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**CALICO ROCK HIGH SCHOOL**

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CALICO ROCK SCHOOL DISTRICT’S STATEMENT OF ASSURANCE

In keeping with the guidelines of Title VI, Section 601, Civil Rights Act of 1964, Title IX, Section 901, Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, the Calico Rock Public School assures that no person shall, on the basis of race, color, national origin, sex or handicap be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program.

Anita Cook, Equity Coordinator
Calico Rock School District
P.O. Box 220
Calico Rock, AR 72519
870-297-3745

BOARD APPROVED COORDINATORS

<table>
<thead>
<tr>
<th>ESL</th>
<th>Ginger Miller</th>
<th>297-3745</th>
<th>P.O. Box 220, Calico Rock</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crisis Intervention</td>
<td>Mary Beth Wyatt</td>
<td>297-3745</td>
<td>P.O. Box 220, Calico Rock</td>
</tr>
<tr>
<td>Safety</td>
<td>Anita Cook</td>
<td>297-3745</td>
<td>P.O. Box 220, Calico Rock</td>
</tr>
</tbody>
</table>

STUDENT HANDBOOK COMMITTEE

<table>
<thead>
<tr>
<th>Anita Cook</th>
<th>ALE &amp; Safety Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gwenda Sample</td>
<td>Nurse</td>
</tr>
<tr>
<td>Jeff Whiteaker</td>
<td>Physical Education &amp; Health</td>
</tr>
<tr>
<td>Mary Beth Wyatt</td>
<td>Counselor</td>
</tr>
<tr>
<td>Molly Knight</td>
<td>Sr. Class Rep</td>
</tr>
<tr>
<td>Madison DeLoach</td>
<td>Sr. Class Rep</td>
</tr>
<tr>
<td>Rev. Leon Morehead</td>
<td>Parent</td>
</tr>
<tr>
<td>Carol Gates</td>
<td>Parent</td>
</tr>
</tbody>
</table>

CALICO ROCK HIGH SCHOOL MISSION STATEMENT

We believe that learning is a process, which enables an individual to acquire facts, concepts, skills, attitudes, values, and a variety of other behaviors. Because learning is held to be a process, it continues throughout the life span of each individual. The quantity and quality of learning is dependent upon the learner's unique physical, psychological, cultural, socioeconomic and spiritual attributes, and the quantity and quality of his/her unique life experiences.

Public education is a major provider of learning experiences during an individual's formative years, which are defined as those years occurring between early childhood and adulthood. As an institution, the public school has the responsibility of assuring that the learning experiences provided for its students establish a sound foundational basis for lifelong learning.

As a school district, we believe that the children we are entrusted with are the most valuable resource of our community, state, and nation. We recognize the worth of each student in our district and pledge to make the learning process overt and diverse enough in breadth and depth to assure that the individual needs of our students are fulfilled as we enter the twenty-first century and beyond.

The intent of this philosophy of education is given direction in the following educational goals, which we believe correspond with the National Education Goals as well as our own state goals.

1. The Calico Rock School District will provide opportunities for learners to master basic skills and competencies.
2. The Calico Rock School District will provide opportunities for learners to achieve an expedient understanding of economic and occupational skills and options to enhance their success in our global economy.

3. The Calico Rock School District will provide opportunities for learners to become responsible, productive citizens who exercise their rights and responsibilities to their citizenship in our nation and world.

4. The Calico Rock School District will provide opportunities for learners to realize the importance of maintaining healthy, drug-free violence-free lives.

5. The Calico Rock School District will help each student, whether gifted, average, or slow, develop the full range of his/her potential enabling him/her to be resourceful, competent individuals in society.

HANDBOOKS

This handbook has been prepared by the administration, faculty, and parents in order to help you as students to develop an understanding of the policies, regulations, and other useful information governing Calico Rock High School. The Board of Education and Superintendent will periodically review and consider changes in the specific regulations submitted by each school.

All adult building personnel are responsible for the consistent enforcement of school rules and regulations contained within the handbook.

It will be the responsibility of the principal to see that each student is given a copy of the building rules and regulations, in the form of a handbook. A copy of each building’s rules and regulations will be provided to parents who must return a signed statement signifying they have received a copy. This signed statement is attached at the very end of the handbook. Please complete the form and the Home Language Survey form and return within five (5) days.

ALMA MATER

So here Calico Rock High,
Here's to you.
May we ever be loyal and true,
And proudly our praises we sing.
Throughout the ages let them ring.
And all through our lives we'll recall,
The school that to us was best of all,
So here Calico Rock,
Here's to you.
The Black and Orange, The Black and Orange will live forever.

SCHOOL COLORS AND EMBLEM

The school colors of Calico Rock High School are black and orange. The school emblem is the Pirate. The school board has authorized the use of school colors on all school publications.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 19</td>
<td>First Day of School/Late Registration</td>
</tr>
<tr>
<td>September 2</td>
<td>Labor Day</td>
</tr>
<tr>
<td>October 18</td>
<td>1st Quarter Ends (44 days total)</td>
</tr>
<tr>
<td>October 24</td>
<td>Parent/Teacher Conferences</td>
</tr>
<tr>
<td>November 27, 28, &amp; 29</td>
<td>Thanksgiving Holidays</td>
</tr>
<tr>
<td>December 20</td>
<td>2nd Quarter Ends (86 days total)</td>
</tr>
<tr>
<td>December 23 – January 3</td>
<td>Christmas Holidays</td>
</tr>
<tr>
<td>January 6</td>
<td>First Day of 2nd Semester</td>
</tr>
<tr>
<td>*January 20</td>
<td>Martin Luther King Day</td>
</tr>
<tr>
<td>*February 17</td>
<td>President’s Day</td>
</tr>
<tr>
<td>March 14</td>
<td>3rd Quarter Ends (134 days total)</td>
</tr>
<tr>
<td>March 20</td>
<td>Parent/Teacher Conferences</td>
</tr>
<tr>
<td>March 24-28</td>
<td>Spring Break</td>
</tr>
<tr>
<td>*April 18</td>
<td>Good Friday</td>
</tr>
<tr>
<td>May 16</td>
<td>Graduation</td>
</tr>
<tr>
<td>May 22-23</td>
<td>Semester Tests</td>
</tr>
<tr>
<td>May 26</td>
<td>4th Quarter Ends (178 days total)</td>
</tr>
<tr>
<td>*May 27-28</td>
<td>Snow make up days #4 and #5.</td>
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</tbody>
</table>

178 School Days  
10 Teacher In-service  
2 Parent/Teacher Conferences  
190 Teacher Contract Days  
44 – 1st Quarter  
42 – 2nd Quarter  
48 – 3rd Quarter  
44 – 4th Quarter – 178 Total

*Use as snow days if needed. Additional days missed due to inclement weather will be added under the advisement of Mr. Skidmore, Superintendent and the Administration.
### 2013-14 HIGH SCHOOL STAFF

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jerry Skidmore</td>
<td>Superintendent</td>
</tr>
<tr>
<td>Anita Cook</td>
<td>Principal</td>
</tr>
<tr>
<td>Mary Beth Wyatt</td>
<td>Counselor</td>
</tr>
<tr>
<td>Melva Brannon</td>
<td>Sr./Jr. High Science</td>
</tr>
<tr>
<td>Mindy Woods</td>
<td>Family &amp; Consumer Science</td>
</tr>
<tr>
<td>Bryan Fountain</td>
<td>Vocational Agriculture</td>
</tr>
<tr>
<td>Elizabeth Hiers</td>
<td>Math</td>
</tr>
<tr>
<td>Josh Wright</td>
<td>P.E./History/Health</td>
</tr>
<tr>
<td>Mark Green</td>
<td>Librarian/Journalism</td>
</tr>
<tr>
<td>Anita Cook</td>
<td>ALE /Safety</td>
</tr>
<tr>
<td>Laura Thompson</td>
<td>Instrumental &amp; Vocal Music</td>
</tr>
<tr>
<td>Jeff Whiteaker</td>
<td>Physical Education, Health</td>
</tr>
<tr>
<td>Joannie King</td>
<td>Special Education</td>
</tr>
<tr>
<td>Sherry Newcomb</td>
<td>Sr. High Biology/ Jr. High Science</td>
</tr>
<tr>
<td>Beth Kratochvil</td>
<td>Reading, Careers, &amp; Social Studies</td>
</tr>
<tr>
<td>Laura Thompson</td>
<td>Vocal Music</td>
</tr>
<tr>
<td>Mike Mason</td>
<td>E.A.S.T. &amp; Technology Coordinator</td>
</tr>
<tr>
<td>Connie Moser</td>
<td>Special Education</td>
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<tr>
<td>Rebecca Payne</td>
<td>Art</td>
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<tr>
<td>April Killian</td>
<td>Math</td>
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<tr>
<td>Betty Thornton</td>
<td>English</td>
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<tr>
<td>Carla Vredenburg</td>
<td>Jr. High English, Drama</td>
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<tr>
<td>Ginger Miller</td>
<td>Vocational Business, Economics</td>
</tr>
<tr>
<td>Dena Morehead</td>
<td>Secretary</td>
</tr>
<tr>
<td>Elaine Jarosz</td>
<td>Student Aide</td>
</tr>
<tr>
<td>Patty Brown</td>
<td>Student Aide</td>
</tr>
<tr>
<td>Cooky Jordan</td>
<td>Student Aide</td>
</tr>
<tr>
<td>Amy Avey</td>
<td>Distance Learning Facilitator</td>
</tr>
</tbody>
</table>

### DAILY BELL SCHEDULE:

<table>
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<tr>
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<th>Period</th>
<th>Time Range</th>
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<tbody>
<tr>
<td>1st</td>
<td>8:05 - 8:50</td>
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<td>8:05 - 8:50</td>
</tr>
<tr>
<td>2nd</td>
<td>8:55 - 9:40</td>
<td>2nd</td>
<td>8:55 - 9:40</td>
</tr>
<tr>
<td>3rd</td>
<td>9:45 - 10:30</td>
<td>3rd</td>
<td>9:45 - 10:30</td>
</tr>
<tr>
<td>First Lunch</td>
<td>11:25 - 11:55</td>
<td>5th</td>
<td>11:25 - 12:10</td>
</tr>
<tr>
<td>5th</td>
<td>12:00 - 12:45</td>
<td>Second Lunch</td>
<td>12:15 - 12:45</td>
</tr>
<tr>
<td>6th</td>
<td>12:50 - 1:35</td>
<td>6th</td>
<td>12:50 - 1:35</td>
</tr>
<tr>
<td>7th</td>
<td>1:40 - 2:25</td>
<td>7th</td>
<td>1:40 - 2:25</td>
</tr>
<tr>
<td>8th</td>
<td>2:30 - 3:15</td>
<td>8th</td>
<td>2:30 - 3:15</td>
</tr>
</tbody>
</table>
Philosophy: We recognize the family as the primary influence in a child’s life. We believe:

- A child’s education is a responsibility shared by school staff and family during the entire time they are in school.
- Families and school staff must work together as partners.
- Families must play a positive role in providing for students.

To support the belief of the Calico Rock Public School system, the students, parents, alumni, and community must work as knowledgeable partners. The 7th-12th grade Parental Involvement Plan will include, but is not limited to, the following components in order to have a successful parental involvement program:

I. Program Components

A. Parent, Alumni, and Community Involvement* Calico Rock Elementary School will provide the following opportunities to involve parents, alumni, and community:
   i. Development of a Parent, Alumni, and Community Involvement committee.*
   ii. The plan will be developed by the above committee.*
   iii. The plan will be disseminated to all district patrons.*

B. Volunteer Plan
   i. Parents will be encouraged to participate in various Booster Clubs that support specific organizations; band, athletics, etc.
   ii. Parents will be encouraged to participate in club and organizations activities; Student Council, blood drives, junior class, etc.
   iii. Parents will be encouraged to share expertise in content related areas.
   iv. Parents will be encouraged to participate on site-based committees; e.g., school improvement committees, literacy and math.*
   v. The principal will conduct a needs assessment at the building level to ascertain the degree of needs. A list of needs will be compiled and distributed to parents.*
   vi. Parents will be surveyed regarding their abilities and interests as volunteers.
   vii. Parent volunteers will be encouraged to participate in the development and implementation of the Parental Involvement Plan.

C. Activities and Events*
   i. Financial aid workshops will be offered to assist parents and students interested in post-secondary education.
   ii. Information about student performance will be provided for parents, e.g., band concerts, athletic events, choir concerts, etc.
   iii. Annual Report to the Public
   iv. Parents and students will receive school entry orientation as well as information about school improvement and school performance on ACTAPP (benchmark) testing.*
   v. Open House*

D. Resource Materials*
   i. Guidance offices/parent centers will provide parents with information to assist students in educational planning; e.g., vocational/technical information, scholarships, etc.
   ii. Parenting skills, interventions, and healthy lifestyles information will be available through guidance office and parent center.

E. Recognition of Parents*
   i. A notice of thanks will be published in the newspaper to all parents who participated in both parent-teacher conferences.

F. Information Kits*
   Parent kits containing pertinent school information will be furnished to each parent. Each kit will contain:
   i. The school telephone number and address, e-mail address, website, and list of school employees and their job titles.*
ii. Description of school’s Parental Involvement Program*
iii. Responsibility of the parent, student, teacher, and school (Home/School Compact).
iv. Student handbook which includes the school year calendar.
v. Dates of the two scheduled parent/teacher conferences.
vi. List of resources available in the Parent Center.
vii. Parent’s Right to Know Letter*

G. Parent Center*
The Parent Center for the Calico Rock School District will be located on the elementary campus in room 11 and 12. It will be open on each Monday of the week from 3:00-5:00 p.m. The parent center facilitator will be Lisa Cullen. In addition, parenting information will be located on the high school campus in the guidance counselor’s office.

H. School Policies*
Calico Rock Elementary School encourages parental involvement and participation.
   i. The Policy regarding checkout and pick-up procedures will be located in the office.*
   ii. Procedures for classroom visitation during school events will be located in each individual office.
   iii. Staff development requirements will include a minimum of two hours for teachers and three hours for administrators in effective parental involvement strategies*

I. Parent Facilitator*
The principal will designate one certified staff member as Parent Facilitator to organize meaningful training for staff and parents. An encouraging and welcoming atmosphere should be provided for parental involvement in the school. Efforts to ensure that parental participation is recognized as an asset to the school should be undertaken. Name, location, and contact telephone numbers will be provided.

*Denotes requirements in Act 603 of 2003
4.1-RESIDENCE REQUIREMENTS

Definitions:

“Reside” means to be physically present and to maintain a permanent place of abode for an average of no fewer than four (4) calendar days and nights per week for a primary purpose other than school attendance.

“Resident” means a student whose parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside in the school district.

“Residential address” means the physical location where the student’s parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside. A student may use the residential address of a legal guardian, person having legal, lawful control of the student under order of a court, or person standing in loco parentis only if the student resides at the same residential address and if the guardianship or other legal authority is not granted solely for educational needs or school attendance purposes.

The schools of the District shall be open and free through the completion of the secondary program to all persons between the ages of five (5) and twenty one (21) years whose parents, legal guardians, or other persons having lawful control of the person under an order of a court reside within the District1 and to all persons between those ages who have been legally transferred to the District for educational purposes.

Any person eighteen (18) years of age or older may establish a residence separate and apart from his or her parents or guardians for school attendance purposes.

In order for a person under the age of eighteen (18) years to establish a residence for the purpose of attending the District’s schools separate and apart from his or her parents, guardians, or other persons having lawful control of him or her under an order of a court, the person must actually reside in the District for a primary purpose other than that of school attendance. However, a student previously enrolled in the district who is placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty may continue to attend district schools.2 A foster child who was previously enrolled in a District school and who has had a change in placement to a residence outside the District, may continue to remain enrolled in his/her current school unless the presiding court rules otherwise.3

Under instances prescribed in A.C.A. § 6-18-203, a child or ward of an employee of the district or of the education coop to which the district belongs may enroll in the district even though the employee and his/her child or ward reside outside the district.4

Cross References: Policy 4.40—HOMELESS STUDENTS
Policy 4.52—STUDENTS WHO ARE FOSTER CHILDREN

Legal References: A.C.A. § 6-4-302
A.C.A. § 6-18-202
A.C.A. § 6-18-203
A.C.A. § 9-28-113

Date Adopted: July 24, 2013
To enroll in a school in the Calico Rock School District, the child must be a resident of the District as defined in District policy (4.1—RESIDENCE REQUIREMENTS), meet the criteria outlined in policy 4.40—HOMELESS STUDENTS or in policy 4.52—STUDENTS WHO ARE FOSTER CHILDREN, be accepted as a transfer student under the provisions of policy 4.4, or participate under a school choice option and submit the required paperwork as required by the choice option.

Students may enter kindergarten if they will attain the age of five (5) on or before August 1 of the year in which they are seeking initial enrollment. Any student who has been enrolled in a state-accredited or state-approved kindergarten program in another state for at least sixty (60) days, who will become five (5) years old during the year in which he/she is enrolled in kindergarten, and who meets the basic residency requirement for school attendance may be enrolled in kindergarten upon written request to the District.

Any child who will be six (6) years of age on or before October 1 of the school year of enrollment and who has not completed a state-accredited kindergarten program shall be evaluated by the district and may be placed in the first grade if the results of the evaluation justify placement in the first grade and the child’s parent or legal guardian agrees with placement in the first grade; otherwise the child shall be placed in kindergarten.

Any child may enter first grade in a District school if the child will attain the age of six (6) years during the school year in which the child is seeking enrollment and the child has successfully completed a kindergarten program in a public school in Arkansas.

Any child who has been enrolled in the first grade in a state-accredited or state-approved elementary school in another state for a period of at least sixty (60) days, who will become age six (6) years during the school year in which he/she is enrolled in grade one (1), and who meets the basic residency requirements for school attendance may be enrolled in the first grade.

Students who move into the District from an accredited school shall be assigned to the same grade as they were attending in their previous school (mid-year transfers) or as they would have been assigned in their previous school. Home-schooled students shall be evaluated by the District to determine their appropriate grade placement.

The district shall make no attempt to ascertain the immigration status, legal or illegal, of any student or his/her parent or legal guardian presenting for enrollment.

Prior to the child’s admission to a District school:

1. The parent, guardian, or other responsible person shall furnish the child’s social security number, or if they request, the district will assign the child a nine (9) digit number designated by the department of education.

2. The parent, guardian, or other responsible person shall provide the district with one (1) of the following documents indicating the child’s age:
   a. A birth certificate;
   b. A statement by the local registrar or a county recorder certifying the child’s date of birth;
   c. An attested baptismal certificate;
   d. A passport;
   e. An affidavit of the date and place of birth by the child’s parent or guardian;
   f. United States military identification; or
   g. Previous school records.

3. The parent, guardian, or other responsible person shall indicate on school registration forms whether the child has been expelled from school in any other school district or is a party to an expulsion proceeding. The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled from another school district to enroll as a student until the time of the person's expulsion has expired.

4. The child shall be age appropriately immunized from poliomyelitis, diphtheria, tetanus, pertussis, red (rubeola) measles, rubella, and other diseases as designated by the State Board of Health, or have an exemption issued by the Arkansas Department of Health. Proof of immunization shall be by a certificate of a licensed physician or a public health department acknowledging the immunization. Exemptions are also possible on an annual basis for religious reasons from the Arkansas Department of Health. To continue such exemptions, they must be renewed at the beginning of each school year. A child enrolling in a district school and living in the household of a person on active military duty has 30 days to receive his/her initial required immunizations and 12 months to be up to date on the required immunizations for the student’s age.

   A student enrolled in the District who has an immunization exemption may be removed from school during an outbreak of the disease for which the student is not vaccinated at the discretion of the Arkansas Department of Health. The student may not return to the school until the outbreak has been resolved and the student's return to school is approved by the Arkansas Department of Health.
**Uniformed Services Member's Children**

For the purposes of this policy, "active duty members of the uniformed services" includes members of the National Guard and Reserve on active duty orders pursuant to 10 U.S.C. Section 1209 and 1211; "uniformed services" means the Army, Navy, Air Force, Marine Corps, Coast Guard as well as the Commissioned Corps of the National Oceanic and Atmospheric Administration, and Public Health Services; "veteran" means: a person who served in the uniformed services and who was discharged or released there from under conditions other than dishonorable.

This policy applies to children of: active duty members of the uniformed services; members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of one (1) year after medical discharge or retirement; and members of the uniformed services who die on active duty or as a result of injuries sustained on active duty for a period of one (1) year after death.

An eligible child as defined in this policy shall:

1. be allowed to continue his/her enrollment at the grade level commensurate with his/her grade level he/she was in at the time of transition from his/her previous school, regardless of age;
2. be eligible for enrollment in the next highest grade level, regardless of age if the student has satisfactorily completed the prerequisite grade level in his/her previous school;
3. enter the District's school on the validated level from his/her previous accredited school when transferring into the District after the start of the school year;
4. be enrolled in courses and programs the same as or similar to the ones the student was enrolled in his/her previous school to extent that space is available. This does not prohibit the District from performing subsequent evaluations to ensure appropriate placement and continued enrollment of the student in the courses/and/or programs;
5. be provided services comparable to those the student with disabilities received in his/her previous school based on his/her previous Individualized Education Program (IEP). This does not preclude the District school from performing subsequent evaluations to ensure appropriate placement of the student;
6. make reasonable accommodations and modifications to address the needs of an incoming student with disabilities, subject to an existing 504 or Title II Plan, necessary to provide the student with equal access to education. This does not preclude the District school from performing subsequent evaluations to ensure appropriate placement of the student;
7. be enrolled by an individual who has been given the special power of attorney for the student's guardianship. The individual shall have the power to take all other actions requiring parental participation and/or consent;
8. be eligible to continue attending District schools if he/she has been placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty.

**Cross References:**

4.1—RESIDENCE REQUIREMENTS 4.4—STUDENT TRANSFERS
4.5—SCHOOL CHOICE 4.34—COMMUNICABLE DISEASES AND PARASITES
4.40—HOMELESS STUDENTS

**Legal References:**

A.C.A. § 6-4-302 A.C.A. § 6-18-201 (c) A.C.A. § 6-18-207 A.C.A. § 6-18-208
A.C.A. § 6-18-702 A.C.A. § 6-15-504 (f) A.C.A. § 9-28-113

**Date Adopted:** July 24, 2013
4.3-COMPULSORY ATTENDANCE REQUIREMENTS

Every parent, guardian, or other person having custody or charge of any child age five (5) through seventeen (17) years on or before September 1 of that year who resides, as defined by policy (RESIDENCE REQUIREMENTS), within the Calico Rock Public School District shall enroll and send the child to a District school with the following exceptions.

1. The child is enrolled in private or parochial school.
2. The child is being home-schooled and the conditions of policy (HOME SCHOOLING) have been met.
3. The child will not be age six (6) on or before September 1 of that particular school year and the parent, guardian, or other person having custody or charge of the child elects not to have him/her attend kindergarten. A kindergarten waiver form prescribed by regulation of the Department of Education must be signed and on file with the District administrative office.
4. The child has received a high school diploma or its equivalent as determined by the State Board of Education.
5. The child is age sixteen (16) or above and is enrolled in a post-secondary vocational-technical institution, a community college, or a two-year or four-year institution of higher education.
6. The child is age sixteen (16) or seventeen (17) and has met the requirements to enroll in an adult education program as defined by A.C.A. § 6-18-201 (b).

Reference:  
A.C.A. § 6-18-201  
A.C.A. 6-18-207

4.4-STUDENT TRANSFERS

The Calico Rock District shall review and accept or reject requests for transfers, both into and out of the district, on a case by case.

The District may reject a nonresident’s application for admission if its acceptance would necessitate the addition of staff or classrooms exceed the capacity of a program, class, grade level, or school building, or cause the District to provide educational services not currently provided in the affected school. The District shall reject applications that would cause it to be out of compliance with applicable laws and regulations regarding desegregation.

Any student transferring from a school accredited by the Department of Education to a school in this district shall be placed into the same grade the student would have been in had the student remained at the former school.

Any student transferring from home school or a school that is not accredited by the Department of Education to a District school shall be evaluated by District staff to determine the student’s appropriate grade placement.

The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled from another district to enroll as a student until the time of the person’s expulsion has expired.

Except as otherwise required or permitted by law, responsibility for transportation of any nonresident student admitted to a school in this District shall be borne by the student or the student’s parents. The District and the resident district may enter into a written agreement with the student or student’s parents to provide transportation to or from the District, or both.

References:  
A.C.A.  6-18-316  
A.C.A.  6-18-510  
A.C.A.  6-15-504 (f)  
A.C.A.  9-28-113(b)(4)  
State Board of Education Standards of Accreditation 12.05
4.5-SCHOOL CHOICE

Standard School Choice

Exemption

By March 31 of each year, the Board shall determine if the District is subject to a desegregation order or mandate of a federal court or agency remediying the effects of past racial segregation. A District that determines it is subject to such an order or mandate may declare an exemption from the provisions of the School Choice Act of 2013 (the Act) codified at A.C.A. § 6-18-1901 et seq. If the District determines it is eligible for exemption, it will notify the Arkansas Department of Education (ADE) by April 1 whether or not it will declare an exemption from the Act. If the District has previously declared an exemption from the Act and chooses to no longer exercise its exemption option, it shall notify the ADE by April 1 of the District's decision to participate in the school choice provisions of the Act. If the District chooses to exercise its exemption option, it should notify the superintendents of each of its geographically contiguous school districts of its decision. Each decision regarding exemption is binding for one-year from the date the District notifies the ADE of the declaration of exemption.¹

Definition:
For the purpose of this policy, "sibling" means each of two (2) or more children having a common parent in common by blood, adoption, marriage, or foster care.

School Choice Transfers Out of the District

The District shall date and time stamp all applications for school choice transfer out of the District as they are received in the District's central office. By August 1, the District shall approve all such applications unless the approval would cause the District to have a net enrollment loss (students transferring out minus those transferring in) of more than 3% of the previous year's student enrollment. By June 1 of each year, the ADE shall determine and notify the District of the net number of allowable choice transfers. For the purpose of determining the 3% cap, siblings are counted as one student.

If, prior to August 1, the District receives sufficient copies of requests from its students to transfer to other districts to trigger the 3% cap, it shall notify each parent from which it has received a school choice application and the district the student applied to transfer to that it has tentatively reached the limitation cap. The District will use confirmations of approved choice applications from receiving districts to make a final determination of what applications it received that exceeded the limitation cap and notify each district that was the recipient of an application to that effect.²

Any applications for transfer out of the District which are denied due to the 3% limitation cap shall be given priority for a choice transfer the following year in the order in which the District received the original application.

School Choice Transfers Into the District

Capacity Determination and Public Pronouncement

The Board of Directors will adopt a resolution containing the capacity standards the District will use in determining whether to accept or deny a school choice application from another district's resident student. The resolution will contain the acceptance determination criteria identified by academic program, class, grade level, and individual school. The school is not obligated to add any teachers, other staff, or classrooms to accommodate choice applications. In determining the capacity of the District to accept choice applications, the Board of Directors shall consider the probable, locally generated growth in student enrollment based on recent District enrollment history.

The District shall advertise in appropriate broadcast media and either print media or on the Internet to inform students and parents in adjoining districts of the range of possible openings available under the School Choice program. The public pronouncements shall state the application deadline and the requirements and procedures for participation in the program. Such pronouncements shall be made in the spring, but in no case later than April 1.
Application Process

The student's parent shall submit a school choice application on a form approved by the ADE to both the student's resident district and to this district which must be postmarked or hand delivered on or before the June 1 proceeding the fall semester the applicant would begin school in the District. The District shall date and time stamp all applications as they are received in the District's central office. Applications postmarked or hand delivered on or after June 2 will not be accepted. Statutorily, preference is required to be given to siblings (as defined in this policy) of students who are already enrolled in the District. Therefore, siblings whose applications fit the capacity standards approved by the Board of Directors may be approved ahead of an otherwise qualified non-sibling applicant who submitted an earlier application as identified by the application's date and time stamp.

The approval of any application for a choice transfer into the District is potentially limited by the applicant's resident district's statutory limitation of losing no more than 3% of its past year's student enrollment due to choice. As such, any District approval of a choice application prior to August 1 is provisional pending a determination that the resident district's 3% cap has not been reached.

The superintendent will consider all properly submitted applications for School Choice. By August 1, the superintendent shall notify the parent and the student's resident district, in writing, of the decision to accept or reject the application.

Accepted Applications

Applications which fit within the District's stated capacity standards shall be provisionally accepted, in writing, with the notification letter stating:

- A reasonable timeline by which the student shall enroll in the District by taking the steps detailed in the letter, including submission of all required documents. If the student fails to enroll within the stated timeline, or if all necessary steps to complete the enrollment are not taken, or examination of the documentation indicates the applicant does not meet the District's stated capacity standards, the acceptance shall be null and void.

- Instructions for the renewal procedure for succeeding school years.

Students whose applications have been accepted and who have enrolled in the District are eligible to continue their enrollment until completing his/her secondary education. Continued enrollment is conditioned upon the student meeting applicable statutory and District policy requirements and the renewal procedure for succeeding school years is followed. Any student who has been accepted under choice and who either fails to initially enroll under the timelines and provisions provided in this policy or who chooses to return to his/her resident district voids the transfer and must reapply if, in the future, the student seeks another school choice transfer. A subsequent transfer application will be subject to the capacity standards applicable to the year in which the sibling's application is considered by the District.

A present or future sibling, as defined in this policy, of a student who continues enrollment in this District may enroll in the District until the sibling of the transfer student completes his/her secondary education. Applications of siblings of presently enrolled choice students are subject to the provisions of this policy including the capacity standards applicable to the year in which the sibling's application is considered by the District.

Students whose applications have been accepted and who have enrolled in the district shall not be discriminated against on the basis of gender, national origin, race, ethnicity, religion, or disability.

Rejected Applications

The District may reject an application for a transfer into the District under school choice if its acceptance would exceed the capacity standards specified by the Board of Director's resolution. However, the decision to accept or reject an application may not be based on the student’s previous academic achievement, athletic or other extracurricular ability, English proficiency level, or previous disciplinary proceedings other than a current expulsion.
An application may be provisionally rejected if it is for an opening that was included in the District's capacity resolution, but was provisionally filled by an earlier applicant. If the provisionally approved applicant subsequently does not enroll in the District, the provisionally rejected applicant could be provisionally approved and would have to meet the acceptance requirements to be eligible to enroll in the district.

Rejection of applications shall be in writing and shall state the reason(s) for the rejection. A student whose application was rejected may request a hearing before the State Board of Education to reconsider the application which must be done, in writing to the State Board within 10 days of receiving the rejection letter from the District.

Facilities Distress Choice Applications
There are a few exceptions from the provisions of the rest of this policy that govern choice transfers triggered by facilities distress. Any student attending a school district that has been identified as being in facilities distress may transfer under the provisions of this policy, but with the following three differences.

- The transfer is only available for the duration of the time the student's resident district remains in distress;

- The student is not required to meet the June 1 application deadline; and

- The student's resident district is responsible for the cost of transporting the student to this District's school.

Opportunity School Choice

Transfers Into or Within the District

For the purposes of this section of the policy, a “lack of capacity” is defined as when the receiving school has reached the maximum student-to-teacher ratio allowed under federal or state law, the ADE Rules for the Standards of Accreditation, or other applicable rules. There is a lack of capacity if, as of the date of the application for Opportunity School Choice, ninety-five percent (95%) or more of the seats at the grade level at the nonresident school are filled.

Unless there is a lack of capacity at the District’s school or the transfer conflicts with the provisions of a federal desegregation order applicable to the District, a student who is enrolled in or assigned to a school classified by the ADE to be in academic distress is eligible to transfer to the school closest to the student’s legal residence that is not in academic distress. The student’s parent or guardian, or the student if over the age of eighteen (18), must successfully completed the necessary application process by July 30 preceding the initial year of desired enrollment.

Within thirty (30) days from receipt of an application from a student seeking admission under this policy, the Superintendent shall notify in writing the parent or guardian, or the student if the student is over eighteen (18) years of age, whether the Opportunity School Choice application has been accepted or rejected. The notification shall be sent via First-Class Mail to the address on the application.

If the application is accepted, the notification letter shall state the deadline by which the student must enroll in the receiving school or the transfer will be null and void.

If the District rejects the application, the District shall state in the notification letter the specific reasons for the rejection. A parent or guardian, or the student if the student is over eighteen (18) years of age, may appeal the District’s decision to deny the application to the State Board of Education. The appeal must be in writing to the State Board of Education via certified mail, return receipt requested, no later than ten (10) calendar days, excluding weekends and legal holidays, after the notice of rejection was received from the District.
A student’s enrollment under Opportunity School Choice is irrevocable for the duration of the school year and is renewable until the student completes high school or is beyond the legal age of enrollment. This provision for continuing eligibility under Opportunity Choice does not negate the student's right to apply for transfer to a district other than the student's assigned school or resident district under the Standard Choice provisions of this policy.

The District may, but is not obligated to provide transportation to and from the transferring district.

Transfers out of, or within, the District

If a District school or the District has been classified by the ADE as being in academic distress the District shall timely notify the parent, guardian, or student, if the student is over eighteen (18) years of age, as soon as practicable after the academic distress designation is made of all options available under Opportunity Choice. The District shall offer the parent or guardian, or the student if the student is over eighteen (18) years of age, an opportunity to enroll the student in any public school or school district that has not been classified by the ADE as a public school or school district in academic distress.

Additionally, the District shall request public service announcements to be made over the broadcast media and in the print media at such times and in such a manner as to inform parents or guardians of students in adjoining districts of the availability of the program, the application deadline, and the requirements and procedure for nonresident students to participate in the program.

Legal References:
- A.C.A. § 6-1-106
- A.C.A. § 6-15-430(b)
- A.C.A. § 6-18-227
- A.C.A. § 6-18-510
- A.C.A. § 6-18-1901 et seq.
- A.C.A. § 6-21-812
- ADE Rules Governing the Guidelines, Procedures and Enforcement of the Arkansas Opportunity Public School Choice Act

Date Adopted: July 24, 2013
Last Revised:

**4.6-HOME SCHOOLING**

Parents or legal guardians desiring to provide a home school for their children must give written notice to the Superintendent of their intent to do so and sign a waiver acknowledging that the State of Arkansas is not liable for the education of their children during the time the parents choose to home school. Notice shall be given:

1. At the beginning of each school year, but no later than August 15;
2. By December 15 for parents who decide to start home schooling at the beginning of the spring semester; or
3. Fourteen (14) calendar days prior to withdrawing the child (provided the student is not currently under disciplinary action for violation of any written school policy, including, but not limited to, excessive absences and at the beginning of each school year thereafter.

The parents or legal guardians shall deliver written notice in person to the Superintendent the first time such notice is given and the notice must include:

1. The name, date of birth, grade level, and the name and address of the school last attended, if any;
2. The location of the home school;
3. The basic core curriculum to be offered;
4. The proposed schedule of instruction; and
5. The qualifications of the parent-teacher.

To aid the District in providing a free and appropriate public education to students in need of special education services, the parents or legal guardians home-schooling their children shall provide information, which might indicate the need for special education services.

References: A.C.A. § 6-15-503; A.C.A. § 6-41-206
4.65 PLACEMENT OF MULTIPLE BIRTH SIBLINGS

The parent, guardian or other person having charge or custody of multiple birth siblings in grades pre-K through 6 may request that the multiple birth siblings are placed in either the same or separate classrooms. The request shall be in writing not later than the 14th calendar day prior to the first day of classes at the beginning of the academic year. The school shall honor the request unless it would require the school to add an additional class to the sibling’s grade level. If one parent of multiple birth siblings requests a placement that differs from that of the other parent of the same multiple birth siblings, the school shall determine the appropriate placement of the siblings.

The school may change the classroom placement of one or more of the multiple birth siblings if:

- There have been a minimum of 30 instructional days since the start of the school year; and
  - After consulting with each classroom teacher in which the siblings were placed, the school determines the parent’s classroom placement request is:
    - Detrimental to the educational achievement of one or more of the siblings;
    - Disruptive to the siblings’ assigned classroom learning environment; or
    - Disruptive to the school’s educational or disciplinary environment.

If a parent believes the school has not followed the requirements of this policy, the parent may appeal the multiple birth siblings’ classroom placement to the Superintendent. The Superintendent’s decision regarding the appeal shall be final.

Reference: A.C.A. § 6-18-106

4.52 STUDENTS WHO ARE FOSTER CHILDREN

The District will afford the same services and educational opportunities to foster children that are afforded other children and youth. The District shall work with the Department of Human Services (DHS), the ADE, and individuals involved with each foster child to ensure that he/she is able to maintain his/her continuity of educational services to the fullest extent that is practical and reasonable.

The Superintendent or his/her designee shall appoint an appropriate staff person to be the local educational liaison for foster children and youth whose responsibilities shall include ensuring the timely school enrollment of each foster child and assisting foster children who transfer between schools by expediting the transfer of relevant educational records.

The District, working with other individuals and agencies shall, unless the presiding court rules otherwise, ensure that the foster child remains in his/her current school, even if a change in the foster child's placement results in a residency that is outside the district. In such a situation, the District will work to arrange for transportation to and from school for the foster child to the extent is reasonable and practical.

Upon notification to the District's foster care liaison by a foster child's caseworker that a foster child's school enrollment is being changed to one of the District's schools, the school receiving the child must immediately enroll him/her. Immediate enrollment is required even if a child lacks the required clothing, academic or medical records, or proof of residency.

A foster child's grades shall not be lowered due to absence from school that is caused by a change in the child's school enrollment, the child's attendance at dependency-neglect court proceedings, or other court-ordered counseling or treatment.

Any course work completed by the foster child prior to a school enrollment change shall be accepted as academic credit so long as the child has satisfactorily completed the appropriate academic placement assessment.

If a foster child was enrolled in a District school immediately prior to completing his/her graduation requirements while detained in a juvenile detention facility or while committed to the Division of Youth Services of DHS, the District shall issue the child a diploma.

Cross References: Policies 4.1 RESIDENCE REQUIREMENTS; 4.2 ENTRANCE REQUIREMENTS; 4.7 ABSENCES

Legal References: A.C.A. 9-28-113
4.7-ABSENCES

If any student’s Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student’s IEP or 504 Plan take precedence.

Education is more than the grades students receive in their courses. Important as that is, students’ regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

Excused Absences

Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement to the principal or designee upon his/her return to school from the parent or legal guardian stating such reason. A written statement presented for an absence having occurred more than five (5) school days prior to its presentation will not be accepted.

1. The student’s illness or when attendance could jeopardize the health of other students. A maximum of six (6) such days are allowed per semester unless the condition(s) causing such absences is of a chronic or recurring nature, is medically documented, and approved by the principal.
2. Death or serious illness in their immediate family;
3. Observance of recognized holidays observed by the student’s faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal; or
7. Participation in an FFA, FHA, or 4-H sanctioned activity;
8. Participation in the election poll workers program for high school students.
9. Absences granted to allow a student to visit his/her parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting. The number of additional excused absences shall be at the discretion of the superintendent or designee.
10. Absences granted, at the Superintendent’s discretion, to seventeen (17) year-old students who join the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and (12).

Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page.

It is the Arkansas General Assembly’s intention that students having excessive absences be given assistance in obtaining credit for their courses. Excessive absences may, however, be the basis for the denial of course credit, promotion, or graduation.

Unexcused Absences
Absences not defined above or not having an accompanying note from the parent or legal guardian, presented in the timeline required by this policy, shall be considered as unexcused absences. Students with (insert number)4 unexcused absences in a course in a semester shall not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstances of the unexcused absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has (insert number equal to 1/2 above number4) unexcused absences, his/her parents, guardians, or persons in loco parentis shall be notified. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

Whenever a student exceeds (same number as 4) unexcused absences in a semester, the District shall notify the prosecuting authority and the parent, guardian, or persons in loco parentis shall be subject to a civil penalty as prescribed by law.

At any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, guardian, or person in loco parentis may petition the school or district’s administration for special arrangements to address the student’s unexcused absences. If formal arrangements are granted, they shall be formalized into a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreement’s requirements. The agreement shall be signed by the student, the student’s parent, guardian, or person in loco parentis, and the school or district administrator or designee.

Students who attend in-school suspension shall not be counted absent for those days.

Days missed due to out-of-school suspension or expulsion shall be unexcused absences.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student’s operator’s license unless he/she meets certain requirements specified in the statute.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a “C” average for the previous semester or similar equivalent grading period for which grades are reported as part of the student’s permanent record.

Legal References:  
A.C.A. § 6-4-302  
A.C.A. § 6-6-209  
A.C.A. § 6-18-507(g)  
A.C.A. § 6-18-200  
A.C.A. § 6-18-220  
A.C.A. § 6-18-229  
A.C.A. § 6-18-222  
A.C.A. § 6-18-231  
A.C.A. § 9-28-113(f)  
A.C.A. § 27-16-701  
A.C.A. § 7-4-116

Date Adopted: July 24, 2013

ABSENCES DUE TO MILITARY SERVICE

A student shall be granted additional excused absences at the discretion of the superintendent to visit his or her parent or legal guardian if the parent or legal guardian is a member of the uniformed services and has been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting.

Reference:  
A.C.A. 6-27-1  
4.8—MAKE-UP WORK  
4.30—SUSPENSION FROM SCHOOL  
5.19—EXTRACURRICULAR ACTIVITIES – SECONDARY SCHOOLS  
5.19.1—EXTRACURRICULAR ACTIVITIES – ELEMENTARY

Date Adopted: July 24, 2013
ATTENDANCE SPECIAL ARRANGEMENTS

Before a student accumulates the maximum number of absences allowed in the school district’s attendance policy, the student or their parent, guardian or in loco parentis may petition the school administration for special arrangements to address the student’s absences. If special arrangements are granted by the school administration, the arrangements will be formalized into a written agreement including conditions of the agreement and consequences of failing to fulfill the requirements of the agreement. The agreement shall be signed by the school administration, or their designee; the student’s parent, guardian or person in loco parentis; and the student.

Whenever a student exceeds the number of excessive unexcused absences provided for in the district’s student attendance policy, or when a student has violated the conditions of the agreement granting special arrangements, the school district shall notify the prosecuting attorney and the student’s parents, guardians, or person in loco parentis. The students’ parents, guardians, or person in loco parentis shall be subject to a civil penalty through a family in need of services action in circuit court, as authorized under subdivision (a) (6) (A) of this section, but not to exceed five hundred dollars ($500) plus court costs.

ABSENTEE ADMIT SLIPS

Students who are absent from class are to obtain an admission slip for the period of time they are absent. Teachers are to deny a student that has been absent from their class admission into the class unless the student presents them with an admission slip. Admission slips are to be obtained in the principal’s office prior to the school day beginning. This is to be done prior to the first period bells. Students that wait will receive a tardy for the period that they come to the office to get an admission slip. Students who are absent and return to school during the school day are to obtain an admission slip upon entering the building.

MAKE-UP WORK

Students who miss school due to an excused absence or have an unexcused absence with make-up work privileges shall be allowed to make up the work they missed during their absence under the following guidelines.

- Students are responsible for asking the teachers of the classes they missed what assignments they need to make up.
- Students are required to ask for their make-up work on their first day back at school or their first day in class after their return.
- The teacher is responsible for providing the student, with make-up privileges, with assignments missed.
- The student will be permitted one day for each day’s absences to do make-up work. (For example: a student that misses school on Tuesday and returns to school on Wednesday will have until Thursday to turn in make-up work that was assigned on Wednesday and any work that was due on Tuesday is due upon return. A student that misses Tuesday and Wednesday must turn in any work that was assigned for Tuesday upon return, any work that was assigned on Tuesday will be required on Thursday and any work assigned on Wednesday will be required on Friday.) Students who are absent on the day that make-up work is due must turn in their work the day they return to school.
- Students are responsible for turning in their make-up work without the teacher having to ask for it.
- Make-up work which is not turned in within the allowed time for that assignment shall receive a zero.
- Any student that misses a test must make arrangements with their teacher for make-up;
- Students that return to school on the day of testing and the test was assigned prior to their absence may be required to take the test. This should be with the understanding that the teacher has not covered new material during the student’s absence that may be on the test.
- As required/ permitted by the student’s Individual Education Program or 504 Plan.

Work may not be made up for credit for unexcused absences. Out-of-school suspensions are unexcused absences.

TARDIES

Promptness is an important character trait that the Calico Rock High School Staff is encouraged to model and help develop in our schools’ students. At the same time, promptness is the responsibility of each student. Students who are late to class show a disregard for both the teacher and their classmates which compromises potential student achievement. Tardiness is rarely excusable! Ample time is allowed for changing classes between periods. Students must exercise self-discipline to ensure they are in their classrooms ready for work when the tardy bell rings. Students will only be allowed two tardies per class during any semester before disciplinary action begins.

If a student is tardy, he/she should follow one of these procedures:
If a student is tardy for first period, he/she must check in through the front office and obtain an admittance slip to their first period class.

Students who are tardy for any other period (2-7) will be marked tardy on the daily absentee slip. Teachers will ensure students are reminded that tardiness is unacceptable behavior and how many tardies they have in that class for the semester.

If a student is detained by another staff member, the student will be given a note explaining the delay.

Three tardies in any class during a semester will result in assignment to detention and possible extra research work.

Three tardies in any class for a semester will constitute an unexcused absence for that class.

Any student who exceeds five or more tardies in any class per semester will be subject to in-school suspension and/or corporal punishment.

Parents will be notified of habitual tardiness and may be asked to arrange a conference with the principal to discuss other plans for correcting this problem.

CLOSED CAMPUS

All schools in the District shall operate closed campuses. Students are required to stay on campus from their arrival until dismissal at the end of the regular school day, unless given permission to leave the campus by a school official. Students must sign out in the office upon their departure.

Students may not sign out for lunch.

EQUAL EDUCATIONAL OPPORTUNITY

No student in the Calico Rock Public School District shall, on the grounds of race, color, religion, national origin, sex, age, or disability be excluded from participation in, or denied the benefits of, or subjected to discrimination under any educational program or activity sponsored by the District.

STUDENT ORGANIZATIONS/EQUAL ACCESS

Non-curriculum-related secondary school student organizations wishing to conduct meetings on school premises during non-instructional time shall not be denied equal access on the basis of the religious, political, philosophical, or other content of the speech at such meetings. Such meetings must meet the following criteria.

1. The meeting is to be voluntary and student initiated;
2. There is no sponsorship of the meeting by the school, the government, or its agents or employees;
3. The meeting must occur during non-instructional time;
4. Employees or agents of the school are present at religious meetings only in a non-participatory capacity;
5. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
6. Non-school persons may not direct, conduct, control, or regularly attend activities of student groups.

All meetings held on school premises must be scheduled and approved by the principal. The school, its agents, and employees retain the authority to maintain order and discipline, to protect the wellbeing of students and faculty, and to assure that attendance of students at meetings is voluntary.

Fraternities, sororities, and secret societies are forbidden in the Calico Rock Public School District. Membership to student organizations shall not be by a vote of the organization’s members, nor be restricted by the student’s race, religion, sex, national origin, or other arbitrary criteria. Hazing, as defined by law is forbidden in connection with initiation into, or affiliation with, any student organization, extracurricular activity or sport program.

CLASS AND CLUB SPONSORS

Co-Sponsors will be appointed for each grade seven through twelve. Seventh grade sponsors will follow their class through to the 12th grade. If a new teacher replaces a faulty member, he/she will assume their respective class or organization they are sponsoring.
PRIVACY OF STUDENTS’ RECORDS/ DIRECTORY INFORMATION

Except when a court order regarding a student has been presented to the district to the contrary, all students’ educational records are available for inspection and copying by the parents of any student who is under the age of eighteen (18). At the age of eighteen (18), the right to inspect and copy a student’s records transfers to the student. The district forwards educational records, including disciplinary records, to schools that have requested them and in which the student seeks or intends to enroll, or is already enrolled so long as the disclosure is for purposes related to the student's enrollment or transfer.

The district shall receive written permission before releasing educational records to any agency or individual not authorized by law to receive and/or view the records without parental permission.

For purposes of this policy, the Calico Rock Public School District does not distinguish between a custodial and non-custodial parent, with respect to gaining access to a student’s records unless there is a court order restricting such access has been presented to the district to the contrary, the fact of a person’s status as parent or guardian, alone, enables that parent or guardian to review and copy his child’s records.

If there exists, a court order which directs that a parent not have access to a student or his records, the parent or guardian must present a file-marked copy of such order to the building principal and the Superintendent. The school will make good-faith efforts to act in accordance with such court order, but the failure to do so does not impose legal liability upon the school. The actual responsibility for enforcement of such court orders rests with the parents or guardians, their attorneys and the court which issued the order.

A parent or guardian does not have the right to remove any material from a student’s records, but such parent or guardian may challenge the accuracy of a record. The right to challenge the accuracy of a record does not include the right to dispute a grade, which must be done only through the appropriate teacher and/or administrator, the decision of whom is final. A challenge to the accuracy of material contained in a student file must be initiated with the building principal, with an appeal available to the Superintendent or his designee. Any appeal above that level will be subject to the procedure set out in federal law and/or regulation.

Unless the parent or guardian of a student (or student, if above the age of eighteen [18]) objects, directory information about a student may be made available to the public, military recruiters, post secondary educational institutions, prospective employers of those students, as well as school publications such as annual yearbooks, graduation announcements, and district and school authorized web sites. “Directory information” includes, but is not limited to, a student’s name, address, telephone number, electronic mail address, photograph, date and place of birth, classes in which he/she is enrolled, his/her placement on the honor role (or the receipt of other types of honors), as well as his/her participation in school clubs and extracurricular activities, among others. If the student participates in inherently public activities, such as, basketball, football, or other interscholastic activities, the publication of such information will be beyond the control of the District. A student’s name and photograph will only be displayed on the district or school’s web page(s) after receiving written permission from the student’s parent or student if over the age of 18.

The form for objecting to making directory information available is located in the back of the student handbook and must be completed and signed by the parent or age-eligible student and filed with the building principal’s office no later than ten (10) school days after the beginning of each school year or the date the student is enrolled for school. Failure to file an objection by that time is considered a specific grant of permission.

4.14-STUDENT PUBLICATIONS AND THE DISTRIBUTION OF LITERATURE

STUDENT PUBLICATIONS

All publications that are supported financially by the school or by use of school facilities, or are produced in conjunction with a class shall be considered school-sponsored publications. School publications do not provide a forum for public expression. Such publications, as well as the content of student expression in school-sponsored activities, shall be subject to the editorial control of the high school principal or his/her designee whose actions shall be reasonably related to legitimate pedagogical concerns and adhere to the following limitations.

- Advertising may be accepted for publications that does not condone or promote products that are inappropriate for the age and maturity of the audience or that endorse such things as tobacco, alcohol, or drugs.

- Publications may be regulated to prohibit writings which are, in the opinion of the high school principal or his/her designee, ungrammatical, poorly written, inadequately researched, biased or prejudiced, vulgar or profane, or unsuitable for immature audiences.
- Publications may be regulated to refuse to publish material which might reasonably be perceived to advocate drug or alcohol use, irresponsible sex, or conduct otherwise inconsistent with the shared values of a civilized social order, or to associate the school with any position other than neutrality on matters of political controversy.

- Prohibited publications include:
  a. Those that are obscene as to minors;
  b. Those that are libelous or slanderous, including material containing defamatory falsehoods about public figures or governmental officials, which are made with knowledge of their falsity or reckless disregard of the truth;
  c. Those that constitute an unwarranted invasion of privacy as defined by state law,
  d. Publications that suggest or urge the commission of unlawful acts on the school premises;
  e. Publications which suggest or urge the violation of lawful school regulations;
  f. Publications which disrupt the orderly operation of the school; and
  g. Hate literature that scurrilously attacks ethnic, religious, or racial groups.

School authorities shall review the non-school materials, publications prior to their distribution and will bar from distribution those non-school materials that are obscene, libelous, pervasively indecent, or advertise unlawful products or services. Material may also be barred from distribution if there is evidence that reasonably supports a forecast that a substantial disruption of the orderly operation of the school or educational environment will likely result from the distribution. Concerns related to any denial of distribution by the principal shall be heard by the superintendent, whose decision shall be final.

The school principal or designee shall establish reasonable regulations governing the time, place, and manner of student distribution of literature non-school materials.

The regulations shall:
1. Be narrowly drawn to promote orderly administration of school activities by preventing disruption and may not be designed to stifle expression;
2. Be uniformly applied to all forms of non-school literature materials;
3. Allow no interference with classes or school activities;
4. Specify times, and places, and manner where distribution may and may not occur; and
5. Not inhibit a person’s right to accept or reject any literature distributed in accordance with the regulations.
6. Students shall be responsible for the removal of excess literature that is left at the distribution point for more than 10 days.

The Superintendent, along with the student publications advisors, shall develop administrative regulations for the implementation of this policy. The regulations shall include definitions of terms and timelines for the review of materials.

STUDENT PUBLICATIONS ON SCHOOL WEB PAGES

Student publications that are displayed on school web pages shall follow the same guidelines as listed above plus they shall
1. Not contain any non-educational advertisements. Additionally, student web publications shall;

2. Information as prescribed in Policy 4.13 including not using a student’s photograph when associated with the student’s name unless written permission has been received from the student’s parent or student if over the age of 18.

3. State that the views expressed are not necessarily those of the School Board or the employees of the district.

NONSCHOOL PUBLICATIONS

The high school principal or his/her designee shall review non-school publications prior to their distribution and will bar from distribution those materials that are obscene, libelous, pervasively indecent, or advertise unlawful products or services. Material may also be barred from distribution if there is evidence that reasonably supports a forecast that disruption will likely result from the distribution.
DISTRIBUTION OF LITERATURE

Students shall have the right to distribute and possess literature including, but not limited to, newspapers, magazines, leaflets, and pamphlets, except that the district may prohibit a specific issue of a specific publication if there is substantial, factual basis to believe its possession or distribution will cause, or is causing, substantial disruption of school activities.

Student distribution of literature shall be restricted to before and after school only with the exception of school sponsored student literature. Distribution locations will be the front foyer of each school only.

Literature can be handed out and students may accept or reject receiving the literature. At no time can the distribution hamper the free flow of students.

All literature shall be free of obscenities, libelous statements and personal attack, and within the bounds of reasonable conduct.

CONTACT WITH STUDENTS WHILE AT SCHOOL

Parents wishing to visit their children during the school day shall register first with the office. If there is any question concerning the legal custody of the student, the parent shall present documentation to the principal or his/her designee establishing the parent’s custody of the student or legal right of visitation. It shall be the responsibility of the custodial parent to make any visitation restrictions regarding the non-custodial parent known to the principal by presenting a copy of a file-marked court order. Estranged parents may visit their child during school hours with the consent of the custodial parent.

Questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant. If the Calico Rock High School makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal’s designee shall make a good faith effort to contact the student’s parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis on student enrollment forms.

Principals must release a student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or to an agent of the social services with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student’s parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis notice that the student has been taken into custody by law enforcement personnel or a social services agency. If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and an afterhours telephone number.

STUDENT VISITORS

Student visitors in the classroom can be disruptive to the educational process. Student visitation is strongly discouraged. **Student visitations are to be in the office or lobby entrance area.** Visitors are to check in with the office.

VISITORS

Visitors to the classroom are by appointment or invitation with the classroom teacher and with the permission of the principal. The classroom teacher shall assume responsibility of an invited guest during their stay/visit on campus. Visitors are to check in with the office and should have an office pass before being allowed into the classroom.

4.17-STUDENT DISCIPLINE

The Calico Rock Board of Education has a responsibility to protect the health, safety, and welfare of the District’s students and employees. To help maintain a safe environment conducive to high student achievement, the Board establishes policies necessary to regulate student behavior to promote an orderly school environment that is respectful of the rights of others and ensures the uniform enforcement of student discipline. Students are responsible for their conduct that occurs: at any time on the school grounds; off school grounds at a school sponsored function, activity, or event; going to and from school or a school activity.
The District’s administrators may also take disciplinary action against a student for off-campus conduct occurring at any time that would have a detrimental impact on school discipline, the educational environment, or the welfare of the students and/or staff. A student who has committed a criminal act while off campus and whose presence on campus could cause a substantial disruption to school or endanger the welfare of other students or staff is subject to disciplinary action up to and including expulsion. Such acts could include, but are not limited to a felony or an act that would be considered a felony if committed by an adult, an assault or battery, drug law violations, or sexual misconduct of a serious nature. Any disciplinary action pursued by the District shall be in accordance with the student’s appropriate due process rights.

The District’s licensed personnel policy committee shall review the student discipline policies annually and may recommend changes in the policies to the Calico Rock School Board. The Board has the responsibility of determining whether to approve any recommended changes to student discipline policies.

The District’s student discipline policies shall be distributed to each student during the first week of school each year and to new students upon their enrollment. Each student’s parent or legal guardian shall sign and return to the school an acknowledgement form documenting that they have received the policies.

It is required by law that the principal or the person in charge report to the police any incidents the person has personal knowledge of or has received information leading to a reasonable belief that a person has committed or threatened to commit an act of violence or any crime involving a deadly weapon on school property or while under school supervision. If the person making the report is not the Superintendent, that person shall also inform the Superintendent of the incident. Additionally, the principal shall inform any school employee or other person who initially reported the incident that a report has been made to the appropriate law enforcement agency. The Superintendent or designee shall inform the Board of Directors of any such report made to law enforcement.

Legal References:  A.C.A. § 6-18-502
A.C.A. § 6-17-113

Date Adopted: July 24, 2013

4.18-PROHIBITED CONDUCT

Students and staff require a safe and orderly learning environment that is conducive to high student achievement. Certain student behaviors are unacceptable in such an environment and are hereby prohibited by the Board. Prohibited behaviors include, but shall not be limited to the following.

1. Disrespect for school employees and failing to comply with their reasonable directions or otherwise demonstrating insubordination;
2. Disruptive behavior that interferes with orderly school operations;
3. Willfully and intentionally assaulting or threatening to assault or physically abusing any student or school employee;
4. Possession of any weapon that can reasonably be considered capable of causing bodily harm to another individual;
5. Possession or use of tobacco in any form, to include lighters, on any property owned or leased by any public school;
6. Willfully or intentionally damaging, destroying, or stealing school property;
7. Willfully or intentionally damaging, destroying, or stealing another student’s or teacher’s property;
8. Possession of any paging device, beeper, or similar electronic communication devices, cameras, MP 3 players, iPod’s, iPad’s, headsets, or any other portable music devices on the school campus during normal school hours unless specifically exempted by the administration for health or other compelling reasons;
9. Cell phones will not be used or seen at school. Cell phones will be turned off between 8 AM and 3:15 daily unless permission is granted to use them by principal or his designee.
10. Possession, selling, distributing, or being under the influence of an alcoholic beverage, any illegal drug, unauthorized inhalants, or the inappropriate use or sharing of prescription or over the counter drugs, or other intoxicants such as K-2, or anything represented to be a drug;
11. Inappropriate public displays of affection;
12. Cheating, copying, or claiming another person’s work to be his/her own (note: this includes plagiarism);
13. Gambling;
14. Inappropriate student dress;
15. Use of vulgar, profane, or obscene language or gestures;
16. Truancy;
17. Excessive or unexcused tardiness;
18. Engaging in behavior designed to taunt, degrade, or ridicule another person on the basis of race, ethnicity, national origin, sex, or disability;
19. Hazing, or aiding in the hazing of another student.
20. Use of the teachers’ lounge, the copy machines, and the fax machine are prohibited without first receiving permission;

21. Gangs or gang-related activities, including belonging to secret societies of any kind, are forbidden on school property. Gang insignias, clothing, “throwing signs” or other gestures associated with gangs are prohibited; and
22. Sexual harassment.
23. Possess, view, distribute, or electronically transmit sexually explicit or vulgar images or representations, sexting, whether electronically, on a storage device, or in hard copy form;
24. Sharing, diverting, transferring, applying to others (such as needles or lancets), or in any way misusing medication or any medical supplies in their possession;
25. Bullying

The Board directs each school in the District to develop implementation regulations for prohibited student conduct consistent with applicable Board policy, State and Federal laws, and judicial decisions.

CONDUCT TO AND FROM SCHOOL

Students are subject to the same rules of conduct while traveling to and from school as they are while on school grounds. Appropriate disciplinary actions may be taken against commuting students who violate student code of conduct rules.

The preceding paragraph also applies to student conduct while on school buses. Students shall be instructed in safe riding practices. The driver of a school bus shall not operate the school bus until every passenger is seated. Disciplinary measures for problems related to bus behavior shall include suspension or expulsion from school, or suspending or terminating the student’s bus transportation privileges. Transporting students to and from school who have lost their bus transportation privileges shall become the responsibility of the student’s parent or legal guardian.

TRANSPORTED STUDENTS

Transported students shall ride their designated bus. The student shall cooperate in maintaining safe and comfortable transportation. Students are expected to observe rules and commands of the bus driver. A student desiring to ride a bus other than their designated bus must present a written request from the parent to the principal and get a permit to ride requested bus. Each student shall board and leave bus only at regular stops. Students riding buses will be given a form stating policies they must conform to if they ride the bus. This form will be signed by both student and parent and returned to principal’s office.

SCHOOL BUS SAFETY AND YOUR CHILD

All students in our school system who ride a bus are subject to regulations until they get off at school or the bus stop near their home. Any misbehavior which distracts the driver is a very serious hazard to the safe operations of the vehicle and as such, jeopardizes the safety of all passengers. Federal regulations require an assigned seat for each rider and that all riders remain seated while the bus is in motion.

Every school bus and driver has been supplied with a School Bus Incident Reporting System which reflects the rules of student conduct. Students will be cited for the following activities:

<table>
<thead>
<tr>
<th>Failure to remain seated</th>
<th>Smoking</th>
<th>Rowdiness</th>
<th>Refusing to obey the driver</th>
</tr>
</thead>
<tbody>
<tr>
<td>Throwing objects out of bus</td>
<td>Vandalism</td>
<td>Lighting matches</td>
<td>Throwing object on bus</td>
</tr>
<tr>
<td>Profanity</td>
<td>Eating/drinking on bus</td>
<td>Using any tobacco products</td>
<td></td>
</tr>
<tr>
<td>Fighting</td>
<td>Bothering others</td>
<td>Spitting</td>
<td></td>
</tr>
</tbody>
</table>

Any other subversive action which might result in an unsafe environment not specifically listed above.

Discipline may range from a verbal warning to a maximum consequence of expulsion.
We hope that in sending this, you will see it as a reflection of our sincere interest in the personal safety of your children, and an opportunity to review school bus conduct with your children so they know what is expected of them. Please remember that an Arkansas school bus service is a permissible service that a school may provide to its students, and that it is not a mandatory service.

Due to accidents in the past, students are not allowed to bring glass jars or soft drink bottles on the bus.

**SCHOOL BUS SAFETY TIPS FOR PARENTS**

**Getting Ready for School**
- Have your children put everything they carry in a back pack or school bag so that they won’t drop things along the way.
- Have them wear bright, contrasting colors so they will be more easily seen by drivers.
- Make sure they leave home on time so they can walk to the bus stop and arrive before the bus is due. Running can be dangerous.

**Walking to the Bus Stop**
- Walk your young child to the bus stop and have older children walk in groups. There is safety in numbers; groups are easier for drivers to see.
- Practice good pedestrian behavior: walk on the sidewalk, if there is no sidewalk, stay out of the street.
- If you must walk in the street, walk single file, face traffic and stay as close to the edge of the road as you can.
- Stop and look left, right and then left again if you must cross the street. Do the same thing at drive-ways and alleys.
- Exaggerate your head turns and narrate your actions so your child knows you are looking left, right and left.

**Waiting at the Bus Stop**
- Don’t let your child play running games or push and shove at the bus stop. It is dangerous near traffic.
- Make sure your child stands at least 10 feet (5 giant steps) from the road while waiting for the bus. The child will then be out of the way of traffic. Have younger children practice taking 5 giant steps to become familiar with 10 feet.

**Getting On and Off the Bus**
- Warn children that, if they drop something, they should never pick it up. Instead, they should tell the driver and follow the driver’s instructions. If they bend over to pick up a dropped object, they might not be seen by the driver and could be hurt if the driver pulls away from the stop.
- Remind children to look to the right before they step off the bus. Drivers in a hurry sometimes try to sneak by busses on the right.
- Teach your children to secure loose drawstrings and other objects that may get caught in the handrail or door of the bus as they are exiting.
- Give your child a note or follow your school’s procedures if you would like for the child to get off at a stop other than the one they are assigned.
- If you meet your child at the bus stop after school, wait on the side where the child will be dropped off, not across the street. Children can be so excited at seeing you after school that they dash across the street and forget the safety rules.

**Riding the Bus**
- Children should talk quietly, be courteous to the driver and follow the driver’s instructions.
- Children should stay seated during the entire bus ride and keep the aisles clear.

**CONDUCT UPON ARRIVAL, DURING LUNCH, AND DEPARTING SCHOOL**

Students should observe the following rules throughout the day:

1. Enter and depart the buildings at the front entrance or the doors at the south entrance.
2. Students coming into the high school in the morning and at noon will be expected to remain quite. Students are not to run in and out of building. They must either stay in or out.
3. Students will be expected to stay outside during lunch if the weather is nice.
4. Do not crowd bathrooms and visit. Help keep the bathrooms clean.
5. Everyone is to be in the designated areas during lunch. The cafeteria and the south side of the building are the designated areas. Students will not leave the cafeteria until the outside duty teacher is on duty.
6. Do not block entrance doors at the front of the building.
DISRUPTION OF SCHOOL

No student shall by the use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct, intentionally cause the disruption of any lawful mission, process, or function of the school, or engage in any such conduct for the purpose of causing disruption or obstruction of any lawful mission, process, or function. Nor shall any student encourage any other student to engage in such activities.

Disorderly activities by any student or group of students that adversely affect the school’s orderly educational environment shall not be tolerated at any time on school grounds. Teachers may remove from class and send to the principal or principal’s designee office a student whose behavior is so unruly, disruptive, or abusive that it seriously interferes with the teacher’s ability to teach the students, the class, or with the ability of the student’s classmates to learn. Students who refuse to leave the classroom voluntarily will be escorted from the classroom by the school administration.

STUDENT ASSAULT OR BATTERY

A student shall not threaten, physically abuse, or attempt to physically abuse, or behave in such a way as to be perceived to threaten bodily harm to any other person (student, school employee, or school visitor). Any gestures, vulgar, abusive or insulting language, taunting, threatening, harassing, or intimidating remarks by a student toward another person that threatens their well-being is strictly forbidden. This includes, but is not limited to, fighting, racial, ethnic, religious, or sexual slurs.

Furthermore, it is unlawful, during regular school hours, and in a place where a public school employee is required to be in the course of his or her duties, for any person to address a public school employee using language which, in its common understanding, is calculated to: a) cause a breach of the peace; b) materially and substantially interfere with the operation of the school; c) arouse the person to whom it is addressed to anger, to the extent likely to cause imminent retaliation. Students guilty of such an offense may be subject to legal proceedings in addition to student disciplinary measures.

4.22-WEAPONS AND DANGEROUS INSTRUMENTS

No student shall possess a weapon, display what appears to be a weapon, or threaten to use a weapon while in school, on or about school property, before or after school, in attendance at school or any school sponsored activity, en route to or from school or any school sponsored activity, off the school grounds at any school bus stop, or at any school sponsored activity or event. Military personnel, such as ROTC cadets, acting in the course of their official duties are excepted.

A weapon is defined as any firearm, knife, razor, ice pick, dirk, box cutter, numchucks, pepper spray or other noxious spray, explosive, or any other instrument or substance capable of causing bodily harm. For the purposes of this policy, "firearm" means any device designed, made, or adapted to expel a projectile by the action of an explosive or any device readily convertible to that use.

Possession means having a weapon, as defined in this policy, on the student’s body or in an area under his/her control. If, prior to any questioning or search by any school personnel, a student discovers that he/she has accidentally brought a weapon, other than a firearm, to school including a weapon, other than a firearm, that is in a vehicle on school grounds, and the student informs the principal or a staff person immediately, the student will not be considered to be in possession of a weapon unless it is a firearm. The weapon shall be confiscated and held in the office until such time as the student’s parent/legal guardian shall pick up the weapon from the school’s office. Repeated offenses are unacceptable and shall be grounds for disciplinary action against the student as otherwise provided for in this policy.

Except as permitted in this policy, students found to be in possession on the school campus of a firearm1 shall be recommended for expulsion for a period of not less than one year. The superintendent shall have the discretion to modify such expulsion recommendation for a student on a case-by-case basis.21 Parents or legal guardians of students expelled under this policy shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a firearm on school property. 32 Parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to readmitting the student. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a firearm policy violation shall also be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a firearm on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.
The mandatory expulsion requirement for possession of a firearm does not apply to a firearm brought to school for the purpose of participating in activities approved and authorized by the district that include the use of firearms. Such activities may include ROTC programs, hunting safety or military education, or before or after-school hunting or rifle clubs. Firearms brought to school for such purposes shall be brought to the school employee designated to receive such firearms. The designated employee shall store the firearms in a secure location until they are removed for use in the approved activity.

The district shall report any student who brings a firearm to school to the criminal justice system or juvenile delinquency system by notifying local law enforcement.

Cross Reference: Policy 4.31—EXPULSION

Legal References:

| A.C.A. § 6-18-502 (c) (2)(A)(B) | A.C.A. § 6-18-507 (e) (1)(2) |
| A.C.A. § 6-21-608 | A.C.A. § 5-4-201 |
| A.C.A. § 5-4-401 | A.C.A. § 5-27-210 |
| A.C.A. § 5-73-119(b)(e)(8)(9)(10) | 20 USCS § 7151 |

Date Adopted: July 24, 2013

Tobacco and Tobacco Products

Smoking or use of tobacco or products containing tobacco in any form (including, but not limited to, cigarettes, cigars, chewing tobacco, and snuff) in or on any real property owned or leased by a District school, including school buses owned or leased by the District, is prohibited. Students who violate this policy may be subject to legal proceedings in addition to student disciplinary measures.

With the exception of recognized tobacco cessation products, this policy’s prohibition includes any tobacco or nicotine delivery system or product. Specifically, the prohibition includes any product that is manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pips, or under any other name or descriptor.

Legal Reference: A.C.A. § 6-21-609

Date Adopted: July 24, 2013

Drugs and Alcohol

An orderly and safe school environment that is conducive to promoting student achievement requires a student population free from the deleterious effects of alcohol and drugs. Their use is illegal, disruptive to the educational environment, and diminishes the capacity of students to learn and function properly in our schools.

Therefore, no student in the Calico Rock Public School District shall possess, attempt to possess, consume, use, distribute, sell, attempt to sell, buy, give to any person, attempt to buy, or be under the influence of any substance as defined in this policy, or what the student represents or believes to be any substance as defined in this policy. This policy applies to any student who; is on or about school property; is in attendance at school or any school sponsored activity; has left the school campus for any reason and returns to the campus; is en route to or from school or any school sponsored activity.

Prohibited substances shall include, but are not limited to, alcohol, or any alcoholic beverage, inhalants or any ingestible matter that alter a student’s ability to act, think, or respond, LSD, or any other hallucinogen, marijuana, cocaine, heroin, or any other narcotic drug, PCP, amphetamines, steroids, “designer drugs,” look-alike drugs such as K-2, or any controlled substance.

Selling, distributing, or attempting to sell or distribute, or using over-the-counter or prescription drugs not in accordance with the recommended dosage is prohibited.

NOTE #1: Violations of this policy will result in an immediate 10 day suspension from school with a possible recommendation for expulsion.

NOTE #2: Over-the-counter/non-controlled medications must be properly labeled and turned in to the school nurse upon entry to the school building. Failure to do so will result in disciplinary actions.
DRUG TESTING POLICY

Mission Statement:
The Calico Rock School District recognizes that drug abuse is a significant health problem for students, detrimentally affecting overall health, behavior, learning ability, reflexes, and the total development of each individual. The Calico Rock Public Schools District Board of Education is determined to help students by providing another option for them to say “No.” Drug abuse includes, but is not limited to, the use of illegal drugs, alcohol, and the misuse of legal drugs and medications.

Reasons for Testing:
To allow the students of Calico Rock School District to know that the school is concerned about their total well being. The school district is interested in helping the students who may be having problems. To emphasize concerns for the health of students in areas of safety while they are participating in activities, as well as the long-term physical and emotional effects of chemical use on their health. To confirm and support state laws which restrict the use of such mood-altering chemicals. To assist students of Calico Rock Schools to resist the peer pressure that directs them toward the abuse or misuse of chemical substances. To support parents/legal guardians in their efforts to keep their child/children off drugs. To establish standards of conduct for students of Calico Rock School District who are considered leaders and standard bearers among their peers. To deter chemical abuse or misuse by all students through the use of random drug testing.

General Provisions:

 Illegal Drugs are defined as drugs, or the synthetic or generic equivalent or derivative of drugs, which are illegal under federal, state, or local laws including, but not limited to, marijuana, heroine, hashish, cocaine, hallucinogens, depressants, stimulants and other drugs not prescribed for the user. Illegal drugs include steroids and its’ derivatives or related substances which are not prescribed by a physician or are prescribed by a physician for use not authorized by the manufacturer of the drug.

 Alcohol is defined as ethyl alcohol or any beverage containing ethyl alcohol. 

 School Year is defined as a period from the first day of classes in the fall through the last day of classes in the spring including any activity or practice that begins prior to classes starting in the fall.

Procedures for Students:

Consent:
Each student wishing to drive a motor vehicle to school or participate in any extra-curricular club, organization, or team activity, shall have custodial parent or guardian consent in writing to drug testing pursuant to the district’s drug testing program. No student shall be allowed to participate or attend any extra-curricular club, organization, or team activity or function, or drive a motor vehicle to school absent such consent. Students not involved in extra-curricular club or organization may be allowed to voluntarily participate in the testing pool with a consent form signed by the parent.

Scope:
The provisions of this policy apply to all students in the Calico Rock School District grades seven through twelve whose parents/guardian sign consent forms. The drug screen tests for one or more illegal drugs. The superintendent or his designee may decide from week to week which illegal drugs shall be screened, but in no event shall that determination be made after selection of students for testing.

Student Selection:
Selection for random testing will be by lottery drawing from a pool of all students driving motor vehicles to school and/or participating in activity programs in the district. A single test can be required by a principal from a student for reasonable suspicion at any time. The superintendent shall take all reasonable steps to assure the integrity, confidentiality and random nature of the selection process including, but not necessarily limited to: (1) assuring that the names of all participating students are in the pool, (2) assuring that the person drawing the names has no way of knowingly choosing or failing to choose particular students for the testing, (3) assuring direct observation of the process by the least intrusive means possible while assuring brevity, accuracy, and privacy.

Approximately 5% of the student population in grades 7-12 will be tested quarterly while school is in session. However, at the discretion of the superintendent up to 10% may be tested in any month. Any student refusing to submit to testing is considered to have a positive test.
Sample Collection:

Samples will be collected on the same day the student is selected for testing, or if the student is absent on that day, he/she will be tested on the next available testing date. If a student is unable to produce a sample at any particular time, the student will be allowed a reasonable time to provide the sample within the testing guidelines. All students providing the samples will be alone in an individual stall with the door closed or in a bathroom alone with the door closed.

Testing Agency:

The district will choose a qualified agency for the purpose of processing sample results and maintaining privacy with respect to test results and related matters.

Prescription Medication:

A medical review will be conducted on each sample to consider the use of prescription drugs. Parents/guardians may be contacted by the testing agency to discuss the prescription drugs in the sample. The medical review by the testing agency will determine if a prescription medication detected in the test has been satisfactorily explained. Prescription medications not explained to the satisfaction of the medical review, will be considered a positive test.

Procedures in the event of a positive result:

Whenever a student’s test result indicates the presence of illegal drugs, the superintendent will contact the custodial parent or legal guardian to schedule a meeting to discuss intervention. In the event of a positive test result in which the parent/guardian disputes the results, the student’s original sample can be retested by the original testing agency at the parent/guardian’s expense. If the test result comes back negative, the district will assume the cost of the test and will discard the results of the initial test. If a student’s initial test is positive and the parent/guardian requests another test on the sample, the procedure for a positive test will be followed until a negative result has been returned on the appeal.

First Positive Result:

Following a positive result the student is placed on probation for a period of 21 school days. During this 21 day period, the student may not participate in any extra-curricular events, clubs, organizations, teams or drive a vehicle on campus. The student will be recommended for counseling. Any cost incurred will be the responsibility of the parent/guardian. After the 21 day period the student will be re-tested at the expense of the district for the next six (6) random tests. The tests will be administered on the next random testing dates following the probation period. If the re-test results in a negative reading, the student will be allowed to continue all activities and driving privileges. If a student ceases to be enrolled in the district before a probation period or consecutive testing following a positive result has been completed, the probation and testing will be completed upon re-enrollment in the district.

Second Positive Result:

For the second positive result in the same year or any two consecutive calendar years, the student will be suspended from participating in extra-curricular events, clubs, organizations or teams or driving on campus for eighty-eight school days. The student shall not participate in summer activities, but will be given credit on the eighty-eight day requirement for activities missed during the summer. The principal will determine if participation is allowed for academic reasons during the summer on a case by case basis. After the second positive result, the student will be re-tested at the expense of the district for the next six (6) random tests. The tests will be administered on the next random testing dates. If a student ceases to be enrolled in the district before a suspension of activities and driving privileges or consecutive testing requirement following a positive result has been completed, both will be completed upon re-enrollment in the district.

Limited Access to Results:

The results will be reported only to the superintendent or to such person as the superintendent may designate in his absence. Other employees will be informed only on a need to know basis as determined by the superintendent or principal with strict regard to confidentiality and privacy.

Academic nature of the policy:

No student shall be penalized academically for testing positive for illegal drugs. The results of the drug test pursuant to this policy will not be documented in any student’s academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities.
absent compulsion by valid and binding subpoena or other legal process, which the district shall not solicit. Activities related to academic credit after normal schools hours will be considered on a case-by-case situation by the superintendent and principal.

Other Disciplinary Measures:

The district, by accepting this policy, is not precluded from utilizing other disciplinary measures set forth in the student discipline policy and this policy does not preclude the district from taking disciplinary procedure and resulting action when founded upon reasonable belief and suspicion that a student has participated in drug-related or alcohol related activities.

Reasonable Suspicion Provisions:

The use or possession of illegal drugs or alcohol by a student on property under the control of the district or prior to entering property controlled by the district or at a district sponsored event where the illegal drug has the possibility of impairing the student is a violation of this policy and the student may be subject to drug testing. The presence of an illegal drug or its metabolites or alcohol in a student’s body is considered possession. This provision does not preclude the district from utilizing other disciplinary measures set forth in the student discipline policy.

Reasonable Suspicion is defined as a reasonable suspicion by an administrator or other district employee that a student has used, possessed, or sold illegal drugs on district property or has used illegal drugs off of district property, but is on district property or at a district-sponsored event while under the influence of the illegal drugs; or that a student has used or possessed alcohol on district property, but is on district property or at a district-sponsored event while under the influence of alcohol; or that a student is abusing or misusing prescription medications or over the counter medications on district property or at a district-sponsored event while under the influence of the prescribed medication.

Reasonable Suspicion with alcohol:

Given reasonable suspicion, the following will occur:

Reasonable suspicion such as a staff referral or information gathered during an investigation will initiate administrative contact with said student. The student will be directed to an office or other suitable area where he/she will be kept in observation and questioned regarding the concern of alcohol consumption.

The student may at this point confirm or deny the report.

If the student denies the report and reasonable suspicion still exists. The student will be informed of our new, less invasive means of detecting breath alcohol and allow the student to speak/breathe across the intake port of the passive alcohol sensor.

If the subject continues to deny consumption of alcohol, the active alcohol sensor will be used to eliminate a false reading of alcohol due to mouthwash, perfumes, cologne or other sources.

If the subject continues to deny the alcohol use, a breathalyzer administered by the local police may be used.

If it is determined that the subject has consumed alcohol and is in violation of the zero tolerance policy, the discipline policies in the student handbook will be applied as well as possible legal action.

Examples of reasonable suspicion include, but are not limited to:

Eyewitness evidence by a district official, administrator or employee:

Eyewitness evidence of another person plus additional evidence:

Individualized suspicion possessed by an employee of the district that is based upon a reasonable suspicion and/or reasonably reliable evidence.

STUDENT DRESS AND GROOMING

The Calico Rock Public School Board of Education recognizes that dress can be a matter of personal taste and preference. At the same time, the District has a responsibility to promote an environment conducive to student learning. This requires limitations to student dress and grooming that could be disruptive to the educational process because they are immodest, disruptive, unsanitary, unsafe, could cause property damage, or are offensive to common standards of decency.

Student dress, grooming and appearance should be the responsibility of the individual and his or her parents under the following guidelines:

1. Dress and grooming should be clean and in keeping with good health and sanitary practices.
2. Clothing with vulgar language or suggestive captions will not be allowed.
3. Caps, hats, or bandannas in buildings will not be allowed.
4. Sunglasses will not be worn in the buildings.
5. Halter tops, see through tops, mini-skirts, half-shirts with mid-riff showing will not be allowed. Tank tops or cutout shirts will not be worn if they expose the armpits or parts of the upper body. Tops that allow the mid-riff to show during normal school day activities which includes sitting, walking, and raising of hands will not be permitted. All tops must have at least a two inch strap with NO exposure of the bra or breast.

6. Students are prohibited from wearing clothing that exposes underwear, buttocks, or the breast of a female during the school day or at school-sponsored activities. Enforcement of this policy shall not discriminate on the basis of race, color, religion, sex, disability or national origin.

7. Clothing advertising alcohol or drugs will not be allowed.

8. Students will be permitted to wear shorts, split skirts, and any similar apparel to school provided the shorts and similar modes of dress do not come more than (3) three inches above the knee.

9. Cut-off shorts may be worn, but they must be hemmed or rolled to prescribed length, and will not be permitted if they have holes in them.

10. Clothing with holes will not be permitted.

11. Spandex shorts, pajama attire, or house slippers will not be permitted.

12. If a student chooses to participate in any school activity or organization, he must conform to the dress standards set forth by the sponsor or director of said activity.

13. Pants or shorts must be worn fitting around the waist.

14. Any article that could be used as a weapon or inflict injury will not be permitted. Example: wallet chains, large rings, etc.

15. A student will not be allowed to wear T-shirts or other apparel, items, or accessories, which promote violence, aggression, or hate toward any particular group of people. For example: any logo, picture or slogan which promotes or is identified with professional wrestling, hate groups, or any apparel that would promote violence, drugs, sex, or which portray lewdness or vulgarity.

16. No piercings allowed of any kind, except earrings.

Example: Homecoming Week requires approval of the principal.

If a student violates this policy the:

1st Offense:
A. Student may change in to other clothing at school, if available.
B. Student may call home and have some family member bring necessary items to school for the student to change.
C. If A or B cannot be satisfied, the Calico Rock School District may provide appropriate articles of clothing and the student will be required to wear said clothing until other acceptable arrangements can be made. If the student is required to wear the articles home, then the articles must be returned the following day or a fee to cover the cost of the clothing will be assessed.

2nd Offense:
The student must meet the first offense requirement(s) and in addition, the student shall receive a choice of corporal punishment or a Wednesday afternoon detention.

3rd Offense:
If a student violates the policy the third time, the student will be sent home, subject to out-of-school-suspension.

GRADUATION DRESS CODE

Graduation is the highlight of a student’s educational years. Therefore, it is necessary to student to meet certain dress requirements.
- Male students will wear a dress shirt with collar, tie, dark dress slacks, and dark dress shoes with dark socks or dress boots.
- Female students will wear a dress-up dress, hose, and dark dress shoes or dark dress slacks, dress blouse, and dark dress shoes.
- All students will wear their graduation attire and shoes throughout the graduation exercise.

Students that fail to follow the dress code will not be permitted to participate in the graduation ceremonies and may pick-up their diplomas in the superintendent’s office. Also, any student that desires not to participate in the graduation ceremonies may pick-up their diploma in the superintendent’s office.
JUNIOR PROM & BANQUET GUIDELINES & DRESS CODE

The following will be the guidelines used for prom.

- The prom will begin at **7:00 pm** and will last until **11:00 pm**. Students and their dates must sign-in when they arrive at the prom and they must sign-out when they leave.
- Students that leave the prom before it is over may not return.
- Students may invite a date. The date may or may not be from Calico Rock Schools. The date must be at least in the 9th grade or above to attend and must be approved by the principal or his designee. The dates will be by invitation only.
- All students and their dates will be required to follow all rules and policies of the Calico Rock Schools as well as complying with any reasonable demand or request of any teacher, administrator, or other authorized school personnel.
- Decorating and cleaning up will be the responsibility of the junior class.
- Student(s) and/or their date(s) will be held liable for any damages to any public or private property that results from their behavior.
- **Dress** – Dress is to be semi-formal or formal.
  - Boys – Appropriate attire will include: Tux or dress jacket with dress shirt, tie, and dress pants. Boys may wear black jeans, dress jacket with dress shirt and tie. Dress shoes shall be worn with the exception that dress cowboy boots may be worn. **Hats must appropriate to formal or semiformal attire.**
  - Girls – Appropriate attire will include: Formal or dress-up dress or dress-up dress slacks & dress-up blouse. Dresses, blouses, and slacks should meet the following guidelines: (1) slits or dress length should be no higher than 3 inches above the bend in the knee; (1A) slacks will be required to be of normal slacks length (slacks must be of a solid material-no slits, cutouts, etc. are permitted); (2) no see through material, lace, or cutouts will be allowed in the body of the dress or blouse; (3) mesh, cutouts, or lace is allowed if they are below the minimum dress length required in item (1) or above the moderate level allowed for the front or the back of the dress or blouse in items (5) & (6); (4) belly buttons, stomachs, and midriffs should be covered; (5) dresses and blouses should not be cut below a moderate level in the front; and (6) openings in backless dresses or blouses should be no lower than the waistline.
  - Students or their dates that fail to follow the dress code may be asked to leave or may be required to put on additional clothing.

**4.26-GANGS AND GANG ACTIVITY**

The Board is committed to ensuring a safe school environment conducive to promoting a learning environment where students and staff can excel. An orderly environment cannot exist where unlawful acts occur causing fear, intimidation, or physical harm to students or school staff. Gangs and their activities create such an atmosphere and shall not be allowed on school grounds or at school functions.

The following actions are prohibited by students on school property or at school functions:

1. Wearing or possessing any clothing, bandanas, jewelry, symbol, or other sign associated with membership in, or representative of, any gang;
2. Engaging in any verbal or nonverbal act such as throwing signs, gestures, or handshakes representative of membership in any gang;
3. Recruiting, soliciting, or encouraging any person through duress or intimidation to become or remain a member of any gang; and/or
4. Extorting payment from any individual in return for protection from harm from any gang.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion.

Students arrested for gang related activities occurring off school grounds shall be subject to the same disciplinary actions as if they had occurred on school grounds.
STUDENT SEXUAL HARASSMENT

The Calico Rock Public School District is committed to having an academic environment in which all students are treated with respect and dignity. Student achievement is best attained in an atmosphere of equal educational opportunity that is free of discrimination. Sexual harassment is a form of discrimination that undermines the integrity of the educational environment and will not be tolerated.

Believing that prevention is the best policy, the District will periodically inform students and employees about the nature of sexual harassment, the procedures for registering a complaint, and the possible redress that is available. The information will stress that the district does not tolerate sexual harassment and that students can report inappropriate behavior of a sexual nature without fear of adverse consequences. The information will take into account and be appropriate to the age of the students.

It shall be a violation of this policy for any student to be subjected to, or to subject another person to, sexual harassment as defined in this policy. Any student found, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action up to, and including, expulsion.

Sexual harassment refers to unwelcome sexual advances, requests for sexual favors, or other personally offensive verbal, visual, or physical conduct of a sexual nature made by someone under any of the following conditions:

1. Submission to the conduct is made, either explicitly or implicitly, a term or condition of an individual’s education;
2. Submission to, or rejection of, such conduct by an individual is used as the basis for academic decisions affecting that individual; and/or
3. Such conduct has the purpose or effect of substantially interfering with an individual’s academic performance or creates an intimidating, hostile, or offensive academic environment.

The terms “intimidating,” “hostile,” and “offensive” include conduct of a sexual nature which has the effect of humiliation or embarrassment and is sufficiently severe, persistent, or pervasive that it limits the student’s ability to participate in, or benefit from, an educational program or activity.

Actionable sexual harassment is generally established when an individual is exposed to a pattern of objectionable behaviors or when a single, serious act is committed. What is, or is not, sexual harassment will depend upon all of the surrounding circumstances. Depending upon such circumstances, examples of sexual harassment include, but are not limited to: unwelcome touching; crude jokes or pictures; discussions of sexual experiences; pressure for sexual activity; intimidation by words, actions, insults, or name calling; teasing related to sexual characteristics; and spreading rumors related to a person’s alleged sexual activities.

Students who believe they have been subjected to sexual harassment, or parents of a student who believes their child has been subjected to sexual harassment, are encouraged to file a complaint by contacting a counselor, teacher, Title IX coordinator, or administrator who will assist them in the complaint process. Under no circumstances shall a student be required to first report allegations of sexual harassment to a school contact person if that person is the individual who is accused of the harassment.

The terms “intimidating,” “hostile,” and “offensive” include conduct of a sexual nature which has the effect of humiliation or embarrassment and is sufficiently severe, persistent, or pervasive that it limits the student’s ability to participate in, or benefit from, an educational program or activity.

To the extent possible, complaints will be treated in a confidential manner. Limited disclosure may be necessary in order to complete a thorough investigation. Students who file a complaint of sexual harassment will not be subject to retaliation or reprisal in any form.

Students who knowingly fabricate allegations of sexual harassment shall be subject to disciplinary action up to and including expulsion.

Individuals, who withhold information, purposely provide inaccurate facts, or otherwise hinder an investigation of sexual harassment shall be subject to disciplinary action up to and including expulsion.

LASER POINTERS

Students shall not possess any hand held laser pointer while in school; on or about school property, before or after school; in attendance at school or any school-sponsored activity; en route to or from school or any school-sponsored activity; off the school grounds at any school bus stop or at any school-sponsored activity or event. School personnel shall seize any laser pointer from the student possessing it and the student may reclaim it at the close of the school year, or when the student is no longer enrolled in the District.
RADIOS, TAPE RECORDERS, VIDEO GAMES, MP 3 PLAYERS, IPODS, ETC

Students will not bring radios, tape recorders, cd players, headsets, MP 3 players, Ipods, Ipad, video games and/or any other music making instruments to school.

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden.

As used in this policy, “electronic devices” means anything that can be used to transmit or capture images, sound, or data.

Misuse of electronic devices includes, but is not limited to:
1. Using electronic devices during class time in any manner other than specifically permitted by the classroom instructor;
2. Permitting any audible sound to come from the device when not being used for reason #1 above;
3. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
4. Using the device to take photographs in locker rooms or bathrooms;
5. Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.

Use of an electronic device is permitted to the extent it is approved in a student’s individualized education program (IEP) or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

HANDHELD WIRELESS DEVISE PROHIBITED IN SCHOOL ZONE

Drivers shall not use a wireless telephone while operating a motor vehicle when passing a school building or school zone during school hours when children and outside the building, unless it is for an emergency purpose. The law does not apply to law enforcement officers.

4.47—POSSESSION AND USE OF CELL PHONES AND OTHER ELECTRONIC DEVICES

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden.

To protect the security of state originated tests that are administered as part of the Arkansas Comprehensive, Testing, Assessment and Accountability Program (ACTAAP), no electronic device as defined in this policy shall be accessible by a student at any time during test administration unless specifically permitted by a student’s IEP or individual health plan. This means that when a student is taking an ACTAAP assessment, the student shall not have his/her electronic device in his/her possession. Any student violating this provision shall be subject to this policy’s disciplinary provisions.

As used in this policy, “electronic devices” means anything that can be used to transmit or capture images, sound, or data.

Misuse of electronic devices includes, but is not limited to:
1. Using electronic devices during class time in any manner other than specifically permitted by the classroom instructor;
2. Permitting any audible sound to come from the device when not being used for reason #1 above;
3. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
4. Using the device to take photographs in locker rooms or bathrooms;
5. Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.

Use of an electronic device is permitted to the extent it is approved in a student’s individualized education program (IEP) or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Before and after normal school hours, possession of electronic devices is permitted on the school campus. The use of such devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.
The student and/or the student’s parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. Students misusing electronic devices shall have them confiscated. Confiscated devices may be picked up at the school’s administration office by the student’s parents or guardians. Students have no right of privacy as to the content contained on any electronic devices that have been confiscated.

Students who use a school issued cell phones and/or computers for non-school purposes, except as permitted by the district’s Internet/computer use policy, shall be subject to discipline, up to and including suspension or expulsion. Students are forbidden from using school issued cell phones while driving any vehicle at any time. Violation may result in disciplinary action up to and including expulsion.

Legal References: A.C.A. § 6-18-502 (b)(3)(D) 515
ADE Test Administration Manual

Date Adopted: July 24, 2013

COMPUTER USE POLICY

The Calico Rock Public School District makes computers and/or computer Internet access available to students, to permit students to perform research and to allow students to learn how to use computer technology. Use of district computers is for educational and/or instructional purposes only. It is the policy of this school district to equip each computer with Internet filtering software designed to prevent users from accessing material that is harmful to minors. For the purposes of this policy “harmful to minors” is defined as any picture, image, graphic image file, or other visual depiction that--

(A) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
(B) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
(C) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

No student will be granted Internet access until and unless a computer-use agreement, signed by both the student and the parent or legal guardian (if the student is under the age of eighteen [18]) is on file. The current version of the computer use agreement is incorporated by reference into board policy and is considered part of the student handbook.

Student use of computers shall only be as directed or assigned by staff or teachers; students are advised that they enjoy no expectation of privacy in any aspect of their computer use, including email, and that monitoring of student computer use is continuous. Students must not disable or bypass security procedures, compromise, attempt to compromise, or defeat the district’s technology network security or Internet filtering software, alter data without authorization, or disclose passwords to other students. Students who misuse district-owned computers or Internet access in any way, including using computers to violate any other policy or contrary to the computer use agreement, or using the computers to access or create sexually explicit or pornographic text or graphics, will face disciplinary action as specified in the student handbook and/or computer use agreement.

In an effort to help protect student welfare when they navigate the Internet, the district will work to educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber-bullying awareness and response.

SUSPENSION FROM SCHOOL

Students not present at school cannot benefit from the educational opportunities the school environment affords. Administrators, therefore, shall strive to find ways to keep students in school as participants in the educational process. There are instances, however, when the needs of the other students or the interests of the orderly learning environment require the removal of a student from school. The Board authorizes school principals or their designees to suspend students for disciplinary reasons for a period of time not to exceed ten (10) school days, including the day upon which the suspension is imposed. The suspension may be in school or out of school. Students are responsible for their conduct that occurs: at any time on the school grounds; off school grounds at a school-sponsored function, activity, or event; going to and from school or a school activity. A student may be suspended for behavior including, but not limited to that which:

1. Is in violation of school policies, rules, or regulations (including cutting classes, leaving school grounds without permission, and disrespect);
2. Substantially interferes with the safe and orderly educational environment; (including fighting, bullying, or destruction of school property);
3. School administrators believe will result in the substantial interference with the safe and orderly educational environment; and/or
4. Is insubordinate, incorrigible, violent, or involves moral turpitude.

The school principal or designee shall proceed as follows in deciding whether or not to suspend a student.

1. The student shall be given written notice or advised orally of the charges against him/her;
2. If the student denies the charges, he/she shall be given an explanation of the evidence against him/her and be allowed to present his/her version of the facts;
3. If the principal finds the student guilty of the misconduct, he/she may be suspended.

When possible, notice of the suspension, its duration, and any stipulations for the student’s readmittance to class will be given to the parent(s), legal guardian(s), or to the student if age 18 or older prior to the suspension. Such notice shall be handed to the parent(s), legal guardian(s), or to the student if age 18 or older or mailed to the last address reflected in the records of the school district.

Generally, notice and hearing should precede the student’s removal from school, but if prior notice and hearing are not feasible, as where the student's presence endangers persons or property or threatens disruption of the academic process, thus justifying immediate removal from school, the necessary notice and hearing should follow as soon as practicable.

Out-of-school suspensions shall be treated as unexcused absences and during the period of suspension students shall not be permitted on campus except to attend a student/parent/administrator conference.

In-school suspension shall be treated as if the student was present at school. The student shall not attend any school-sponsored activities during the imposed suspension nor shall the student participate in any school-sponsored activities.

It is the parents’ or legal guardians’ responsibility to provide current contact information to the district which the school shall use to immediately notify the parent or legal guardian upon the suspension of a student. The notification shall be by one of the following means, listed in order of priority:

- A primary call number. The contact may be by voice, voice mail, or text message
- An email address
- A regular first class letter to the last known mailing address

The district shall keep a log of contacts attempted and made to the parent or legal guardian.

Suspensions initiated by the principal or his/her designee may be appealed to the Superintendent, but not to the Board.

Suspensions initiated by the Superintendent may be appealed to the Board.

EXPULSION

The Board of Education may expel a student for a period longer than ten (10) school days for violation of the District’s written discipline policies. The Superintendent may make a recommendation of expulsion to the Board of Education for student conduct deemed to be of such gravity that suspension would be inappropriate, or where the student’s continued attendance at school would disrupt the orderly learning environment or would pose an unreasonable danger to the welfare of other students or staff.

The Superintendent or his/her designee shall give written notice to the parents or legal guardians (mailed to the address reflected on the District’s records) that he/she will recommend to the Board of Education that the student be expelled for the specified length of time and state the reasons for the recommendation to expel. The notice shall give the date, hour, and place where the Board of Education will consider and dispose of the recommendation.

The hearing shall be conducted not later than ten (10) school days following the date of the notice, except that representatives of the Board and student may agree in writing to a date not conforming to this limitation.

The President of the Board, Board attorney, or other designated Board member shall preside at the hearing. The student may choose to be represented by legal counsel. Both the district administration and School Board also may be represented by legal counsel. The hearing shall
be conducted in open session of the Board unless the parent, or student if age 18 or older, requests that the hearing be conducted in executive session. Any action taken by the Board shall be in open session.

During the hearing, the Superintendent, or designee, or representative will present evidence, including the calling of witnesses that gave rise to the recommendation of expulsion. The student, or his/her representative, may then present evidence including statements from persons with personal knowledge of the events or circumstances relevant to the charges against the student. Formal cross-examination will not be permitted. However, any member of the Board, the Superintendent, or designee, the student, or his/her representative may question anyone making a statement and/or the student. The presiding officer shall decide questions concerning the appropriateness or relevance of any questions asked during the hearing.

Except as permitted by policy 4.22, the Superintendent shall recommend the expulsion of any student for a period of not less than one (1) year for possession of any firearm or other weapon prohibited on school campus by law. The Superintendent shall, however, have the discretion to modify the expulsion recommendation for a student on a case-by-case basis. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a weapons policy violation shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The Superintendent and the Board of Education shall complete the expulsion process of any student that was initiated because the student possessed a firearm or other prohibited weapon on school property regardless of the enrollment status of the student.

SEARCH, SEIZURE, AND INTERROGATIONS

The District respects the rights of its students against arbitrary intrusion of their person and property. At the same time, it is the responsibility of school officials to protect the health, safety, and welfare of all students enrolled in the District in order to promote an environment conducive to student learning. The Superintendent, principals, and their designees have the right to inspect and search school property and equipment. They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable suspicion to believe such student or property contains illegal items or other items in violation of Board policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the appropriate authority.

School property shall include, but not be limited to, lockers, desks, and parking lots, as well as personal effects left there by students. When possible, prior notice will be given and the student will be allowed to be present along with an adult witness, however, searches may be done at any time with or without notice or the student’s consent. A personal search must not be excessively intrusive in light of the age and sex of the student and the nature of the infraction.

The Superintendent, principals, and their designees may request the assistance of law enforcement officials to help conduct searches. Such searches may include the use of specially trained dogs.

A school official of the same sex shall conduct personal searches with an adult witness of the same sex present.

State law requires that DHS employees, local law enforcement, or agents of the Crimes Against Children Division of the Department of Arkansas State Police, may interview students without a court order for the purpose of investigating suspected child abuse. In instances where the interviewers deem it necessary, they may exercise a “72 hour hold” without first obtaining a court order. Other questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant.

If the District makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal’s designee shall make a good faith effort to contact the student’s parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis on student enrollment forms. The principal or the principal’s designee shall not attempt to make such contact if presented documentation by the investigator that notification is prohibited because a parent, guardian, custodian, or person standing in loco parentis is named as an alleged offender of the suspected child maltreatment. This exception applies only to interview requests made by a law enforcement officer, an investigator of Crimes Against Children Division of the Department of Arkansas State Police, or an investigator or employee of the Department of Human Services.
In instances other than those related to suspected child abuse, principals must release a student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or to an agent of the state social services or an agent of a court with jurisdiction over a child with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student’s parents, legal guardian, or other person having lawful control by court order, or person acting in loco parentis notice that the student has been taken into custody by law enforcement personnel or a state social services agency. If unable to reach parent or lawful custodian, the principal or designee shall make a reasonable, good faith effort to get a message to the parent or lawful custodian to call the principal or designee, and leave both a day and an after-hours telephone number.

LOCKERS

Each student will be assigned a locker. Students are to keep this locker unless cleared through the office. There are combination locks in the principal's office that may be rented by paying a $2.00 deposit.

At the end of the school year, locks may be returned if they are in good shape for a $1.00 refund. Students cannot put a lock of their own on the lockers unless the principal has a key or combination.

VIDEO SURVEILLANCE

The board has a responsibility to maintain discipline, protect the safety, security, and welfare of its students, staff, and visitors while at the same time safeguarding district facilities, vehicles, and equipment. As part of fulfilling this responsibility, the board authorizes the use of video/audio surveillance cameras. The placement of video/audio surveillance cameras shall be based on the presumption and belief that students, staff and visitors have no reasonable expectation of privacy anywhere on or near school property, facilities, vehicles, or equipment, with the exception of places such as rest rooms or dressing areas where an expectation of privacy is reasonable and customary.

Signs shall be posted on campus buildings and in district vehicles to notify students, staff, and visitors that video cameras may be in use. Parents and students shall also be notified through the student handbook that cameras may be in use in school buildings, on school grounds and in school vehicles. Students will be held responsible for any violations of school discipline rules caught by the cameras.

The district shall retain copies of video recordings until they are erased which may be accomplished by either deletion or copying over with a new recording.

Videos containing evidence of a violation of student conduct rules and/or state or federal law shall be retained until the issue of the misconduct is no longer subject to review or appeal as determined by board policy or student handbook; any release or viewing of such records shall be in accordance with current law.

Students who vandalize, damage, disable, or render inoperable surveillance cameras and equipment shall be subject to appropriate disciplinary action and referral to appropriate law enforcement authorities.

STUDENTS VEHICLES

Students, who have presented a valid driver’s license and proof of insurance to the appropriate office personnel, may drive their vehicle to school. Vehicles driven to school shall be parked in the area designated for student parking. Parking on school property is a privilege which may be denied to a student for any disciplinary violation, at the discretion of the student's building principal.

Students are not permitted to loiter in parking areas and are not to return to their vehicles for any reason unless given permission to do so by school personnel.

It is understood that there is no expectation of privacy in vehicles in parking areas. Drivers of vehicles parked on a school campus will be held accountable for illegal substances or any other item prohibited by District policy found in their vehicle. Any student parking a vehicle on campus is granting permission for school or law enforcement authorities to search that vehicle.
SUSPENDED PARKING PRIVILEGES

Students whose driving privileges have been revoked will not be allowed to park their vehicles in the park, as we use the park and ball fields for classes and we consider the park as an extension of our school. Continued problems with a student driver will cause his/her driving privileges to be revoked and the District will require that student to ride a bus to school.

Bumper stickers, logos, signs, etc. deemed inappropriate by principal will be removed or vehicle will be removed.

Vehicles not authorized to park may be towed at owner’s expense.

COMMUNICABLE DISEASES AND PARASITES

Students with communicable diseases or with human host parasites that are transmittable in a school environment shall demonstrate respect for other students by not attending school while they are capable of transmitting their condition to others. Students whom the school nurse determines are unwell or unfit for school attendance or who are believed to have a communicable disease or condition will be required to be picked up by their parent or guardian. Specific examples include, but are not limited to: chicken pox, measles, scabies, conjunctivitis (Pink Eye), impetigo/MRSA (Methicillin-resistant Staphylococcus aureus), streptococcal and staphylococcal infections, ringworm, mononucleosis, Hepatitis B or C, mumps, vomiting, diarrhea, and fever (100.4 F when taken orally). A student who has been sent home by the school nurse will be subsequently readmitted, at the discretion of the school nurse, when the student is no longer a transmission risk. In some instances, a letter from a health care provider may be required prior to the student being readmitted to the school.

To help control the possible spread of communicable diseases, school personnel shall follow the District's exposure control plan when dealing with any blood borne, foodborne, and airborne pathogens exposures. Standard precautions shall be followed relating to the handling, disposal, and cleanup of blood and other potentially infectious materials such as all body fluids, secretions and excretions (except sweat).

The District shall maintain a copy of each student's immunization record and a list of individuals with exemptions from immunization which shall be education records as defined in policy 4.13. That policy provides that an education record may be disclosed to appropriate parties in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.

A student enrolled in the District who has an immunization exemption may be removed from school at the discretion of the Arkansas Department of Health during an outbreak of the disease for which the student is not vaccinated. The student may not return to the school until the outbreak has been resolved and the student's return to school is approved by the Arkansas Department of Health.

The parents or legal guardians of students found to have live human host parasites that are transmittable in a school environment will be asked to pick their child up at the end of the school day. The parents or legal guardians will be given information concerning the eradication and control of human host parasites.

A student may be readmitted after the school nurse or designee has determined the student no longer has live human host parasites that are transmittable in a school environment.

Each school may conduct screenings of students for human host parasites that are transmittable in a school environment as needed. The screenings shall be conducted in a manner that respects the privacy and confidentiality of each student.

4.35—STUDENT MEDICATIONS

Prior to the administration of any medication to any student under the age of eighteen (18), written parental consent is required. The consent form shall include authorization to administer the medication and relieve the Board and its employees of civil liability for damages or injuries resulting from the administration of medication to students in accordance with this policy. All signed medication consent forms are to be maintained by the school nurse.

Unless authorized to self-administer, students are not allowed to carry any medications, including over-the-counter medications or any perceived health remedy not regulated by the US Food and Drug Administration, while at school. The parent or legal guardian shall bring the student’s medication to the school nurse. The student may bring the medication if accompanied by a written authorization from the parent or legal guardian. When medications are brought to the school nurse, the nurse shall document, in the presence of the parent, the quantity of the medication(s). If the medications are brought by a student, the school nurse shall ask another school
employee to verify, in the presence of the student the quantity of the medication(s). Each person present shall sign a form verifying the quantity of the medication(s).

Medications, including those for self-medication, must be in the original container and be properly labeled with the student’s name, the ordering provider’s name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings. Schedule II medications that are permitted by this policy to be brought to school shall be stored in a double locked cabinet.

Students with an individualized health plan (IHP) may be given over-the-counter medications to the extent giving such medications are included in the student's IHP.

The only Schedule II medications that shall be allowed to be brought to the school are methylphenidate (e.g. Ritalin or closely related medications as determined by the school nurse), dextroamphetamine (Dexedrine), and amphetamine sulfate (e.g. Adderall or closely related medications as determined by the school nurse).

For the student's safety, no student will be allowed to attend school if the student is currently taking any other Schedule II medication than permitted by this policy. Students who are taking Schedule II medications which are not allowed to be brought to school shall be eligible for homebound instruction if provided for in their IEP or 504 plans.

Students taking Schedule II medications not included in the previous sentence shall be allowed to bring them to school under the provisions of this policy and shall be permitted to attend and participate in classes only to the extent the student's doctor has specifically authorized such attendance and participation. A doctor's prescription for a student's Schedule II medication is not an authorization. Attendance authorization shall specifically state the degree and potential danger of physical exertion the student is permitted to undertake in the student's classes and extracurricular activities. Without a doctor's written authorization, a student taking Schedule II medications, other than those specifically authorized in this policy, shall not be eligible to attend classes, but shall be eligible for homebound instruction if provided for in their IEP or 504 plans.

The district's supervising registered nurse shall be responsible for creating both on campus and off campus procedures for administering medications.

Students who have written permission from their parent or guardian and a licensed health care practitioner to self-administer either an rescue inhaler or auto-injectable epinephrine, or both and who have a current consent form on file shall be allowed to carry and self-administer such medication while in school, at an on-site school sponsored activity, while traveling to or from school, or at an off-site school sponsored activity. Students are prohibited from sharing, transferring, or in any way diverting his/her medications to any other person. The fact that a student with a completed consent form on file is allowed to carry an rescue inhaler or auto-injectable epinephrine, or both does not require him/her to have such on his/her person. The parent or guardian of a student who qualifies under this policy to self-carry a rescue inhaler or auto-injectable epinephrine, or both on his/her person shall provide the school with the appropriate medication which shall be immediately available to the student in an emergency.

Students may be administered Glucagon in emergency situations by the school nurse or, in the absence of the school nurse, a trained volunteer school employee designated as a care provider, provided the student has:

1. an IHP developed under Section 504 of the Rehabilitation Act of 1973 which provides for the administration of Glucagon in emergency situations; and
2. a current, valid consent form on file from their parent or guardian.

Emergency Administration of Epinephrine

The school nurse or other school employees designated by the school nurse as a care provider who have been trained and certified by a licensed physician may administer an epinephrine auto-injector in emergency situations to students who have an IHP developed under Section 504 of the Rehabilitation Act of 1973 which provides for the administration of an epinephrine auto-injector in emergency situations.

The parent of a student who has an authorizing IHP, or the student if over the age of eighteen (18), shall annually complete and sign a written consent form provided by the student's school nurse authorizing the nurse or other school employee certified to administer auto-injector epinephrine to the student when the employee believes the student is having a life-threatening anaphylactic reaction.
Students with an order from and a licensed health care provider to self-administer auto-injectable epinephrine and who have written permission from their parent or guardian shall provide the school nurse an epinephrine auto-injector. This epinephrine will be used in the event the school nurse, or other school employee certified to administer auto-injector epinephrine, in good faith professionally believes the student is having a life-threatening anaphylactic reaction and the student is either not self-carrying his/her epinephrine auto-injector or the nurse is unable to locate it.

The school nurse for each District school shall keep epinephrine auto-injectors on hand that are suitable for the students the school serves. The school nurse or other school employee designated by the school nurse as a care provider who has been trained and certified by a licensed physician may administer auto-injector epinephrine to those students who the school nurse, or other school employee certified to administer auto-injector epinephrine, in good faith professionally believes is having a life-threatening anaphylactic reaction.

The school shall not keep outdated medications or any medications past the end of the school year. Parents shall be notified ten (10) days in advance of the school’s intention to dispose of any medication. Medications not picked up by the parents or legal guardians within the ten (10) day period shall be disposed of by the school nurse in accordance with current law and regulations.

Legal References:
Ark. State Board of Nursing: School Nurse Roles and Responsibilities
Arkansas Department of Education and Arkansas State Board of Nursing Rules Governing the Administration of Glucagon to Arkansas Public School Students Suffering from Type I Diabetes
A.C.A. § 6-18-707
A.C.A. § 6-18-1005(a)(6)
A.C.A. § 17-87-103 (11)

Date Adopted: July 24, 2013

STUDENT ILLNESS/ACCIDENT

If a student becomes too ill to remain in class and/or could be contagious to other students, the principal or designee will attempt to notify the student’s parent or legal guardian. The student will remain in the school’s health room or a place where he/she can be supervised until the end of the school day or until the parent/legal guardian can check the student out of school.

If a student becomes seriously ill or is injured while at school and the parent/legal guardian cannot be contacted, the failure to make such contact shall not unreasonably delay the school’s expeditious transport of the student to an appropriate medical care facility. The school assumes no responsibility for treatment of the student. When available, current, and applicable, the student’s emergency contact numbers and medical information will be utilized. Parents are strongly encouraged to keep this information up to date.

4.37—EMERGENCY DRILLS

All schools in the District shall conduct fire drills at least monthly. Tornado drills shall also be conducted not fewer than three (3) times per year with at least one each in the months of September, January, and February. Students who ride school buses, shall also participate in emergency evacuation drills at least twice each school year.

For school-year 2013-14, an annual active shooter drill and school safety assessment may be conducted for all District schools in collaboration, when possible, with local law enforcement and emergency management personnel. Students will be included in the drills to the extent that is developmentally appropriate to the age of both the students and grade configuration of the school.

Drills may be conducted during the instructional day or during non-instructional time periods.

Other types of emergency drills may also be conducted to test the implementation of the District’s emergency plans in the event of an earthquake or terrorist attack that might include the use of biological or chemical agents. Students shall be included in the drills to the extent practicable.

A.C.A. § 6-15-1303

Ark. Division of Academic Facilities and Transportation Rules Governing Maintenance and Operations of Ark. Public School Buses and Physical Examinations of School Bus Drivers 4.03.1
Date Adopted: July 24, 2013
SEVERE WEATHER POLICY

If severe weather conditions (i.e. snow, ice, sleet) make it dangerous for school buses to run their routes, school will not be in session until the administration determines that the conditions are safe for re-opening of school. Radio and TV stations will be notified by 6:30 A.M. if one of the following occurs:

1. School is called off or in session on any day of questionable weather conditions.
2. Buses will run only snow routes
3. Time change for school opening

The radio stations are:
- KWOZ 103.3 Batesville
- KSAR 92.3 Salem
- KTLO 97.9 Mountain Home
- KCTT 101.7 Mountain Home
- KTLO 1240 AM Mountain Home

The television stations are:
- KARK Channel 4 (Little Rock)
- KAIT Channel 8 (Jonesboro)
- KY3 Channel 3 (Springfield)

If snow routes are run, parents are encouraged to get their children to the buses if possible. Because the local district is mandated by state law, students will have to be counted absent on daily attendance reports; however, the students will be permitted to make up any assignments missed.

If inclement weather occurs during the school day and school must be dismissed early, the same radio and TV stations will be notified.

PERMANENT RECORDS

Student school records, as required by the Arkansas Department of Education, shall be maintained for each student enrolled in the District until the student receives a high school diploma or its equivalent or is beyond the age of compulsory school attendance. Student records of attendance and graduation will be maintained forever. When officially requested, a copy of a student’s permanent record shall be provided to the receiving school district within ten (10) school days after the date of request.

CORPORAL PUNISHMENT (A.C.A. § 6-18-505 (c) (1))

The Calico Rock Public School Board authorizes the use of corporal punishment to be administered in accordance with this policy by the Superintendent or his/her designated staff members who are required to have a state-issued license as a condition of their employment.

Prior to the administration of corporal punishment, the student receiving the corporal punishment shall be given an explanation of the reasons for the punishment and be given an opportunity to refute the charges.

All corporal punishment shall be administered privately, i.e. out of the sight and hearing of other students, shall not be excessive, or administered with malice, and shall be administered in the presence of another school administrator or designee who shall be a licensed staff member employed by the District.

CORPORAL PUNISHMENT COMMENTS

✔ School officials are not required to conduct formal hearings prior to corporal punishment.
✔ Refusing to accept corporal punishment could result in suspension or other disciplinary measures.
✔ The principal must be notified when corporal punishment has been administered, and a written report filed in the principal's office.

WEDNESDAY AFTERNOON DETENTION POLICY

1. The Detention Hall will be scheduled on Wednesdays after school and will run (3:15 - 4:00) after school has been dismissed.
2. All Wednesday detention assignments will be made Friday of the preceding week so that parents may make arrangements for transportation.
3. Parents and students will be notified of the detention assignment by the principal's office.
4. The detention assignment will take precedence over all other activities including extracurricular activities as well as personal business with discretion granted by the high school principal.

5. Students who fail to report for Wednesday afternoon detention will be subject to corporal punishment (3 swats) or two days of in-school suspension. Missed detentions will be rescheduled for the following Weds.

6. Students will be required to do homework or other schoolwork. Students not bringing work will be required to copy pages from the Student Handbook.

Any conduct that tends to be disruptive of the educational program will be grounds for detention. Some of the specific grounds for detention are:

* Excessive tardiness
* Profane language
* Insubordination
* Fighting
* Disrespect for authority

**HOMELESS STUDENTS**

The Calico Rock Public School District will afford the same services and educational opportunities to homeless children as are afforded to non-homeless children. The Superintendent or his/her designee shall appoint an appropriate staff person to be the local educational liaison for homeless children and youth whose responsibilities shall include coordinating with the state educational liaison for homeless children and youth to ensure that homeless children are not stigmatized or segregated on the basis of their status as homeless and such other duties as are prescribed by law and this policy.

Notwithstanding Policy 1.1, homeless students living in the district are entitled to enroll in the district’s school that non-homeless students who live in the same attendance area are eligible to attend. If there is a question concerning the enrollment of a homeless child due to a conflict with Policy 1.1 or 1.2, the child shall be immediately admitted to the school in which enrollment is sought pending resolution of the dispute. It is the responsibility of the District’s local educational liaison for homeless children and youth to carry out the dispute resolution process.

To the extent feasible, the District shall do one of the following according to what is in the best interests of a homeless child. (For the purposes of this policy “school of origin” means the school the child attended when permanently housed or the school in which the child was last enrolled.)

1. Continue educating the child who become homeless between academic years or during an academic year in their school of origin for the duration of their homelessness;
2. Continue educating the child in his/her school of origin who become permanently housed during an academic year for the remainder of the academic year; or
3. Enroll the homeless child in the school appropriate for the attendance zone where the child lives.

If the District elects to enroll a homeless child in a school other than their school of origin and such action is against the wishes of the child’s parent or guardian, the District shall provide the parent or guardian with a written explanation of their reason for so doing which shall include a statement of the parent/guardian’s right to appeal.

In any instance where the child is unaccompanied by a parent or guardian, the District’s local educational liaison for homeless children and youth shall assist the child in determining his/her place of enrollment. The Liaison shall provide the child with a notice of his/her right to appeal the enrollment decision.

The District shall be responsible for providing transportation for a homeless child, at the request of the parent or guardian (or in the case of an unaccompanied youth, the Liaison), to and from the child’s school of origin.

For the purposes of this policy, students shall be considered homeless if they lack a fixed, regular, and adequate nighttime residence and

(a) Are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;

(b) Have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;

(c) Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and includes

(d) Are migratory children who are living in circumstances described in clauses (a) through (c).
PHYSICAL EXAMINATIONS OR SCREENINGS

(A.C.A. § 6-18-701 (b), (c), (f); 20 USC § 1232h (c) [NCLB Act of 2001, Part F, Section 1061 (c) (1)(D), (2)(A)(ii)(B)(C)(iii)(I)(II)(III), (4)(B)(ii), (5)(B), (6)(B)(C))

The Calico Rock Public School District may provide from time to time for the administration of physical exams or screenings of its students. The intent of the exams or screenings shall be to detect contagious or infectious diseases or defects in hearing, vision, or other elements of health that would adversely affect the student’s ability to achieve to their full potential.

The district shall notify parents, at least annually, of the specific or approximate dates of any non-emergency, invasive physical examination or screening that is:

1. required as a condition of attendance;
2. administered by the school and scheduled by the school in advance; and
3. not necessary to protect the immediate health and safety of the student, or of other students.

For the purposes of this policy, “Invasive Physical Examination” is defined as any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

Except in instances where a student is suspected of having a contagious or infectious disease, parents shall have the right to opt their student out of the exams or screenings by using form 1.41F or by providing certification from a physician that he/she has recently examined the student.

A student may be required to pass a physical exam before being allowed to participate in certain extracurricular activities to help ensure they are physically capable of withstanding the rigors of the activity. It is understood that students who refuse to take such an exam will not be allowed to participate in the desired activity.

The rights provided to parents under this policy transfer to the student when he/she turns 18 years old.

STUDENT HANDBOOK

It shall be the policy of the Calico Rock Public School District that the most recently adopted version of the Student Handbook be incorporated by reference into the policies of this district. In the event that there is a conflict between the student handbook and a general board policy or policies, and the student handbook is more recently adopted than the general board policy, the student handbook will be considered binding and controlling on the matter.

4.43-BULLYING

Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors. Students who bully another person shall be held accountable for their actions whether they occur on school equipment or property; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.

A school principal or his or her designee who receives a credible report or complaint of bullying shall promptly investigate the complaint or report and make a record of the investigation and any action taken as a result of the investigation.

Definitions:

Attribute means an actual or perceived personal characteristic including without limitation race, color, religion, ancestry, national origin, socioeconomic status, academic status, disability, gender, gender identity, physical appearance, health condition, or sexual orientation;

Bullying means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that may address an attribute.
of the other student, public school employee, or person with whom the other student or public school employee is associated and that causes or creates actual or reasonably foreseeable:

- Physical harm to a public school employee or student or damage to the public school employee's or student's property;
- Substantial interference with a student's education or with a public school employee's role in education;
- A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
- Substantial disruption of the orderly operation of the school or educational environment;

**Electronic act** means without limitation a communication or image transmitted by means of an electronic device, including without limitation a telephone, wireless phone or other wireless communications device, computer, or pager that results in the substantial disruption of the orderly operation of the school or educational environment.

Electronic acts of bullying are prohibited whether or not the electronic act originated on school property or with school equipment, if the electronic act is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school, and has a high likelihood of succeeding in that purpose;

**Harassment** means a pattern of unwelcome verbal or physical conduct relating to another person's constitutionally or statutorily protected status that causes, or reasonably should be expected to cause, substantial interference with the other's performance in the school environment; and

**Substantial disruption** means without limitation that any one or more of the following occur as a result of the bullying:

- Necessary cessation of instruction or educational activities;
- Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment;
- Severe or repetitive disciplinary measures are needed in the classroom or during educational activities; or
- Exhibition of other behaviors by students or educational staff that substantially interfere with the learning environment.

**Cyberbullying of School Employees** is expressly prohibited and includes, but is not limited to:

a) Building a fake profile or website of the employee;

b) Posting or encouraging others to post on the Internet private, personal, or sexual information pertaining to a school employee;

c) Posting an original or edited image of the school employee on the Internet;

d) Accessing, altering, or erasing any computer network, computer data program, or computer software, including breaking into a password-protected account or stealing or otherwise accessing passwords of a school employee; making repeated, continuing, or sustained electronic communications, including electronic mail or transmission, to a school employee;

e) Making, or causing to be made, and disseminating an unauthorized copy of data pertaining to a school employee in any form, including without limitation the printed or electronic form of computer data, computer programs, or computer software residing in, communicated by, or produced by a computer or computer network;

f) Signing up a school employee for a pornographic Internet site; or

h) Without authorization of the school employee, signing up a school employee for electronic mailing lists or to receive junk electronic messages and instant messages.

Examples of "Bullying" may also include but are not limited to a pattern of behavior involving one or more of the following:
1. Sarcastic comments "compliments" about another student’s personal appearance or actual or perceived attributes,
2. Pointed questions intended to embarrass or humiliate,
3. Mocking, taunting or belittling,
4. Non-verbal threats and/or intimidation such as “fronting” or “chesting” a person,
5. Demeaning humor relating to a student’s race, gender, ethnicity or actual or perceived attributes,
6. Blackmail, extortion, demands for protection money or other involuntary donations or loans,
7. Blocking access to school property or facilities,
8. Deliberate physical contact or injury to person or property,
9. Stealing or hiding books or belongings,
10. Threats of harm to student(s), possessions, or others,
11. Sexual harassment, as governed by policy 4.27, is also a form of bullying, and/or
12. Teasing or name-calling based on the belief or perception that an individual is not conforming to expected gender roles (Example: “Slut”) or conduct or is homosexual, regardless of whether the student self-identifies as homosexual (Examples: “You are so gay,” “Fag” “Queer”).

Students are encouraged to report behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, to their teacher or the building principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, shall report the incident(s) to the principal. Parents or legal guardians may submit written reports of incidents they feel constitute bullying, or if allowed to continue would constitute bullying, to the principal. The principal shall be responsible for investigating the incident(s) to determine if disciplinary action is warranted.

The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of the student handbook which may have simultaneously occurred.

Notice of what constitutes bullying, the District’s prohibition against bullying, and the consequences for students who bully shall be conspicuously posted in every classroom, cafeteria, restroom, gymnasium, auditorium, and school bus. Parents, students, school volunteers, and employees shall be given copies of the notice.

Copies of this policy shall be available upon request.

Legal Reference: A.C.A. § 6-18-514 A.C.A. § 5-71-217

Date Adopted: July 24, 2013
LUNCHROOM RULES AND PRICES

Full price lunches will be $2.25/day and reduced price lunches will be $0.40/day. We request that lunches be paid on Monday for the entire week. Food service guidelines do not allow us to charge lunches. Free and reduced lunches are available to those who qualify. Please call the office to receive an application. Questions regarding food service may be directed to Bunny Price at 297-3745.

Misbehavior such as yelling, popping bags, throwing anything, disrespect or failure to follow directions may result in loss of cafeteria privilege or other discipline.

Students requiring juice in place of milk for lunch must have a note from their doctor on file with the school nurse before this can be provided by food service.

Breakfast will be served from 7:30-8:00 each day. Full price breakfast is $1.25 and reduced price breakfast is $0.30.

SOFT DRINK MACHINES

Soft drink machines are available for student usage during lunch and after school. Students are not allowed drinks or food in the classroom without permission from the teacher.

SCHOOL ACTIVITY FUNDS

All school monies collected shall be deposited with the bonded fiscal agent (superintendent) of the Board for accounting purposes. All expenditures must be approved by the high school principal. Each class and club secretary must keep a current monthly report of receipts and expenditures and must balance with the office.

At the end of the school year, all records that have been kept during the year must be turned in to the office. This is required by the state auditor.

SOLICITING AND FUND-RAISING

1. No solicitation of funds, circulation of petitions, or drives may be put on without the approval of the administration. This includes visits of salesmen.
2. Grades 7-10 shall be restricted on one fund-raising drive per class, per year.
3. Grades 11-12 shall be restricted to one activity per semester for fund raising, in addition to the class play. This excludes service projects such as car washes, catching chickens, garage sales, etc.
4. Clubs shall be restricted to two fund-raising projects per year (one each semester.)
5. Collection of class dues shall not be counted as a fundraising project.
6. All fund-raising projects and class activities, such as skating parties, picnics, bowling trips, etc., must be approved by the principal at least two weeks prior to the activity.
7. Activities should not be scheduled during nine-weeks and semester testing periods, or the last two weeks of school.

SENIOR CLASS TRIP POLICY

Since the senior class trip is considered a privilege, granted by the School Board and supported by the faculty, the faculty feels the extension of the present guidelines regarding the trip is in order. If a junior or senior breaks the following rules and defies the regulations set forth, he/she automatically forfeits his/her privilege of attending the senior class trip.

1. An out-of-school suspension.
2. A lack of accumulated credits to meet graduation requirements. This would not include any senior who is enrolled in correspondence work, if the work is completed in time for graduation.

If the senior class sponsors and administration feel that the student may cause problems on the senior class trip because of their actions mentioned below, sponsors may recommend to the administration and to the Board of Education that the student be kept from going on the senior class trip.
1. An arrest and conviction (or such pending at the time of the senior trip) for an alcohol or drug-related offense, malicious destruction of property or theft, regardless of whether the acts leading to conviction were committed at school or elsewhere.
2. Theft in school would include the stealing of school property of students or teachers personal property.
3. Patterns of disciplinary problems due to school rule infractions resulting in numerous in-school suspensions and corporal punishments by a senior may also disqualify them from their senior trip.

If the student has paid his/her class dues and is barred from going on the senior trip, the amount he/she has paid during their senior year will be reimbursed.

Seniors and parents will be required to sign and return a form which will specify what rules and regulations will be expected of seniors on the senior trip and what actions will be taken if a student does not comply with the rules and regulations.

**HALL PASSES**

Students out of their regular classroom should have a hall pass from the teacher's room they are in at that time. Those students caught in the hall without a pass will be disciplined by the high school teacher or principal or principal’s designee.

**SPECIAL EDUCATION**

The district shall provide a free appropriate public education and necessary related services to all children with disabilities residing within the district, required under the Individuals With Disabilities Education Act (“IDEA”), Section 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act, and Arkansas Statutes.

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated and provided with appropriate educational services. Students may be disabled within the meaning of Section 504 of the Rehabilitation Act even though they do not require services pursuant to the IDEA.

For students eligible for services under IDEA, the District shall follow procedures for identification, evaluation, placement, and delivery of services to children with disabilities provided in state and federal statutes which govern special education. Implementation of an Individualized Education Program (IEP) in accordance with the IDEA satisfies the district's obligation to provide a free and appropriate education under Section 504.

The Board directs the superintendent to ensure procedures are in place for the implementation of special education services and that programs are developed to conform to the requirements of state and federal legislation. The superintendent is responsible for appointing a district coordinator for overseeing district fulfillment of its responsibilities regarding handicapped students. Among the coordinator’s responsibilities shall be ensuring district enforcement of the due process rights of handicapped students and their parents.

**EDUCATIONAL PHILOSOPHY**

The Calico Rock Public School District assumes the responsibility of providing students attending its schools a high quality education that challenges each student to achieve to their maximum potential. The District shall endeavor to create the environment within the schools necessary to attain this goal. The creation of the necessary climate shall be based on the following core beliefs:

1. All students can be successful learners.
2. Students learn at different rates and in different ways.
3. A primary goal shall be to give students the skills they need to be life-long learners.
4. The education of all citizens is basic to our community’s well-being.
5. Student achievement is affected positively by the involvement of parents and the community in the schools.
6. The District is responsible for helping cultivate good citizenship skills in its students.
7. Students reflect the moral and ethical values of their environment.
8. All people have a right to a safe environment.
9. Each person is responsible for his/her own actions.
10. Innovation involves taking risks.
11. Schools are responsible for creating the conditions that promote success.
12. Each person is entitled to retain his/her dignity.
13. All people have the right to be treated with respect and the responsibility to treat others respectfully.
14. For teachers to succeed in cultivating high student achievement, they need to be given the materials, training, and environment necessary to produce such results.
PLANNING FOR EDUCATIONAL IMPROVEMENT

(A.C.A. § 6-15-404 (c) (1); State Board of Education Rules & Regulations: ACTAAP 10.00-10.03; Teacher Evaluations 5.02; Accreditation Standards XI – XI (c) (5))

The Calico Rock High School shall develop a comprehensive, long-range school improvement plan focused on student achievement. The plan shall be developed with staff, parent, community, and student (when appropriate) input. The purpose of the plan shall be to ensure that all students meet the state assessment standards established by the State Board of Education, as well as student achievement goals established by the District.

The Superintendent and administrative staff shall annually review various student assessment data to evaluate the progress the District is making toward attaining the goals and objectives identified in the plan. They shall make and submit a report to the Board of their findings, along with proposals for addressing problem areas. The report shall also be part of the District’s annual report to the public.

The plan shall be reviewed and altered as needed to reflect changes in State standards, as well as changes within the district, such as: attendance growth or decline; funding; or school climate or alignment considerations.

CURRICULUM DEVELOPMENT

Sequential curricula should be developed for each subject area. Curricula should be aligned with the Frameworks and standards established by the Arkansas Department of Education and in harmony with the District’s vision, mission, goals, and educational philosophy. Student achievement is increased though an integrated curriculum that promotes continuity and a growth in skills and knowledge from grade to grade and from school to school. Therefore, the Board desires that unnecessary duplication of work among the various grades and schools be eliminated and courses of study and their corresponding content guides be coordinated effectively.

The Board of Education is responsible for reviewing and approving all instructional programs offered by the District as well as approving significant changes to courses or course materials before they are implemented. The Superintendent is responsible for making curriculum recommendations.

A curriculum review cycle should be established to address the continued relevancy, adequacy, and cost effectiveness of individual courses and instructional programs.

STAFF DEVELOPMENT PROGRAM

(Arkansas State Board of Education: Standards of Accreditation (X) (D); Arkansas Department of Education’s Rules and Regulations Governing Professional Development)

All professional development must be tied to student achievement, the school improvement plan, and a teacher’s professional growth-plan. It shall be the policy of Calico Rock Schools to assure that professional development/staff development activities shall relate to:

<table>
<thead>
<tr>
<th>Content (K-12)</th>
<th>Instructional Strategies</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advocacy/Leadership</td>
<td>System Change Process</td>
<td>Mentoring/Coaching</td>
</tr>
<tr>
<td>Educational Technology</td>
<td>Principles of Learning/Developmental Stages</td>
<td></td>
</tr>
<tr>
<td>Building a Collaborative Learning</td>
<td>Cognitive Research</td>
<td>Community</td>
</tr>
</tbody>
</table>

Each instructor and administrator will be required to have sixty (60) hours of professional development. At least six (6) hours of the sixty (60) hours of the required professional development shall be in the area of educational technology. At least two (2) hours of professional development for instructors shall be in the area of effective parental involvement strategies. For administrators, at least three (3) hours of professional development for administrators shall be in the area of effective parental involvement and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Each administrator shall also include training in data desegregation, instructional leadership, and fiscal management as developed or approved by the Department of Education.

The sixty (60) hours of professional development must be fulfilled between June 1 and May 31 of each school year unless a waiver for professional development is obtained either by the school or the education cooperative. Professional development that occurs during
the instructional day may count toward the sixty (60) hour requirement. Hours obtained outside the employee’s annual contract may apply toward the sixty (60) hour requirement but shall not diminish the 190-day total requirement for an annual contract.

A three (3) hour college course shall count as 12 hours of professional development. No more than half of the required sixty (60) hours of professional development time may be met through college credit hours.

Waiver days for professional development that are approved by the Department of Education shall require additional professional development hours beyond the sixty (60) required hours.

It shall be the teacher’s responsibility to receive approval for professional development prior to the activity. It shall also be the responsibility of the teacher to obtain documentation of professional development hours attended and to see that the documentation is given to the building principal for accountability purposes. This documentation shall be required for teaching certification renewal. Teachers should keep a copy of all documentation turned in to the principal.

Working in classrooms, going over rules, handbook changes, etc. cannot be used for professional development.

It is impossible to start school without taking care of handbook changes, schedules, and etc. If one of the five days for professional development is used to do this, then the District must be willing to allow the teacher one day of professional development during the school year. The District will pay the substitute teacher and the teacher will count this day towards the required sixty (60) hours of professional development. A teacher can chose to do this day of professional development in the summer. In this case, the teacher will be paid the amount equal to the pay for a certified substitute. The building principal will inform the teachers concerning the number of in-service days that will be required to take place on our campus at the beginning of school and the number of days they will be required to take through the co-op of other in-service source. This may vary from year to year based on the needs of the District.

**SELECTION/INSPECTION OF INSTRUCTIONAL MATERIALS**

(20 USC § 1232h (a), (b), (c) [NCLB Act of 2001, Part F, Section 1061 (c) (1)(C)(i)(ii), (2)(A)(i), (5)(B), (6)(A)(C)])

The use of instructional materials beyond those approved as part of the curriculum/textbook program must be compatible with school and district policies. If there is uncertainty concerning the appropriateness of supplemental materials, the personnel desiring to use the materials shall get approval from the school’s principal prior to putting the materials into use.

All instructional materials used as part of the educational curriculum of a student shall be available for inspection by the parents or guardians of the student. For the purposes of this policy, instructional materials is defined as instructional content provided to the student regardless of its format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats. The term does not include academic tests or academic assessments.

Parents or guardians wishing to inspect instructional materials used as part of the educational curriculum for their child may schedule an appointment with the student’s teacher at a mutually agreeable time. Parents/guardians wishing to challenge the appropriateness of any instructional materials shall follow the procedures outlined in Policy 2.6—CHALLENGE OF INSTRUCTIONAL/SUPPLEMENTAL MATERIALS.

The rights provided to parents under this policy transfer to the student when he/she turns 18 years old.

**CHALLENGE OF INSTRUCTIONAL/SUPPLEMENTAL MATERIALS**

Instructional and supplemental materials are selected for their compatibility with the District’s educational program and their ability to help fulfill the District’s educational goals and objectives. Individuals wishing to challenge or express concerns about instructional or supplemental materials may do so by filling out a Challenge to Instructional Material form available in the school’s office.

The contesting individual may present a copy of the form to the principal and request a conference be held at a time of mutual convenience. Prior to the conference, the principal shall consult with the teacher regarding the contested material. In the conference, the principal shall explain to the contesting individual the criteria used for the selection of the material and its relevance to the educational program as well as any other pertinent information in support of the use of the material.
Following the conclusion of the meeting, the principal shall have five (5) working days to submit a summary of the concerns expressed by the individual and the principal’s response to those concerns to the Superintendent.

If the contesting individual is not satisfied with the principal’s response, the individual may, after the five (5) working day period, request a meeting with the Superintendent where the individual shall present the same Challenge to Instructional Material form previously presented to the principal. The Superintendent shall explain to the contesting individual the criteria used for the selection of the material and its relevancy to the educational program as well as any other pertinent information in support of the use of the material.

Following the conclusion of the meeting, the Superintendent shall have five (5) working days to write a summary of the concerns expressed by the individual and the Superintendent’s response to those concerns. The Superintendent shall create a file of his/her response along with a copy of the principal’s response and a copy of the contesting individual’s Challenge to Instructional Material form.

If, after meeting with the Superintendent, the contesting individual is not satisfied with the Superintendent’s response regarding the appropriateness of the instructional or supplemental material, he/she may appeal the Superintendent’s decision to the Board. The Superintendent shall present the contesting individual’s Challenge to Instructional Material form to the Board at the next regularly scheduled meeting along with the written responses to the challenge. The Board may elect, if it so chooses, to hear brief verbal presentations from the parties involved in the challenge.

The Board shall decide at that meeting or their next regularly scheduled meeting whether to retain the material, limit the availability of the material, or remove the material from the school. The Board’s primary consideration in reaching its decision shall be the appropriateness of the material for its intended educational use.

**SELECTION OF INSTRUCTIONAL AND LIBRARY/MEDIA CENTER MATERIALS**

The ultimate authority for the selection and retention of materials for the schools’ media centers rests with the Board of Education which shall serve as a final arbiter in resolving a challenge to any media center materials. Licensed media center personnel shall make the initial selections in consultation with school and district licensed staff. Materials selected shall be in accordance with the guidelines of this policy.

The purpose of the schools’ libraries/media centers is to supplement and enrich the curriculum and instruction offered by the District. Promoting the dialogue characteristic of a healthy democracy necessitates the maintenance of a broad range of materials and information representing varied points of view on current and historical issues. In the selection of the materials and resources to be available in each library/media center consideration will be given to their age appropriateness. Materials should be available to challenge the different interests, learning styles, and reading levels of the school’s students and that will help them attain the District’s educational goals.

**Selection Criteria**

The criteria used in the selection of media center materials shall be that the materials:
- Support and enhance the curricular and educational goals of the district;
- Are appropriate for the ages, learning styles, interests, and maturity of the schools’ students, or parents in the case of parenting literature;
- Contribute to the examination of issues from varying points of view and help to broaden students understanding of their rights and responsibilities in our society;
- Help develop critical thinking skills;
- Are factually and/or historically accurate, in the case of non-fiction works and/or serve a pedagogical purpose;
- Have literary merit as perceived by the educational community; and
- Are technically well produced, physically sound (to the extent appropriate), and represent a reasonably sound economic value.

**Retention and Continuous Evaluation**

Media center materials shall be reviewed regularly to ensure the continued appropriateness of the center’s collection to the school’s curriculum and to maintain the collection in good repair. Those materials no longer meeting the selection criteria, have not been used
for a long period of time, or are too worn to be economically repaired shall be withdrawn from the collection and disposed of. A record of withdrawn media materials including the manner of their disposal shall be maintained for a period of three years.

Gifts

Gifts to the media centers shall be evaluated to determine their appropriateness before they are placed in any media center. The evaluation shall use the same criteria as for all other materials considered for inclusion in the media centers. Any items determined to be unacceptable shall be returned to the donor or disposed of at the discretion of the media specialist. The media centers shall have a list of desired items to give to prospective donors to aid them in their selection of materials to donate.

Challenges:
The parent of a student affected by a media selection, or a District employee may formally challenge the appropriateness of a media center selection by following the procedure outlined in this policy. The challenged material shall remain available throughout the challenge process.

Before any formal challenge can be filed, the individual contesting (hereinafter complainant) the appropriateness of the specified item shall request a conference through the principal’s office with a licensed media center employee. The complainant shall be given a copy of this policy and the Request for Formal Reconsideration Form prior to the conference. The meeting shall take place at the earliest possible time of mutual convenience, but in no case later than five (5) working days from the date of the request unless it is by the choice of the complainant.

In the meeting, the media specialist shall explain the selection criteria and how the challenged material fits the criteria. The complainant shall explain his/her reasons for objecting to the selected material. If, at the completion of the meeting, the complainant wishes to make a formal challenge to the selected material, he/she may do so by completing the Request for Formal Reconsideration Form and submitting it to the principal’s office.

To review the contested media, the principal shall select a committee of five (5) or seven (7) licensed personnel consisting of the principal as chair and at least one media specialist. The remaining committee members shall be personnel with curriculum knowledge appropriate for the material being contested and representative of diverse viewpoints. The task of the committee shall be to determine if the challenged material meets the criteria of selection. No material shall be withdrawn solely for the viewpoints expressed within it and shall be reviewed in its entirety and not selected portions taken out of context.

The principal shall convene a meeting after a reasonable time for the committee members to adequately review the contested material and the Request for Formal Reconsideration Form submitted by the complainant. The complainant shall be allowed to present the complaint to the committee after which time the committee shall meet privately to discuss the material. The committee shall vote by secret ballot to determine whether the contested material shall be removed from the media center’s collection. A member from the voting majority shall write a summary of the reasons for their decision. A notice of the committee’s decision and the summary shall be given (by hand or certified mail) to the complainant.

If the decision is to not remove the material, the complainant may appeal the committee’s decision to the district Board of Directors by filing a written appeal to the Superintendent within 5 working days of the committee’s decision or of written receipt of the decision. The Superintendent shall present the original complaint and the committee’s decision along with the summary of its reasons for its position plus a recommendation of the administration, if so desired, to the Board within 15 days of the committee’s decision. The Board shall review the material submitted to them by the Superintendent and make a decision within thirty (30) days of receipt of the information. The Board’s decision is final.

Date Adopted: July 24, 2013
USE OF COPYRIGHTED MATERIALS
(17 USCS § 101 to 1010 (Federal Copyright Law of 1976))

The Board of Education encourages the enrichment of the instructional program through the proper use of supplementary materials. To help ensure the appropriate use of copyrighted materials, the Superintendent, or his designee, will provide district personnel with information regarding the “fair use” doctrine of the U.S. Copyright Code as detailed in the “Agreement on Guidelines for Classroom Copying in Not-for-Profit Educational Institutions with Respect to Books and Periodicals” and “Guidelines for Educational Uses of Music.”

The District will not be responsible for any employee violations of the use of copyrighted materials.

COMPUTER SOFTWARE COPYRIGHT
(17 USC § 117 Amended Dec. 12, 1980)

The District shall observe copyright laws governing computer software reproduction. Unless specifically allowed by the software purchase agreement, the Copyright Act allows the purchaser of software to:

1. Make one copy of software for archival purposes in case the original is destroyed or damaged through mechanical failure of a computer. However, if the original is sold or given away, the archival copy must be destroyed;
2. Make necessary adaptations to use the program; and/or
3. Add features to the program for specific applications. These improvements may not be sold or given away without the copyright owner's permission.

The District shall abide by applicable licensing agreements before using computer software on local-area or wide-area networks.

RELIGION IN THE SCHOOLS

The First Amendment of the Constitution states that “Congress shall make no law respecting the establishment of religion, or prohibiting the free exercise thereof…” As the Supreme Court has stated (Abington School District v, Schempp, 374 U.S. 203) the Amendment thus, “embraces two concepts—freedom to believe and freedom to act. The first is absolute but, in the nature of things, the second cannot be.” Therefore, it is the Board’s policy that the school system, as an agency of the government, shall be neutral in matters regarding religion and will not engage in any activity that either advocates or disparages religion. The District shall assume no role or responsibility for the religious training of any student.

The need for neutrality does not diminish our school system’s educational responsibility to address the historical role of religion in the development of our culture. Since we live in a diverse society, the District’s goal shall be to address the subject of religion objectively in such a way that it promotes an understanding of, and tolerance for, each other’s religious or non-religious views.

Discussions concerning religious concepts, practices, or disciplines are permissible when presented in a secular context in their relation to an inclusive study of religion or to the study of a particular region or country. The discussions shall be so that they are objective and academically informational and do not advocate any particular form of religious practice.

Instructional activities in the schools that are contrary to a pupil’s religious beliefs or teachings shall be optional.

The teacher in charge of each classroom may, at the opening of school each day, conduct a brief period of silence with the participation of all students in the classroom who desire to participate (A.C.A. § 6-10-115).

Students and employees may engage in personal religious practices, such as prayer, at any time, and shall do so in a manner and at a time so that the educational process is not disrupted.

PROMOTION/RETENTION
(A.C.A. § 6-15-402, 419; State Board of Education: Standards of Accreditation VII (D) (3))

Each school in the Calico Rock Public School District shall notify, in writing, parents/guardians, and students within the first nine weeks of school of the criteria for promotion of students to the next grade. Parents or guardians shall be kept informed concerning the progress of their student(s). Notice of a student’s possible retention shall be included in the quarterly grades sent home to each
parent/guardian. Parent-teacher conferences are encouraged and may be held at any time in an effort to improve a student’s academic success.

A disservice is done to students through social promotion. Promotion or retention of students shall be primarily based on their ability to succeed in the next grade. If there is doubt concerning the promotion or retention of a student, before a final decision is made, a conference between the parents/guardians, teacher(s), other pertinent personnel, and principal shall be held. The conference shall be held at a time and place that best accommodates those participating in the conference. The school shall document participation or non-participation in required conferences. If the conference attendees fail to agree concerning the student, the final decision to promote or retain shall rest with the principal.

Promotion/retention or graduation of students with an Individual Educational Plan (IEP) shall be based on their successful attainment of the goals set forth in their IEP.

In grades 7 and 8, a student must pass a minimum of 6 semesters of core classes (math, social studies, English, and Science) to qualify for promotion. In the event a student doesn’t pass 6 core classes, they must have a GPA of 2.0 or more for the year to be promoted. (NOTE: Physical Education grades will not be used in the calculation of the 2.0 GPA.)

Letters will be sent to parents after the end of first semester informing them of possibility of failure. A written letter will be sent stating the possibility of failure again at the 3rd nine weeks. Note the number of semesters that is required to pass the 7th and 8th grades.

Notification of failure to be mailed by certified mail with return receipt requested.

PUBLIC SCHOOL ASSESSMENTS & REMEDIATION

(A.C.A. 6-15-2009)

Beginning with the 2005-06 school year, any student who fails to achieve a proficient or above test score on their benchmark or end-of-course test will be required to participate in remediation activities as required in his or her Academic Improvement Plan (AIP). AIP’s will be developed in conjunction with the student, parents and classroom teachers based on the student’s specific areas of deficiency. Any student who fails to participate in the remediation process will be retained or will not receive credit for that associated course by this law.

Beginning with the 2010 administration of the Algebra 1 End of Course Test (EOC), students must receive a “passing” score to receive credit for the course on their high school transcript. Algebra 1 is now designated as a “high-stakes” EOC and any student failing to pass will be remediated and retested until they pass. The 11th grade Literacy Test will also be designated as a “high-stakes” test beginning with the 2013 administration of the test. Any student who fails the Literacy Test will also be remediated and retested until they pass.

FULL DAY OF SCHOOL

(ACT 675 of 2003)

Students are required to attend a full day of school. A full day is considered a day in which six (6) hours or three hundred sixty (360) minutes of planned instruction time is scheduled.

Students may not be assigned to more than one class period in which non-instruction is carried out. (i.e. – Students may not be assigned to more than one period of study hall, office worker, or etc. This shall include class periods for which self-studies or tutoring is done by the student.)

Students may not be assigned to more than one period of extracurricular activities during the school day. Students that participate in a seasonal activity must continue to meet after the activity is finished in order to meet the required six (6) hour school day. Activities that start late will also be treated in the same manner.

STUDENT AIDE/OFFICE WORKERS

Any student that desires to be a student aide or office worker must have at least a 2.75 GPA. The student must be a senior and must have all of the necessary credits to graduate on time or they must be scheduled in the necessary courses in order to graduate on time. They must be approved by the counselor and administration and have parental permission to be a student aide or office worker.
SECOND YEAR SENIOR

On occasion, a student(s) that does not have enough credits to graduate their senior year may be required to return to school the next year in order to complete the necessary credits for them to receive a diploma. If a student is repeating their senior year and is a “true second year senior” and needs two (2) or fewer credits in order for them to receive a diploma they may request an attendance waiver for the unnecessary classes. Students that are granted an attendance waiver must adhere to any and all conditions set forth by the administration within the waiver. As part of those conditions a student granted a waiver will not be permitted to participate in senior class activities or extra curricular activities, other than graduation. Second year seniors that are invited as dates, when allowed by policy, to school activities may attend under the date policy (i.e. prom).

A “true second year senior” is a student that was classified as a senior at the beginning of the fall semester of their first year as a senior and is repeating for the second time their senior year.

HOMEWORK

(State Board of Education Rules & Regulations: Accreditation Standards V (G))

Homework is considered to be part of the educational program of the District. Assignments shall be an extension of the teaching/learning experience that promotes the student’s educational development. As an extension of the classroom, homework must be planned and organized and should be viewed by the students as purposeful.

Teachers should be aware of the potential problem students may have completing assignments from multiple teachers and vary the amount of homework they give from day to day.

EXEMPTION POLICY

It is the Calico Rock School District’s philosophy that school attendance is a major contributing factor in maintaining good grades which allows students to be involved in extra-curricular activities. Therefore, good attendance habits that lead to a higher level of learning are encouraged by the following exemption policy:

1. This exemption policy pertains to semester tests only.
2. Students must meet the following criteria:
   a. Have no more than 4 class absences with a “B” average for the class.
   b. Have no more than 6 class absences with an “A” average for the class.
   c. Have been enrolled in that class for the entire semester.
   d. Have had NO disciplinary suspensions in-school or out of school.

GRADING

(A.C.A. § 6-15-902; State Board of Education: Standards of Accreditation VII (D); Arkansas Department of Education Rules and Regulations Governing Uniform Grading Scales for Public Secondary Schools)

Parents or guardians shall be kept informed concerning the progress of their student. Parent-teacher conferences are encouraged and may be requested by parents, guardians, or teachers. If the progress of a student is unsatisfactory in a subject, the teacher shall attempt to schedule a parent-teacher conference. In the conference, the teacher shall explain the reasons for difficulties and shall develop, cooperatively with the parents, a plan for remediation which may enhance the probability of the student succeeding. The school shall also send timely progress reports and issue grades for each nine-week grading period to keep parents/guardians informed of their student’s progress. Calico Rock High School shall schedule two parent/teacher conference nights on the school’s yearly calendar and parents are encouraged to attend.

The evaluation of each student’s performance on a regular basis serves to give the parents/guardians, students, and the school necessary information to help effect academic improvement. Students’ grades shall reflect only the extent to which a student has achieved the expressed educational objectives of the course.

The grading scale for all schools in the district shall be as follows.

A =100 – 90
B = 89 – 80
C = 79 – 70
D = 69-60
F = 59 and below
For the purpose of determining grade point averages, the numeric value of each letter grade shall be:

- A = 4 points
- B = 3 points
- C = 2 points
- D = 1 point
- F = 0 points

The grade point values for AP courses shall be one point greater than for regular courses with the exception that an F shall still be worth 0 points.

**GRADE POINT AVERAGE CALCULATION (GPA)**

A new method of calculating grade point averages will begin with the class of 2015.

All classes will become 4-point classes. A bonus for AP classes will be added to the GPA after the basic GPA has been calculated. A bonus for classes, in excess of the 24 credits required for graduation, will be added to the GPA after the GPA has been calculated.

**FOR AP CLASSES:**
- Grade of A: add .045 (1 point divided by 22 state required credits)
- Grade of B: add .035
- Grade of C: add .025
- Below C: No bonus

For Credits above required: Add .010 for each half (1/2) credit. (semester course)

**GRADUATION REQUIREMENTS**

To be eligible for high school graduation, Calico Rock students must earn in grades nine through twelve (9-12) a total of 24 units (one unit of Algebra may be used if taken in 8th grade). The Arkansas Department of Education requires a minimum of 22 units for graduation by students participating in either the Smart Core or Core curriculum plus career focus classes. There are some distinctions made between Smart Core units and Core units and not all units earned toward graduation necessarily apply to Smart Core requirements. The Calico Rock School Board requires an additional 2 units for a total of 24 units. (A minimum of 25 units are required for graduation from Calico Rock School District beginning with the class of 2012).

**REMEDIATION**

Below Grade-Level (ACTAAP) Remediation Students who score significantly below their peers will have their needs addressed in an Academic Improvement Plan (AIP). As stated in the rules pertaining to Act 35 of 2003 (of the second Extraordinary Session), beginning in the 2005-2006 school year, students in grade three through eight, identified for an AIP who do not participate in the remediation program shall be retained. A student may satisfy the requirements of their AIP by mastering at the 70% level, all areas of deficiency on their plans and/or attending at least 80% of the time designated for remediation.
4.54 - STUDENT ACCELERATION

The Board believes that acceleration is an effective and research-based intervention for the academic growth of students who are ready for an advanced or faster-paced curriculum. It can allow a student to move through the traditional educational setting more rapidly, based on assessed readiness, capability and motivation. At the same time, the Board understands that acceleration is not a replacement for gifted education services or programs.

Generally, acceleration can occur through one of two broad categories: content based and grade based. Grade based acceleration shortens the number of years a student would otherwise spend in K-12 education, while content based acceleration occurs within the normal K-12 time span. Either form of acceleration can be triggered by either a parent/guardian, student, or community member’s request or by the referral of school personnel. In either case, the process of determining the appropriateness of the request shall be under the direction of the district Gifted and Talented Program Coordinator who shall convene the individuals necessary to make an informed decision which shall include the student’s parents or guardians.

While the needs of the student should dictate when acceleration decisions are considered, the Board believes the optimal time for referrals is in the spring which gives adequate time for working through the determination process and for preparing those concerned for a smooth transition to the acceleration beginning in the following school-year.

The District’s Gifted and Talented Program Coordinator will create a written format to govern the referral and determination process which shall be made available to any parent or staff member upon request.

The parents/guardians of any student whose request for acceleration has been denied may appeal the decision, in writing, to the District’s GT Coordinator. The Districts GT Coordinator and the Acceleration Placement Committee will again thoroughly review the case study that was completed on the student. Upon completion of the review, the Committee will either request additional new testing be conducted to help the Committee make its determination or it will uphold the initial decision. The Committee’s decision may not be further appealed.

Legal Reference:  ADE Gifted and Talented Rules

Date adopted: July 24, 2013

4.45—SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are 18 years of age or older, sign a Smart Core Waiver Form to not participate. While Smart Core is the default option, both a Smart Core Informed Consent Form and a Smart Core Waiver Form will be sent home with students prior to their enrolling in seventh grade, or when a 7-12 grade student enrolls in the district for the first time and there is not a signed form in the student’s permanent record. Parents must sign one of the forms and return it to the school so it can be placed in the students’ permanent records. This policy is to be included in student handbooks for grades 6-12 and both students and parents must sign an acknowledgement they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the requirements of their IEP (when applicable) to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the time they are required to sign the consent forms.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum providing they would be able to complete the required course of study by the end of their senior year. Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents at least every other year to determine if changes need to be made to better serve the needs of the district’s students. The superintendent, or his/her designee, shall select the composition of the review panel.

Sufficient information relating to Smart Core and the district’s graduation requirements shall be communicated to parents and students to ensure their informed understanding of each. This may be accomplished through any or all of the following means.

- Inclusion in the student handbook of the Smart Core curriculum and graduation requirements;
- Discussion of the Smart Core curriculum and graduation requirements at the school’s annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter;
- Discussions held by the school’s counselors with students and their parents; and/or
- Distribution of a newsletter(s) to parents or guardians of the district’s students.

Legal Reference:  ADE Gifted and Talented Rules

Date adopted: July 24, 2013

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The first year of this policy’s implementation all employees required to be licensed as a condition of their employment shall receive training regarding this policy so that they will be able to help successfully implement it. In subsequent years, administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district’s annual professional development shall include the training required by this paragraph.

GRADUATION REQUIREMENTS

The number of units students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of 22 units is required for graduation for a student participating in either the Smart Core or Core curriculum. In addition to the 22 units required for graduation by the Arkansas Department of Education, the district requires additional 2 units to graduate for a total of 24 units. The additional required units may be taken from any electives offered by the district. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

SMART CORE: Sixteen (16) units

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half (1/2) unit

Mathematics: four (4) units (all students under Smart Core must take a mathematics course in grade 11 or 12 and complete Algebra II.)

- Algebra I or Algebra A & B* which may be taken in grades 7-8 or 8-9
- Geometry or Investigating Geometry or Geometry A & B* which may be taken in grades 8-9 or 9-10

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the graduation requirement, but only serve as one unit each toward fulfilling the Smart Core requirement.

- Algebra II
- Beyond Algebra II: this can include Pre-Calculus, Calculus, AP Statistics, Algebra III, Advanced Topic and Modeling in Mathematics, Mathematical Applications and Algorithms, Linear Systems and Statistics, or any of several IB or Advanced Placement math courses (Comparable concurrent credit college courses may be substituted where applicable)

Natural Science: a total of three (3) units with lab experience chosen from

One unit of Biology; and

Two units chosen from the following three categories (there are acceptable options listed by the ADE for each)

- Physical Science
- Chemistry
- Physics or Principles of Technology I & II or PIC Physics

Social Studies: three (3) units

- Civics one-half (½) unit
- World History - one unit
- American History - one unit

Physical Education: one-half (1/2) unit

Note: While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (1/2) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student’s contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.
The Smart Core and career focus units must total at least twenty-two (22) units to graduate. Additionally, the district requires 2 units for a total of 24 units to graduate which may be taken from any electives offered by the district.

**CORE: Sixteen (16) units**

English: four (4) units – 9, 10, 11, and 12

Oral Communications: one-half (1/2) unit

Mathematics: four (4) units
- Algebra or its equivalent* - 1 unit
- Geometry or its equivalent* - 1 unit
- All math units must build on the base of algebra and geometry knowledge and skills.
- (Comparable concurrent credit college courses may be substituted where applicable)

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

Science: three (3) units
- at least one (1) unit of biology or its equivalent
- one (1) unit of a physical science

Social Studies: three (3) units
- Civics one-half (1/2) unit
- World history, one (1) unit
- American History, one (1) unit

Physical Education: one-half (1/2) unit

**Note:** While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (1/2) unit

**CAREER FOCUS: - Six (6) units**

All career focus unit requirements shall be established through guidance and counseling based on the student’s contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

The Core and career focus units must total at least twenty-two (22) units to graduate. Additionally, the district requires 2 units for a total of 24 units to graduate which may be taken from any electives offered by the district.

Cross References:  Policy 5.16 — GRADUATION REQUIREMENTS  
5.11 — PROMOTION/RETENTION/COURSE CREDIT FOR 6-12 SCHOOLS  
5.12 — PROMOTION/RETENTION/COURSE CREDIT FOR K-5 SCHOOLS

Legal References:  Standards of Accreditation 9.03 – 9.03.1.9, 14.02  
ADE Guidelines for the Development of Smart Core Curriculum Policy  
Smart Core Informed Consent Form 2014  
Smart Core Waiver Form 2014

Date Adopted: July 24, 2013
CLASSIFICATION OF STUDENT

To be classified as a sophomore, a student must have earned 5 academic credits; a junior must have earned 11 academic credits, and a senior must have earned 17 academic credits.

If a correspondence course is being taken for make-up, credit must be received before the student can change classification.

MINIMUM CORE REQUIREMENTS FOR THE ARKANSAS ACADEMIC CHALLENGE SCHOLARSHIP IS COMPLETION OF THE SMART CORE CURRICULUM (22 units) AS FOLLOWS:

English (4 units) 9-12 GRADES
Oral Communications (½ units)
Math (4 units – including algebra 1, geometry, algebra 2, and one unit higher than algebra 2)
Social Studies (3 units – including civics & American government, American history, and world history)
Science (3 units – including physical science, biology, and chemistry or physics)
Physical Education (1/2 unit)
Health & Safety (1/2 unit)
Fine Arts (1/2 unit)
Career Focus (6 units)

The student must also certify that they are drug free.
They must also meet the following academic standards in order to receive a Challenge Scholarship at a 2-year or 4-year college or university in Arkansas.

<table>
<thead>
<tr>
<th>4-Year College or University</th>
<th>2-Year College</th>
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</thead>
<tbody>
<tr>
<td>ACT Composite</td>
<td>Core Curriculum</td>
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<tr>
<td>GPA</td>
<td>GPA</td>
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<tr>
<td>25-36</td>
<td>2.50</td>
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<tr>
<td>20-24</td>
<td>2.75</td>
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<tr>
<td>19</td>
<td>3.00</td>
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<tr>
<td>15-18</td>
<td>3.25</td>
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</tbody>
</table>

HONOR GRADUATES

(A.C.A. § 6-18-101 (a) (2); A.C.A. § 6-18-101 (b))

Students who have successfully completed the minimum core of courses recommended for preparation for college as defined by the State Board of Higher Education and the State Board of Education; have completed the honors program as defined by the Calico Rock School Board of Directors (listed below); and have a cumulative grade point average (GPA) of 3.50 will be designated as honor students. The GPA shall be derived from courses taken in grades nine (9) through twelve (12) and shall not include activity courses such as physical education, band, etc.

HONORS DIPLOMA

An honors diploma will be awarded to the students who meet the following criteria:

1. Earned a minimum of 24 credits (only one of these credits may be in physical education.)
2. A 3.50 grade point average is required.
3. Complete Honors Program.
HONORS PROGRAM

A student must earn a minimum of eight (8) credits in the following classes to qualify for the Honors Program: (NOTE: Beginning with the class of 2012, Honors Program students must take at least two AP courses).

<table>
<thead>
<tr>
<th>1</th>
<th>Geometry</th>
<th>7</th>
<th>Advanced Composition</th>
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</thead>
<tbody>
<tr>
<td>2</td>
<td>Algebra II/III</td>
<td>8</td>
<td>Chemistry</td>
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<tr>
<td>3</td>
<td>Pre-Calculus/Trigonometry</td>
<td>9</td>
<td>Physics</td>
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<tr>
<td>4</td>
<td>Accounting</td>
<td>10</td>
<td>Anatomy &amp; Physiology</td>
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<tr>
<td>5</td>
<td>Foreign Language II</td>
<td>11</td>
<td>Contemporary American History/Economics/Government</td>
</tr>
<tr>
<td>6</td>
<td>Approved Concurrent Credit Courses</td>
<td>12</td>
<td>Advanced Placement Courses</td>
</tr>
</tbody>
</table>

Included will be the requirement to complete at least one research paper. If the AP English course is not taken by a student, the research paper will be included in the regular twelfth grade English class. (Note: A student must complete a research paper in order to be considered as a completer in the honors program.)

HONOR ROLL

Students that have accumulated all A’s and B’s at the end of each nine-weeks period will be on the Honor Roll. A list of students making the Honor Roll will be published in the local newspaper and posted on the bulletin board.

Note: If a parent does not want their child recognized, they are to submit a written request to the principal requesting that their student not be identified.

VALEDICTORIAN AND SALUTATORIAN

(A.C.A. § 6-18-101 (a); A.C.A. § 6-18-101 (b))

The honor student with the highest GPA, who has been enrolled in Calico Rock High School for his/her entire senior year, and has attended four years of high school (9-12th grades) shall serve as the valedictorian of his/her graduating class.

The honor student with the second highest GPA, who has been enrolled in Calico Rock High School for his/her entire senior year, and has attended four years of high school (9-12th grades) shall serve as the salutatorian of his/her graduating class.

In case of a tie, there shall be co-valedictorians or co-salutatorians whichever the case may be.

Home-schooled students and those receiving credits through correspondence coursework for early graduation purposes will NOT be considered eligible for valedictorian or salutatorian honors.

GPAs will be computed to the nearest one hundredth. For example, a GPA of 2.565 would round to 2.57 and 2.564 would round to 2.56.

GPAs for seniors for honors at graduation will be computed at the end of the first semester of the senior year. Final class rank will be computed by cumulative grade point averages in grades 9 through the last semester of the twelfth grade. For students who graduate early/ahead of their 9th grade classmates, their final class ranking will be based on their class ranking with their ninth grade classmates at time of graduation.
### 2013-2014 High School Class Schedule

<table>
<thead>
<tr>
<th>1st Lunch: 11:25-11:55</th>
<th>2nd Lunch: 12:15-12:45</th>
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<table>
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<tr>
<th>Teacher</th>
<th>1st period</th>
<th>2nd period</th>
<th>3rd period</th>
<th>4th period</th>
<th>5th period</th>
<th>6th period</th>
<th>7th period</th>
<th>8th period</th>
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<tbody>
<tr>
<td>Brannon</td>
<td>Physical Science (9)</td>
<td>Plan</td>
<td>Physical Science (9)</td>
<td>Remediation/Study Hall</td>
<td>Physics</td>
<td>Chemistry</td>
<td>Science 8</td>
<td>Science 8</td>
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<td>Distance L</td>
<td>AP Hist Spanish II</td>
<td>US HIST I &amp; II</td>
<td>Plan</td>
<td>Oral Comm (h.s.)</td>
<td>Virtual School</td>
<td>Comp I and II</td>
<td>Spanish I</td>
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<tr>
<td>Fountain</td>
<td>Ag Metals Plan</td>
<td>Ag Power Systems</td>
<td>Animal Science/Bio Animal Science</td>
<td>Intro to Horticulture/Nursery Landscape (Semester)</td>
<td>Ag Mechanics</td>
<td>Agri Science and Technology (new name is Survey Ag Systems)</td>
<td>Ag Power</td>
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<tr>
<td>Green</td>
<td>Library Plan</td>
<td>Library</td>
<td>Annual Library</td>
<td>Library</td>
<td>Journalism</td>
<td>Library</td>
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<td>Hiers</td>
<td>PreCal/Trig Geometry</td>
<td>AP Calculus Geometry</td>
<td>Alg III Alg Conn Algebra II</td>
<td>Plan</td>
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<td>Killian</td>
<td>Algebra I(9th) Math 8</td>
<td>Algebra I (9th)</td>
<td>Remediation (math)</td>
<td>Alg I Math 7 Plan</td>
<td>Math 7</td>
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<tr>
<td>Kratochvil</td>
<td>Psychology/Psychology SS 7 Flop</td>
<td>CO 8 Flop w Miller</td>
<td>Study Hall Plan</td>
<td>Social Studies 8 OUT</td>
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<td>Mason M.</td>
<td>EAST I EAST II TECH TECH TECH TECH TECH TECH</td>
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<td>Miller</td>
<td>Comp Bus App</td>
<td>Comp Bus App</td>
<td>CTI (8) Flop with Kratochvil</td>
<td>Econ/Econ Keyboarding 7 (Flop with Wright)</td>
<td>Plan</td>
<td>Comp Acct 1 (9-12) Mgmt</td>
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<td>Newcomb</td>
<td>Environmental Science Plan</td>
<td>AP Biology AP Bio Lab Biology</td>
<td>Biology Science 7 Science 7</td>
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<td>Payne</td>
<td>Art 7-8 Flop with PE *7 &amp; 8 Art I &amp; II</td>
<td>ART III , IV ART I</td>
<td>ELEMENTARY ELEMENTARY ELEMENTARY PLAN</td>
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<td>Thompson</td>
<td>7-8 Vocal Music 9-12 Vocal Music</td>
<td>plan Elementary ELEMENTARY ELEMENTARY ELEMENTARY 7-12 Band</td>
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<td>Thornton</td>
<td>AP Eng English 10 Plan</td>
<td>Remediation/Study Hall, jr &amp; sr English 11 Eng 12 Eng 10 Eng 12</td>
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<td>Vredenburg</td>
<td>PLAN Eng 9 Eng 7 Remediation Eng 8 Eng 7 Drama Eng 9</td>
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<td>Whiteaker</td>
<td>PE 7-8 Flop with Art *7 &amp; 8 PE 9-12</td>
<td>AD Hour Plan</td>
<td>Health 7 Health 9-12/Health 9-12 Jr. Boys BB SR Boys BB</td>
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<tr>
<td>Woods</td>
<td>FACS Housing/Child Development Housing/Human Relations</td>
<td>Study Hall Foods/Leadership and service Training Family Dynamics Finance/Finance Plan</td>
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</table>
HEALTH SERVICES

The Board believes that healthy children promote a better learning environment, are more capable of high student achievement, and will result in healthier, more productive adults. Therefore, the goal of the District’s health services is to promote a healthy student body. This requires both the education of students concerning healthy behaviors, as well as providing health care services to pupils.

Parents without adequate health insurance for their children are encouraged to consider the ARKids First Health Insurance Program. Applications and detailed information can be obtained by calling the Toll-Free Hotline, 1-888-474-8275. Parents can also contact the high school nurse for ARKids First Program Information.

While the school nurse is under the supervision of the school principal, the delegation of health care duties shall be in accordance with the Arkansas Nurse Practice Act and the Arkansas State Board of Nursing Rules and Regulations Chapter Five: Delegation of Nursing Care.

EXTRACURRICULAR ACTIVITIES

(Arkansas Department of Education: Rules and Regulations; Establishing the Academic Standards for Student Participation in Competitive Interscholastic Activities; State Board of Education Standards for Accreditation (V)(E) and (V)(F))

The Calico Rock Public School Board believes in providing opportunities for students to participate in extracurricular activities that can help enrich the student’s educational experience. At the same time, the Board believes that a student’s participation in extracurricular activities cannot come at the expense of his/her classroom academic achievement. Interruptions of instructional time in the classroom are to be minimal and absences from class to participate in extracurricular activities shall with a goal not exceed one per week per extracurricular activity (tournaments excepted)*. Additionally, a student’s participation in, and the District’s operation of, extracurricular activities shall be subject to the following policy.

DEFINITIONS:

Extracurricular activities are defined as: any school sponsored program where students from two or more schools are competing for the purpose of receiving an award, rating, recognition, or criticism, or qualification for additional competition. Examples include, but are not limited to, interscholastic athletics, cheerleading, band, choral, math, or science competitions, and club activities.

Academic Courses are those courses that are identified in the Arkansas Department of Education’s Standards for Accreditation of Arkansas Public Schools as one of the 38 course offerings or is a definable course for which class time is scheduled and which can be credited to meet the minimum requirements for graduation and is taught by a teacher required to have State certification in the course, and has been approved by the Arkansas Department of Education. Any of these courses for which concurrent high school credit is earned may be from an institution of higher education recognized by the Arkansas Department of Education. If a student passes an academic course offered on a block schedule, the course can be counted twice toward meeting the requirement for students to pass four (4) academic courses per semester as required by this policy.

Supplemental Improvement Program is an additional instructional opportunity for identified students outside of their regular classroom and meets the criteria outlined in the Arkansas Department of Education’s Regulations Governing School District Academic Requirements for Student Participation in Competitive Interscholastic Activities. Calico Rock Schools do not participate in the Supplemental Improvement Program.

ACADEMIC REQUIREMENTS: Junior High

A student promoted from the sixth to the seventh grade automatically meets scholarship requirements. A student promoted from the seventh to the eighth grade automatically meets scholarship requirements for the first semester. The second semester eighth-grade student meets the scholarship requirements for junior high if he/she has successfully passed four (4) academic courses the previous semester, three (3) of which shall be in the core curriculum areas of math, science, social studies, and language arts.

The first semester ninth-grade student meets the scholarship requirements for junior high if he/she has successfully passed four (4) academic courses the previous semester, three (3) of which shall be in the core curriculum areas of math, science, social studies, and language arts.
The second semester ninth-grade student meets the scholarship requirements for junior high if he/she has successfully passed (4) academic courses the previous semester which count toward his/her graduation requirements.

Ninth-grade students must meet the requirements of the senior high scholarship rule by the end of the second semester in the ninth grade in order to be eligible to participate the fall semester of their tenth-grade year.

**ACADEMIC REQUIREMENTS: Senior High**

In order to remain eligible for competitive interscholastic activity, a student must have passed (4) academic courses the previous semester and either:

1. Have earned a minimum Grade Point Average of 2.0 from all academic courses the previous semester; or

2. Have met the “proficiency performance standard” as defined by the State Board of Education on the state criterion-referenced literacy end-of-course test in the eleventh-grade for twelfth-grade eligibility; or

3. Have met the “proficiency performance standard” as defined by the State Board of Education on the state criterion-referenced algebra or geometry end-of-course tests, or have achieved at or above the 50th percentile on the Basic Battery on the norm-referenced test administered by the state, for tenth- and eleventh-grade eligibility.

**STUDENTS WITH AN INDIVIDUAL EDUCATION PROGRAM**

In order to be considered eligible to participate in competitive interscholastic activities, students with disabilities must pass at least four (4) courses per semester as required by their individual education program (IEP).

**ARKANSAS ACTIVITIES ASSOCIATION**

In addition to the foregoing rules, the district shall abide by the rules and regulations of the Arkansas Activities Association (AAA) governing interscholastic activities.

**ATHLETIC BANNER POLICY**

The Calico Rock School District wants to ensure that our student athletic championship accomplishments are recognized by authorizing team banners to be placed in the High School gym if they meet the criteria established in this policy.

The basic requirement for any SPORTS Team to qualify for a team banner to be placed in the gym is to be the **CHAMPION** in one of the following events or categories:

**The conference, the district tournament, the Izard County Invitational Tournament, or the Regional tournament (for seniors).**

Once a team has established championship credentials, then a banner will be authorized for placement in the High School gym. The banner will include all of the team's accomplishments for that year.

An exception clause will be included for any senior team that doesn't win a championship yet earns a regional berth in the state tournament and makes it to the elite 8.

The placement of banners and the retirement of older banners in the gym will be determined by the coaching staff and the administration.

This policy will be retroactive to the opening of the new gym.
DISTRICT WEB SITE

The Calico Rock Public School District shall maintain a web page to provide information about its schools, students, and activities to the community. This policy is adopted to promote continuity between the different pages on the district web site by establishing guidelines for their construction and operation.

The Calico Rock Public School District web site shall be used for educational purposes only. It shall not create either a public or a limited public forum. Any link from any page on the District’s site may only be to another educational site. The web site shall not use “cookies” to collect or retain identifying information about visitors to its web site nor shall any such information be given to “third parties.” Any data collected shall be used solely for the purpose of monitoring site activity to help the district improve the usefulness of the site to its visitors.

Each school’s web page shall be under the supervision of the school’s Web Master and the District’s web site shall be under the supervision of the District’s Web Master. They shall have the responsibility for ensuring that web pages meet appropriate levels of academic standards and are in compliance with these guidelines and any additional administrative regulations. To this end the District and School Web Masters shall have the authority to review and edit any proposed changes to web pages to ensure their compliance with this policy. All such editing shall be viewpoint neutral.

District and school web pages shall also conform to the following guidelines.

1) All pages on the District’s web site may contain advertising and links only to educational sources.
2) The District’s home page shall contain links to existing individual school’s web pages and the school home pages shall link back to the District’s home page. The District’s home page may also include links to educational extracurricular organization’s web pages which shall also link back to the District’s home page.
3) Photos of individuals may be posted on a web page only after receiving written permission from the student or their parents if under the age of 18. Photo captions may include the individual’s first name and first initial of their last name. Other identifying information such as address, home phone number, and parent’s name shall not be posted on web pages.
4) The District’s web server shall host the Calico Rock Public District’s web site.
5) No web page on the District web site may contain public message boards or chat rooms.
6) All web pages on the District web site shall be constructed to download in a reasonable length of time.
7) The District’s home page shall contain a link to a privacy policy notice which must be placed in a clear and prominent place and manner.
8) With the exception of students who may retain the copyright of material they have created that is displayed on a District web page, all materials displayed on the District web site are owned by Calico Rock Public School District.
9) Included on the District’s web site shall be:
   a. Minutes of regular and special meetings of the school board;
   b. The budget for the ensuing year;
   c. A financial breakdown of monthly expenditures of the district;
   d. The salary schedule for all employees;
   e. The district’s yearly audit;
   f. The annual statistical report of the district.

WEB SITE PRIVACY POLICY
(15 U.S.C. § 6501 (COPPA))

The Calico Rock Public School District operates and maintains a web site for the purpose of informing the citizens of the district about its activities. The web site does not use “cookies” or ISP addresses to collect or retain personally identifying information about visitors to its web site nor is any such information given to “third parties.” Any data collected is used solely for the purpose of monitoring site activity to help the district improve the usefulness of the site to its visitors.

The site serves no commercial purpose and does not collect any information from individuals for such purpose.

Photographs of students, when associated with the student’s name, shall not be displayed on any page of the district’s web site without the prior written consent of the parent (or the student if 18 or older). The site provides for email communication between the District and individuals for the purpose of exchanging information regarding the District and its activities or between teachers and their students. The site may also provide for password-protected communication between the District and its staff.
ADVANCED PLACEMENT

(Arkansas Department of Education Rules and Regulations Governing Uniform Grading Scales for Public Secondary Schools; A.C.A. § 6-18-902(c)(1))

Students who take Advanced Placement, International Baccalaureate, and ADE approved Honors courses for weighted credit by the Arkansas Department of Education shall be graded according to the following schedule:

A =100 – 90
B = 89 – 80
C = 79 – 70
D = 69-60
F = 59 and below

For the purpose of determining grade point averages, the numeric value of each letter grade shall be

A = 5 points
B = 4 points
C = 3 points
D = 2 points
F = 0 points

Students who transfer into the district will be given weighted credit for the AP, IB and honors courses approved by the Arkansas Department of Education, and concurrent college courses taken for weighted credit at his/her previous school(s) according to this scale.

Weighted Credit for designated AP and IB courses will be contingent upon the AP teacher obtaining training as outlined in 4.01 and 4.02 and the IB teacher obtaining training as outlined in 4.05 of the ADE AP & IB Rules Document; the student taking the entire AP or the entire IB course offered in a particular subject; the student completing the applicable test offered by the College Board for AP courses at the end of the AP course or the applicable test offered by the IBO at the time prescribed by the IBO.

Advanced Placement Classes will be counted as an elective unless approved by the administration to replace core classes or honors classes.

CONCURRENT CREDIT

(A.C.A. § 6-18-902(c)(2); Arkansas Department of Education Rules and Regulations: Concurrent College and High School Credit for Students Who Have Completed the Eighth Grade)

A ninth through twelfth grade student who successfully completes a college course(s) from an institution approved by the Arkansas Department of Education shall be given credit toward high school grades and graduation at the rate of one-half (1/2) high school credit for each three (3) semester hours of college credit. Unless approved by the school’s principal, prior to enrolling for the course, the concurrent credit shall be applied toward the student’s graduation requirements as an elective.

Transfer students will retain credit applied toward a course required for high school graduation from a previously attended, accredited, public school.

Any and all costs of higher education courses taken for concurrent credit are the student’s responsibility.

Calico Rock High School offers college classes on campus that count as concurrent credit. Concurrent classes taken at other accredited institutions will be counted as electives, unless approved by the administration to replace core classes or honors classes.
DISTANCE CLASSES, CORRESPONDENCE, & SUMMER SCHOOL CREDIT

Any distance classes, correspondence, or summer school work must be approved by the administration if credit toward graduation is to be given. These guidelines are to be followed.

- Must be taken at an approved and accredited institution.
- Should be taken as an elective credit unless the student has previously failed the course(s) or unless the administration agrees to award core course credit.
- Should not be allowed if the sole purpose is for a student to affect GPA’s and class rank. If this appears to be the case, the administration may allow the course to be taken on a credit/noncredit basis.

STUDENT PARTICIPATION IN SURVEYS


No student shall be required to submit to a survey, analysis, or evaluation which is administered or distributed by a school, and is funded in whole or in part by any program administered by the U.S. Department of Education without the prior written consent of the parent/guardian that reveals information concerning the following:

1. political affiliations;
2. mental and psychological problems potentially embarrassing to the student or his family;
3. sex behavior and attitudes;
4. illegal, anti-social, self-incriminating, and demeaning behavior;
5. critical appraisals of other individuals with whom respondents have close family relationships;
6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. religious practices, affiliations, or beliefs of the student or student’s parent; or
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

No surveys shall be administered without the prior approval of the school principal. Any survey created by a third party, or funded, in whole or in part, as part of any US Department of Education administered program, containing one or more of the eight categories listed above shall be available to be inspected by a student’s parent/guardian before the survey is administered or distributed by a school to a student. Parents/guardians shall have the right to deny permission for their child to participate in the taking of the survey. The school shall not penalize students whose parents/guardians exercise this option. The school shall take reasonable precautions to protect students’ privacy during their participation in the administration of any survey, analysis, or evaluation containing one or more of the eight categories listed above.

Parents or guardians wishing to inspect a survey, analysis, or evaluation shall be able to so in the administrative office of the administering school where the surveys shall be available for inspection for a period of ten (10) days (regular school days when school is in session) after the notice of intent to administer the survey is sent.

Prior written parental permission is required before any survey or questionnaire (not including tests mandated by state or Federal law or regulation and standardized scholastic achievement tests) is administered to a student the responses to which are to be provided to a person or entity other than another public school, school district, or any branch of the Federal Government and which requests or requires a student to provide any of the eight (8) categories of information listed above and/or the following:

- A student’s name;
- The name of the student’s parent or member of the student’s family;
- The address, telephone number, or email address of a student or a member of a student’s family;
- A personal identification number, such as a social security number, driver’s license number, or student identification number of a student or a member of the student’s family;
- Any information, the disclosure of which is regulated, or prohibited by any other state or federal law or regulation.
- The requirements of this policy do not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (IDEA).
- The rights provided to parents under this policy transfer to the student when he/she turns 18 years old.
MARKETING OF PERSONAL INFORMATION

(20 USC § 1232h (c) [NCLB Act of 2001, Part F, Section 1061 (c) (1)(E), (2)(A)(C)(i), (4)(A), (5)(A)(i)(B), (6)(C)(E)])

The Calico Rock Public School District shall not collect, disclose, or use personal information for the purpose of marketing or for selling that information or to otherwise provide that information to others for that purpose.

Personal information is defined, for the purposes of this policy only, as individually identifiable information including

1. a student or parent’s first and last name,
2. a home or other physical address (including street name and the name of the city or town),
3. telephone number, and
4. social security identification number.

The district may collect, disclose, or use personal information that is collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutional such as the following:

1. College or other postsecondary education recruitment, or military recruitment;
2. Book clubs, magazines, and programs providing access to low cost literary products;
3. Curriculum and instructional materials used by elementary schools and secondary schools;
4. Tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments;
5. The sale by students of products or services to raise funds for school related or education related activities; and
6. Student recognition programs.
OBJECTION TO PUBLICATION OF DIRECTORY INFORMATION
(Not to be filed if the parent/student has no objection)

I, the undersigned, being a parent of a student, or a student eighteen (18) years of age or older, hereby note my objection to the disclosure or publication by the Calico Rock Public School District of directory information, as defined in Policy No. 1.13 (Privacy of Students’ Records), concerning the student named below.

I understand that the participation by the below-named student in any interscholastic activity, including athletics and school clubs, may make the publication of some directory information unavoidable, and the publication of such information in other forms, such as telephone directories, church directories, etc., is not within the control of the District.

I understand that this form must be filed with the office of the appropriate building principal within ten (10) school days from the beginning of the current school year or the date the student is enrolled for school in order for the District to be bound by this objection. Failure to file this form within that time is a specific grant of permission to publish such information.

I object and wish to deny the disclosure or publication of directory information as follows:

   Military recruiter’s _____

   All Public media sources ____ (Radio, newspapers, etc.)

   Institutions of post-secondary education (Colleges)____

   Potential employers____

   All School sources ______ (This includes school newspaper and yearbook)

__________________________________________
Name of student (Printed)

__________________________________________
Signature of parent (or student, if 18 or older)

__________________________________________
Date form was filed (To be filled in by office personnel)
Student Internet Use Agreement

Student’s Name (Please Print) ____________________________________________

Grade Level ____________________________ School ____________________________ Date ____________

The Calico Rock Public School District agrees to allow the student identified above ("Student") to use the district’s technology to access the Internet under the following terms and conditions:

1. Conditional Privilege: The Student’s use of the district’s access to the Internet is a privilege conditioned on the Student’s abiding to this agreement. No student may use the district’s access to the Internet unless the Student and his/her parent or guardian have read and signed this agreement.

2. Acceptable Use: The Student agrees that he/she will use the District’s Internet access for educational purposes only. In using the Internet, the Student agrees to obey all federal and state laws and regulations. The Student also agrees to abide by any Internet use rules instituted at the Student’s school or class, whether those rules are written or oral.

3. Penalties for Improper Use: If the Student violates this agreement and misuses the Internet, the Student shall be subject to disciplinary action.

4. "Misuse of the District’s access to the Internet" includes, but is not limited to, the following:
   a. using the Internet for other than educational purposes; 
   b. gaining intentional access or maintaining access to materials which are "harmful to minors" as defined by Arkansas law; 
   c. using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations; 
   d. making unauthorized copies of computer software; 
   e. accessing "chat lines" unless authorized by the instructor for a class activity directly supervised by a staff member; 
   f. using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others; 
   g. posting anonymous messages on the system; 
   h. using encryption software; 
   i. wasteful use of limited resources provided by the school including paper; 
   j. causing congestion of the network through lengthy downloads of files; 
   k. vandalizing data of another user; 
   l. obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks; 
   m. gaining or attempting to gain unauthorized access to resources or files; 
   n. identifying oneself with another person’s name or password or using an account or password of another user without proper authorization; 
   o. invading the privacy of individuals; 
   p. divulging personally identifying information about himself/herself or anyone else either on the Internet or in an email. Personally identifying information includes full names, address, and phone number. 
   q. using the network for financial or commercial gain without district permission; 
   r. theft or vandalism of data, equipment, or intellectual property; 
   s. attempting to gain access or gaining access to student records, grades, or files; 
   t. introducing a virus to, or otherwise improperly tampering with the system; 
   u. degrading or disrupting equipment or system performance; 
   v. creating a web page or associating a web page with the school or school district without proper authorization; 
   w. providing access to the District’s Internet Access to unauthorized individuals; 
   x. failing to obey school or classroom Internet use rules; 
   y. taking part in any activity related to Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of the district or any of its schools; or 
   z. installing or downloading software on district computers without prior approval of the technology director or his/her designee.

5. Liability for debts: Students and their cosigners shall be liable for any and all costs (debts) incurred through the student’s use of the computers or the Internet including penalties for copyright violations.

6. No Expectation of Privacy: The Student and parent/guardian signing below agree that if the Student uses the Internet through the District’s access, that the Student waives any right to privacy the Student may have for such use. The Student and the parent/guardian agree that the district may monitor the Student’s use of the District’s Internet Access and may also examine all system activities the Student participates in, including but not limited to e-mail, voice, and video transmissions, to ensure proper use of the system. The District may share such transmissions with the Student’s parents/guardians.

7. No Guarantees: The District will make good faith efforts to protect children from improper or harmful matter which may be on the Internet. At the same time, in signing this agreement, the parent and Student recognize that the District makes no guarantees about preventing improper access to such materials on the part of the Student.

8. Signatures: We, the persons who have signed below, have read this agreement and agree to be bound by the terms and conditions of this agreement.

Student’s Signature: ______________________________ Date ____________

Parent/Legal Guardian Signature: ______________________________ Date ____________

__________________________ Date ____________
4.35F—MEDICATION ADMINISTRATION CONSENT FORM

Student’s Name (Please Print) _______________________________________________________

This form is good for school year 2013-2014. This consent form must be updated anytime the student's medication order changes and renewed each year and/or anytime a student changes schools.

Medications, including those for self-administration, must be in the original container and be properly labeled with the student’s name, the ordering provider's name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings.

I hereby authorize the school nurse or his/her designee to administer the following medications to my child.

Name(s) of medication(s) _____________________________________________________________

Name of physician or dentist (if applicable) __________________

Dosage ___________________________________________________________________________

Instructions for administering the medication _________________________________________

Other instructions _________________________________________________________________

I acknowledge that the District, its Board of Directors, and its employees shall be immune from civil liability for damages resulting from the administration of medications in accordance with this consent form.

Parent or legal guardian signature ___________________________________________________

Date ______________

Date Adopted: July 24, 2013
MEDICATION SELF-ADMINISTRATION CONSENT FORM

Student’s Name (Please Print) _______________________________________________________

This form is good for school year 2013-2014. This consent form must be updated anytime the student’s medication order changes and renewed each year and/or anytime a student changes schools.

The following must be provided for the student to be eligible to self-administer rescue inhalers and/or auto-injectable epinephrine. Eligibility is only valid for this school for the current academic year.

- a written statement from licensed a health-care provider who has prescriptive privileges that he/she has prescribed the rescue inhaler and/or auto-injectable epinephrine for the student and that the student needs to carry the medication on his/her person due to a medical condition;
- the specific medications prescribed for the student;
- an individualized health care plan developed by the prescribing health-care provider containing the treatment plan for managing asthma and/or anaphylaxis episodes of the student and for medication use by the student during school hours; and
- a statement from the prescribing health-care provider that the student possesses the skill and responsibility necessary to use and administer the asthma inhaler and/or auto-injectable epinephrine.

If the school nurse is available, the student shall demonstrate his/her skill level in using the rescue inhalers and/or auto-injectable epinephrine to the nurse.

Rescue inhalers and/or auto-injectable epinephrine for a student's self-administration shall be supplied by the student’s parent or guardian and be in the original container properly labeled with the student’s name, the ordering provider’s name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings. Students who self-carry a rescue inhaler or an epinephrine auto-injector shall also provide the school nurse with a rescue inhaler or an epinephrine auto-injector to be used in emergency situations.

My signature below is an acknowledgment that I understand that the District, its Board of Directors, and its employees shall be immune from civil liability for injury resulting from the self-administration of medications by the student named above.

Parent or legal guardian signature ________________________________________________
Date ____________________________

Date Adopted: July 24, 2013
4.35F4—EPINEPHRINE EMERGENCY ADMINISTRATION CONSENT FORM

Student’s Name (Please Print) _______________________________________________________

This form is good for school year 2013-2014. This consent form must be updated anytime the student's medication order changes and renewed each year and/or anytime a student changes schools.

My child has an IHP developed under Section 504 of the Rehabilitation Act of 1973 which provides for the administration of epinephrine in emergency situations. I hereby authorize the school nurse or other school employee certified to administer auto-injectable epinephrine in emergency situations when he/she believes my child is having a life-threatening anaphylactic reaction.

The medication must be in the original container and be properly labeled with the student’s name, the ordering provider’s name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings.

Date of physician’s order ___________________________________________

Circumstances under which Epinephrine may be administered __________________________
__________________________________________________________________________________

Other instructions _________________________________________________________________
___________________________________________________________________________

I acknowledge that the District, its Board of Directors, and its employees shall be immune from civil liability for damages resulting from the administration of auto-injector epinephrine in accordance with this consent form, District policy, and Arkansas law.

Parent or legal guardian signature ___________________________________________________

Date _________________

Date Adopted: July 24, 2013
I, the undersigned, being a parent or guardian of a student, or a student eighteen (18) years of age or older, hereby note my objection to the physical examination or screening of the student named below.

Physical examination or screening being objected to:

___ Vision test
___ Hearing test
___ Scoliosis test
___ BMI (Body mass index)
___ Other, please specify ________________________________

Comments:

__________________________________________

Name of student (Printed) ________________________

Signature of parent (or student, if 18 or older) ____________

Date form was filed (To be filled in by office personnel)

________________________
REQUEST FOR RECONSIDERATION OF INSTRUCTIONAL, SUPPLEMENTAL, AND/OR LIBRARY MEDIA MATERIALS.

Name: _______________________________________________

Date submitted: level one ______ level two ______ level three ______

Instructional material being contested: ___________________________________________________

___________________________________________

Reasons for contesting the material (be specific):

_____________________________________________________

_____________________________________________________

_____________________________________________________

_____________________________________________________

_____________________________________________________

_____________________________________________________

_____________________________________________________

_____________________________________________________

What is your proposed resolution? __________________________________________________________

_____________________________________________________

_____________________________________________________

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_____________________________________________________

_____________________________________________________

_____________________________________________________

Signature of receiving principal____________________________________________

Signature of curriculum coordinator_____________

Signature of Superintendent ______________________

Date Adopted: July 24, 2013
PERMISSION TO DISPLAY PHOTO OF STUDENT ON WEB SITE

I hereby grant permission to the Calico Rock Public School District to display the photograph or video clip of me/my student (if student is under the age of eighteen {18}) on the District’s web site, including any page on the site, or in other District publications without further notice. I also grant the Calico Rock Public School District the right to edit the photograph or video clip at its discretion.

The student’s name may be used in conjunction with the photograph or video clip. The home address of the student, telephone number, or parents names will not be displayed on any Calico Rock Public School District web page. It is understood, however, that once the photograph or video clip is displayed on a web site, the District has no control over how the photograph or video clip is used or misused by persons with computers accessing the District’s web site.

____________________________________________________________________
Name of student (Printed)

____________________________________________________________________
Signature of student

____________________________________________________________________
Signature of parent (required if student is under 18)

____________________________________________________________________
Date
OBJECTION TO PARTICIPATION IN SURVEYS, ANALYSIS, OR EVALUATIONS

I, the undersigned, being a parent or guardian of a student, or a student eighteen (18) years of age or older, hereby note my objection to participation by the student named below in the following survey, analysis, or evaluation.

I choose not to have my student participate in the following survey, analysis, or evaluation.

Name of specific survey _________________________________

___ All surveys

Name of student (Printed)

________________________________________

Signature of parent (or student, if 18 or older)

________________________________________

Date form was filed (To be filled in by office personnel)
PERMISSION TO PARTICIPATE IN A SURVEY, ANALYSIS, OR EVALUATION

I, the undersigned, being a parent or guardian of a student, or a student eighteen (18) years of age or older, hereby grant my permission for the student named below to participate in the following survey, analysis, or evaluation.

Name of survey ________________________________________________

________________________________________
Name of student (Printed)

________________________________________
Signature of parent (or student, if 18 or older)

________________________________________
Date form was filed (To be filled in by office personnel)
CALICO ROCK PUBLIC SCHOOL
HOME LANGUAGE SURVEY

STUDENT NAME_________________________     CIRCLE ONE:    M     F

DATE OF BIRTH__________________________    CURRENT AGE______

SCHOOL NAME: CALICO ROCK HIGH SCHOOL

GRADE__________

Please answer the following:
1. What was the first language learned by the student?
2. Is a language other than English spoken in your home?
3. What languages are spoken in your home?

Thank you very much for your cooperation.

CALICO ROCK HIGH SCHOOL
DRUG-TESTING CONSENT FORM

To Parents or guardians:

The Calico Rock Board of Education has adopted a “drug-testing” policy for this year. Random testing will be required for all 7-12 students who desire to participate or attend any club, extracurricular activity or to drive a vehicle to school.

NOTE: Parents may elect to place their child in the testing pool even if they don’t participate or attend any club, extracurricular activity or drive to school by checking the appropriate box below.

1.____ YES. The school has my permission to place my child in the testing pool.

2.____ NO. The school does NOT have my permission to drug test my child. I do understand that my child will NOT be allowed to participate or attend any club, extracurricular activity or drive to school.

STUDENT NAME:______________________________________________

PARENT/GUARDIAN NAME:______________________________________

PARENT/GUARDIAN SIGNATURE:______________________________
Dear Parent or Guardian:

In compliance with Act 104 of the 1993 Special Session, we are sending you this copy of the Calico Rock School Student Handbook Policies.

Please keep the policies and return only this letter with your signature and the information requested to indicate that you have received your copy.

We ask that you fill out an individual sheet for each child that will be attending high school. These forms will be kept on file, as it will contain information needed by the school.

Sincerely,

Anita Cook
High School Principal

Name of student_________________________________________________________

First                          Middle                       Last

Social Security # _____-____-_____ Grade_____ Phone No____________

Birthday of student_______________ Distance to School_____________

Address______________________________

P.O. Box or Route                          City                                Zip

The school has permission to use corporal punishment on my child.

( ) Yes ( ) No

NOTE: Please understand that by answering “no” another form of disciplinary action up to an including suspension will have to be considered.

My child may have his/her picture in the school yearbook. ( ) Yes ( ) No

Signature of Father____________________________________________

Signature of Mother____________________________________________

Signature of Student____________________________________________