8533.

4. Ensure, to the extent possible, that information is sent home in a language and form parents can understand. Lisa Cullen @ 870-297-8533

5. Provide information on adult literacy training available in the community.

6. Provide a copy of the school policy at each school for parents to view as well as provide a copy to each parent.

7. Monitor each Title I, Part A school to ensure that each school performs the following tasks:

Develop parental and family engagement policy.

Offer flexible meeting times.

Provide information to parents about the school's program, include parent information guide.

Develop and use the School-Parent Compact.

Provide training for parents in working with their child to improve academic achievement, to include training on the phone notification system in order to have real-time access to their child's attendance and achievement. Lisa Cullen & Mike Mason 870-297-8533.

8. Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.

9. Encourage parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts.

10. Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as morning and evening, in order to maximize the opportunities for parents to

participate in school-related activities.

11. Coordinate and integrate parent and family engagement strategies and staff training with the Readiness Coalition Committee.

12. Convene annual school meeting to inform parents of their school's participation in the development of the parent and family engagement policy and their right to be involved.

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### **3: Building Parent Capacity**

*(Describe/List activities, such as workshops, conferences, classes, online resources, and any equipment or other materials that may be necessary to support parents in helping their student's academic success. If applicable, describe how each discretionary item your district and parents chose will be implemented.)*

#### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

1. Provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. Lisa Cullen @ 870-297-8533.
2. Assist in the development of parent engagement groups at each school. Lisa Cullen @ 870-297-8533.
3. Encourage the formation of partnerships between schools and local businesses that includes roles for parents.
4. Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.
5. Involve parents through an annual survey to improve school effectiveness. Lisa Cullen @ 870-297-8533.
6. Approve reasonable and necessary expenses associated with parent and family engagement activities.
7. Provide any reasonable support for parent and family engagement at the request of participating Title I, Part A schools. Lisa Cullen @ 870-297-8533.

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### **4: Reservation and Evaluation**

*(Describe/List how the district will share with parents and family members the budget for parent and family engagement activities and programs and how parents and family members will be involved in providing input into how the funds are used. If the district does not receive a Title I, Part A allocation greater than \$500,000, then the district is not required to include a description of its Reservation of Funds. If a reservation is required, then a minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. Describe/List actions for how the annual evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents and family members will play.)*

#### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

1. Survey parents annually, including questions to identify barriers to parent and family engagement. Lisa Cullen @ 870-297-8533.
2. Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. Lisa Cullen @ 870-297-8533
3. Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the

school year.

4. Use finding from evaluation process to:

-Make recommendations to each participating school for parent and family engagement policy revision.

-Provide suggestions for designing school improvement policies, as they relate to parent and family engagement. Kim Thomas @ 870-297-8533.

5. Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community. Teachers at each school will provide information on their parent activity for the year to each building coordinator. Lisa Cullen 870-297-8533.

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### **5: Coordination**

*(Describe/List how the district will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families such as public preschool programs or organizations to help students transition to elementary, middle, high, and postsecondary schools or careers.)*

#### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

1. Recruit parents to serve on district ACSIP committee to develop the Title I Application. Lisa Cullen and Mike Mason 870-297-8533.
2. Recruit parents for a district Parent Advisory Committee
3. Encourage the formation of partnerships between the district and local businesses that includes roles for parents.
4. Involve parents through an annual survey to improve district effectiveness.

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**(See complete [Arkansas Guide for District Parent and Family Engagement Plan](#) for references)**

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#### **ADE Reviewer Responses:**

<b>Sections</b>	<b>Changes Required</b>	<b>Federal Compliance</b>	<b>State Compliance</b>	<b>Comments</b>	<b>Date of Feedback</b>
<b>Section 1</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Section 2</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Section 3</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Section 4</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Section 5</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		