

AR  
Calico Rock School District  
P.O. Box 220  
Calico Rock AR 72519  
870-297-8339

### District Parent and Family Engagement Plan

**\*Please note: Your 20-21 plan has been populated below. Please make revisions or delete and paste your updated plan for 21-22.**

[Click to view Required Components Checklist](#)

|                                       |                                       |
|---------------------------------------|---------------------------------------|
| <b>District Name:</b>                 | Calico Rock                           |
| <b>Coordinator Name:</b>              | LaDonna Franks                        |
| <b>Plan Review/Revision Date:</b>     | 7/17/2021                             |
| <b>District Level Reviewer, Title</b> | Mike Mason, Federal Funds Coordinator |

#### Committee Members, Role:

*(Select "Repeat" to open more entry fields to add additional team members)*

| First Name | Last Name | Position               |
|------------|-----------|------------------------|
| Lyndsey    | Leisure   | Parent                 |
| Amy        | Brown     | Parent                 |
| Ashley     | Coley     | Teacher                |
| LaDonna    | Franks    | Counselor, Coordinator |
| Stephanie  | King      | Counselor, Parent      |
| Lesley     | Sanders   | Parent                 |

#### Committee Members, Role:

*(Select "Repeat" to open more entry fields to add additional team members)*

| First Name | Last Name | Position         |
|------------|-----------|------------------|
| Amanda     | Thornton  | parent           |
| Greg       | Hamby     | community leader |
|            |           |                  |
|            |           |                  |
|            |           |                  |
|            |           |                  |

### 1: Jointly Developed Expectations and Objectives

*(Describe/List the District expectations and objectives for parent and family engagement. Describe/List how parents will be involved in the development of the district parent and family engagement policy. Describe/List how parents will be involved in the development and review of the School Improvement/Title I Schoolwide/Title I Targeted Assistance Plan and, if applicable, the Comprehensive Support and Improvement and the Targeted Support and Improvement plans. Describe/List how the District will submit to the State comments from parents who deem the LEA Plan unsatisfactory.)*

**Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

Calico Rock School District understands the importance of involving parents, families and communities as a whole in promoting higher student achievement between the district and the families and community it serves. Therefore, the district shall strive to develop and maintain the capacity for meaningful and productive parent & family engagement and community engagement/involvement that will result in partnerships that lead to higher student achievement, better academic performance and stronger families. Calico Rock School District is governed by the following definition of family and community engagement and will carry out programs & activities in accordance: Family and Community Engagement (FACE) means the participation of families/communities in regular two-way communication & meaningful communication involving student learning & other school activities that ensure that families and communities are equal partners in their child's education and play an integral role in assisting in their child's learning. FACE is the systematic inclusion of families and communities in programs and activities that promote a child's academic achievement & overall well-being--U.S. Dept. of Ed. Parents are included in decision-making and on advisory committees to assist in their child's education, other activities will be carried out as those described in section 1118 of ESEA & section 1010 & 1116 of ESSA. The district will strive to develop meaningful and productive FACE that will result in partnerships/relationships that are beneficial to the school, students, families and community that will work to foster effective FACE strategies to improve student achievement. These measures may include, but shall not be limited to, the following:

1. Calico Rock School District has developed and written its 2021-2022 Title I Parent and Family Engagement Policy with input from Title I District FACE Committee, composed of staff, parents and family's representative of the children in our district. By October 1st, the policy will be distributed to parents of Title I students through handouts given to students to take home or made accessible electronically. The plan AND a summary of the plan will be posted to the district's website by August 1, sent to Indistar/Arkansas Dept. of Education and a parent-friendly summary of the FACE will also be placed on-line and in the student handbook and a hard copy may be requested from the office at any time. It will be available at various school functions and meetings throughout the school year.
2. CRSD will involve families and communities in the decisions of how funds reserved for FACE will be allotted for activities. This will be done during the district's FACE committee meeting.
3. Involve parents in the development of the district family and community engagement plan, the school-wide program plan, and support and improvement plans. The district plan will also be incorporated into the school-wide plan.
4. All comments indicating family and community concerns with the (LEA) district Title I plan shall be collected and submitted along with the plan to the Department of Education.

The committee will meet 2-3 times a year (Sept. 2021, Dec. 2021 & May 2022) to review and update the plan as needed.

5. The district involves parents/families & community in the development of its Title I program, which is part of the School Improvement Plan by keeping parents & families informed about FACE engagement programs and plans during meetings such as District Report to the Public (October 2021), Parent-Teacher Conferences (Oct. 2021 & Feb. 2022), School Annual Title I meetings, Literacy Nights, and other workshops and activities
6. Parents are informed of school improvement status and choices they have in educating their students during parent meetings throughout the year, Report to the Public, Title-I Meetings. All FACE meetings will provide Sign-in sheets, minutes, and agendas for monitoring and to provide documentation.
7. Coordinate family and community engagement activities with those of other programs such as the Head Start Program, Parents as Teachers program and Home Instruction Program for Preschool Youngsters and State-run preschool programs.
8. Establish parent and family engagement contact person at each of the Title 1, Part A schools. At Calico Rock Elementary, this person is LaDonna Franks. At Calico Rock High School this person is Stephanie King.
9. Conduct an annual review of the effectiveness of the family and community engagement policy.

10. Ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand.
11. Obtain signatures from each parent acknowledging receipt of the parent and family engagement plan summary.

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## **2: Building Staff Capacity through Training and Technical Assistance**

*(Describe/List how the district will provide support and technical assistance to all its Title I schools in planning and implementing effective parent and family engagement practices, inclusive of school parent and family engagement policies/plans, school-parent compacts, and all Title I parent and family engagement requirements. Describe/List activities such as workshops, conferences, trainings, webinars, and online resources that will be used with school staff to build their capacity to work with parents as equal partners. Include information about how the district and/or schools will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

1. Conduct ongoing site visits to observe family and community engagement practices. Dr. Eric Gotte @ 870-297-8533.
2. Provide materials and training not otherwise available to assist parents in supporting their child's academic achievement.
3. Enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners through such events as orientations, backpack program, parent meetings, fall festival, spring carnival and other community events. LaDonna Franks @ 870-297-8533.
4. Ensure, to the extent possible, that information is sent home in a language and form parents can understand. LaDonna Franks @ 870-297-8533
5. Provide information on adult literacy training available in the community.
6. Provide a copy of the school policy at each school for parents to view as well as provide a copy to each parent.
7. Monitor each Title I, Part A school to ensure that each school performs the following tasks:  
Develop parental and family engagement policy.  
Offer flexible meeting times.  
Provide information to parents about the school's program, include parent information guide.  
Develop and use the School-Parent Compact.  
Provide training for parents in working with their child to improve academic achievement, to include training on the phone notification system in order to have real-time access to their child's attendance and achievement. LaDonna Franks & Mike Mason 870-297-8533.
8. Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.
9. Encourage parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts.
10. Encourage parent participation through innovative scheduling of activities through strategies such as holding

meetings at a variety of times, such as morning and evening, in order to maximize the opportunities for parents to participate in school-related activities.

11. Coordinate and integrate parent and family engagement strategies and staff training with the Readiness Coalition Committee.

12. Convene annual school meeting to inform parents of their school's participation in the development of the parent and family engagement policy and their right to be involved.

The district will build staff capacity through training & technical assistance in the following. These measures may include, but shall not be limited to, the following: The district ensures professional development requirements are met for teachers & administrators. 1. Staff Development is the responsibility of the superintendent and district administrators with assistance in parent/family engagement training from the district's parent facilitators and district parent coordinator. 2. District-wide Professional Development on Parent/Family Engagement is embedded and conducted regularly and on scheduled years according to ADE guidelines.

Provide training at least annually for volunteers:

1. A volunteer orientation will be held informing parent volunteers about rules, responsibilities, and different areas they can sign-up for. The district provides information to parent/family/community as partners in students' education about volunteer opportunities in the district's Volunteer Program.

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### **3: Building Parent Capacity**

*(Describe/List activities, such as workshops, conferences, classes, online resources, and any equipment or other materials that may be necessary to support parents in helping their student's academic success. If applicable, describe how each discretionary item your district and parents chose will be implemented.)*

#### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

1. Provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. LaDonna Franks @ 870-297-8533.

Provide assistance and instruction to parents, as needed, of children served by the school in understanding these topics in the school handbook:

- Arkansas Academic Standards
- State and local academic assessments including alternate assessments
- Title I, Part A requirements
- Strategies parents can use to support their child's academic progress
- Partnering with teachers to support their child's academic achievements
- Incorporating developmentally appropriate learning activities
- How parents of high school students can be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities

2. Assist in the development of parent engagement groups at each school. LaDonna Franks @ 870-297-8533.

3. Encourage the formation of partnerships between schools and local businesses that includes roles for parents.

4. Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.

5. Involve parents through an annual survey to improve school effectiveness. LaDonna Franks @ 870-297-8533.

6. Approve reasonable and necessary expenses associated with family and community engagement activities.

7. Provide any reasonable support for family and community engagement at the request of participating Title I, Part A schools. LaDonna Franks @ 870-297-8533.

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#### **4: Reservation and Evaluation**

*(Describe/List how the district will share with parents and family members the budget for parent and family engagement activities and programs and how parents and family members will be involved in providing input into how the funds are used. If the district does not receive a Title I, Part A allocation greater than \$500,000, then the district is not required to include a description of its Reservation of Funds. If a reservation is required, then a minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. Describe/List actions for how the annual evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents and family members will play.)*

#### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

1. Survey parents annually, including questions to identify barriers to family and community engagement. LaDonna Franks@ 870-297-8533.

2. Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. LaDonna Franks @ 870-297-8533

3. Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year. The School Improvement Planning committee will meet with teachers and building administrators to review the data, and discuss improvements for spending federal monies to improve student success in the classroom.

4. Use finding from the evaluation process to:

- Make recommendations to each participating school for family and community engagement policy revision.

- Provide suggestions for designing school improvement policies, as they relate to family and community engagement. Dr. Eric Gotte @ 870-297-8533.

5. Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community. Teachers at each school will provide information on their parent activity for the year to each building coordinator. LaDonna Franks 870-297-8533.

Conduct an annual evaluation identifying barriers, needs, strategies. 1. The district actively engages with the Parent and Family Engagement committee and buildings to review and evaluate the content and effectiveness of the district's/schools Family and Community Engagement Plan/Compact, the School Improvement Plan, and Federal/Title I programs, in improving the academic quality of the schools. The District Committee meets 2-3 times yearly. There is also a mid-year parent engagement committee meeting in December 2021. 2. Information is reviewed on family and community participation in district events and parent workshops; family and community needs to assist in students' learning; the effectiveness of parental engagement strategies; and the engagement of families and community to support students' academic growth or barriers preventing engagement. 3. Barriers to greater Family and Community engagement participation in activities are identified along with the needs of families and community to assist in child's learning and engage school staff. (District FACE Committee)

Use findings from the evaluation to design evidence-based strategies for more effective parental involvement: 1. The district uses the data from surveys and other sources to guide the parent/family engagement requirements for professional development as identified in the Arkansas Department of Education rules. 2. Data is shared and used to plan speakers and agendas for parent nights; identify parent/family engagement barriers and the needs of parent and community members; identify strategies to support successful school and family interactions; serve as a guide to the School Improvement Plan along with other relevant data and information. Comments and suggestions guide the district in its long-range planning. 3. The district parent coordinator and technology integration specialist, are responsible for placing the assessments online and compiling the data from the Needs Assessments to share with district administrators and staff to utilize at the building level. 4. The District Title I

committee, made up of teachers, parents/community, and school staff, determine the effectiveness of the Family and Community Engagement Plan and Title I program and makes changes to the needs assessments as warranted. Review & approve the plan for each school The Title I Family and Community Engagement Plans for each school in the district is developed in committee and approved by the building principal; then they are reviewed and approved by the District Family Engagement Coordinator before they are submitted in Indistar and placed on school's website. Review & update the district plan annually by August 1 (beginning 2020). The District Title I Parent and Family Engagement Plan will be reviewed and updated annually at the spring meeting (May). Submitted this year (2021) by August 1, hereafter. (District FACE Committee

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## **5: Coordination**

*(Describe/List how the district will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families such as public preschool programs or organizations to help students transition to elementary, middle, high, and postsecondary schools or careers.)*

### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

1. Recruit parents to serve on district School Improvement committee to develop the Title I Application. LaDonna Franks and Mike Mason 870-297-8533.

Federal resources are from Title I, Title II and Title IV. State monies include ESSA, grants from Emergency School Pantry and Food Box program funded by Arkansas Food Bank. Local monies are provide by Bridges of Calico Rock and the Ministerial Alliance of Calico Rock.

2. Recruit parents for a district Parent Advisory Committee. Host Back to School Bash that offers hair cuts, dental screenings, school supplies and clothing from the Bridges room. We host kindergarten roundup for parents and students in the spring of the year. Sixth graders are given a tour of the high school and given information about class opportunities. The high school host a FAFSA night for seniors and their parents to receive help on filling out forms. All parents are encouraged to access the parent resource center.

3. Encourage the formation of partnerships between the district and community businesses and community members that includes roles for parents.

4. Involve parents through an annual survey to improve district effectiveness.

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(Find complete guidance on the [DESE Parent and Family Engagement Requirements](#) webpage.)

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## **ADE Reviewer Responses by Section**

### **Section 1 - Jointly Developed Expectations and Outcomes**

☒ Federal Compliance

☒ State Compliance

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### **Comments:**

8/31/2021 - S.Green:

This section meets all required components.

8/31/2021 - S.Green:

Returned at the request of the district for additional revisions.

8/16/2021 – S.Green:

Thank you for your timely submission! It is clear that you have invested a great deal of time and effort in planning for 2021-22 and engaging your families. **If you have any questions about the feedback I have provided, please do not hesitate to contact me at shannon.green@ade.arkansas.gov or 501-537-9896. I am happy to guide you through any revisions that need to be made.**

**This section needs minor changes made in order to meet compliance.** Please address the following:

- Please review the committee roster in the table. For the position listed as "treasurer," is this committee treasurer or someone who is a staff member of the district? Also, the name LaDonna Franks appears twice. Please correct.
- In order to update your plan to the most current language, please be aware that Act 930 of 2017 replaced (ACTAAP) with the Arkansas Educational Support and Accountability Program. doing so, it also **rid the state of ACSIP**. New language in Act 930, however, does describe a new process for Arkansas's public schools to follow as they create their still-required annual plans that are **now referred to as School Improvement Plans**.

While not required for compliance at this time, please consider the following when updating the plan for next year:

- 1.2: Include a simple, specific, measurable objective for meaningful engagement within your district and what steps your district is taking year-to-year to meet that long-term goal. This could be tied to a school-improvement goal such as increasing literacy proficiency through the Science of Reading initiative or a goal tied specifically to engagement such as improving participation in parent feedback during the annual evaluation or input on the Parent & Family Engagement Plan .
- Please review the "hint" feature for each section to ensure you explicitly address how your district will accomplish required components within the correct section of the plan. Note that the format of the sections and required components were updated in 2020. For additional support, please see the [Best Practices for District Engagement Plans](#) document as well as the [Elevating Engagement Padlet](#) in order to learn more. You may find the [FACE Required Components Checklist](#) to be helpful as your committee meets and collects evidence for your plan.

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## Section 2 - Building Staff Capacity through Training and Technical Assistance

☒ Federal Compliance

☒ State Compliance

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### Comments:

8/16/2021 – S.Green:

This section meets all required components.

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### Section 3 - Building Parent Capacity

☒ Federal Compliance

☒ State Compliance

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#### Comments:

8/31/2021 - S.Green:

This section meets all required components.

8/16/2021 – S.Green:

This section requires changes in order to meet compliance. Please address the following:

- 3.1: How and when will your district help all parents understand the challenging State academic standards and State and local academic assessments? Your plan references educational goals, but you must confirm that standards and assessments are explicitly cover and made available to all parents.

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### Section 4 - Reservation and Evaluation

☒ Federal Compliance

☒ State Compliance

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#### Comments:

8/31/2021 - S.Green:

This section meets all required components.

8/16/2021 – S.Green:

This section requires changes in order to meet compliance. Please address the following:

- 4.3: What measures are in place to ensure that money spent on engagement activities and strategies is consistent with your district's parent and family engagement policy?

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### Section 5 - Coordination

☒ Changes Required

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#### Comments:

8/31/2021 - S.Green:

This section meets all required components.

8/16/2021 – S.Green:



This section requires changes in order to meet compliance. Please address the following:

- 5.1: Please describe specifically which Federal, State, and/or local programs that you coordinate with and integrate in order to support your students and families?
- 5.2: What types of activities does your district utilize in order to encourage and support parents/families? (Parent resource centers, events to help them transition to elementary, middle, high school, and/or postsecondary schools, courses to assist parents in navigating resources within the schools and community, etc.)
- You may wish to refer to Section 5 on the [Best Practices for District Engagement](#) document for ideas and guidance.